



Colleen O'Neill
Sheriff

Protect and Serve
Sheriff of Jefferson County

753 Waterman Drive
Watertown, New York 13601

Civil Office
315-786-2718 Fax 315-786-2721



Brian McDermott
Undersheriff

CIVIL FEE SCHEDULE

Effective 1/1/21

INCOME EXECUTIONS (CPLR 5231)

1st Stage (service on defendant)
...\$47.00 - original, 5 copies & 1 transcript
2nd stage (service on employer)
...\$37.00 - our office will bill

2nd Stage ONLY (1st stage served by another County Sheriff)...\$47.00, original, 3 copies with new balance, interest date and endorsements on the original

BANK LEVY ON A CORPORATION

...\$55.00 + mileage - original & 4 copies

BANK LEVY ON AN INDIVIDUAL

...\$85.00 + mileage - original & 4 copies, two exemption claim forms & 1 exemption notice w/cc judgment debtor letter(\$95+mil. no JDL)

THIRD PARTY LEVY

...\$85.00 + mileage - original & 4 copies

PROPERTY CAPABLE OF DELIVERY

...\$85.00 + mileage + \$1,000 separate check for expenses - original & 4 copies with recent MV-904

MAKE DEMAND

...\$85.00 + mileage - original & 4 copies

REAL PROPERTY EXECUTION

...\$55.00 + mileage + \$1,000 separate check for expenses - original & 5 copies - call for additional paperwork required

CIVIL PROCESS (CPLR 8011)

Summons, Summons with Notice, Summons & Petition or Complaint, Citation, Modifications, Subpoena
...\$17.00 + mileage, 3 copies plus a self addressed stamped envelope

Order to Show Cause, Notice of Petition, papers signed by a judge
...\$47.00 + mileage, 3 copies, plus a self addressed stamped envelope

ORDER OF ATTACHMENT

...\$72.00 + mileage - 3 certified copies for each service, undertaking 2 copies Underlying papers & detailed instructions with hold harmless
Each additional levy \$40.00 + mileage + 2 certified copies

ORDER OF SEIZURE

...\$90.00 + mileage + \$1,000.00 separate check for expenses - 3 certified copies per service. Additional service \$40.00 + mileage, detailed property description, bond & hold harmless

EVICTION

...\$105.00 + 2 x mileage, each additional tenant \$15.00 - original warrant must be signed by a judge and directed to the Sheriff of Jefferson County & 5 copies for each tenant

ALL FEES PAYABLE IN ADVANCE AND ARE PER PERSON SERVED
ADDITIONAL FEES TO BE BILLED IF SERVED AT DIFFERENT ADDRESS THAN ONE PROVIDED

JEFFERSON COUNTY SHERIFF'S OFFICE

1/1/21 MILEAGE \$0.56

ADAMS.....	30	\$16.80
ADAMS CENTER.....	22	\$12.32
ALEXANDRIA BAY.....	64	\$35.84
ANTWERP.....	50	\$28.00
BELLEVILLE.....	40	\$22.40
BLACK RIVER.....	18	\$10.08
BROWNVILLE.....	10	\$5.60
CALCIUM.....	14	\$7.84
CAPE VINCENT** see below.....	56	\$31.36
CARTHAGE.....	36	\$20.16
CHAUMONT.....	30	\$16.80
CLAYTON.....	48	\$26.88
COPENHAGEN.....	30	\$16.80
DEFERIET.....	28	\$15.68
DEPAUVILLE.....	32	\$17.92
DEXTER.....	18	\$10.08
DRY HILL**see below.....	12	\$6.72
ELLISBURG.....	50	\$28.00
EVANS MILLS.....	24	\$13.44
FELTS MILLS.....	22	\$12.32
FINEVIEW.....	64	\$35.84
FORT DRUM*see below.....	26	...zip codes 13602, 13603.....	\$14.56
GREAT BEND.....	28	\$15.68
HENDERSON.....	38	\$21.28
HENDERSON HARBOR.....	36	\$20.16
LAFARGEVILLE.....	40	\$22.40
LORRAINE.....	40	\$22.40
MANNSVILLE.....	46	\$25.76
NATURAL BRIDGE.....	56	\$31.36
OXBOW.....	66	\$36.96
PHILADELPHIA.....	38	\$21.28
PIERRPONT MANOR.....	40	\$22.40
PLESSIS.....	46	\$25.76
POINT PENINSULA.....	56	\$31.36
REDWOOD.....	50	\$28.00
RODMAN.....	28	\$15.68
SACKETS HARBOR.....	22	\$12.32
SPRAGUEVILLE.....	62	\$34.72
THERESA.....	40	\$22.40
THOUSAND ISLAND PARK.....	64	\$35.84
THREE MILE BAY.....	38	\$21.28
WATERTOWN - CITY.....	22-4 digit street address.....	\$1.12
WATERTOWN - OUTSIDE CITY.....	125 digit street address.....	\$6.72
WELLESLEY ISLAND.....	64	\$35.84

*Fort Drum is active military base, social security number required

**Cape Vincent and Dry Hill Correctional Facilities require inmate ID#