

County of Jefferson
Office of the Purchasing Department
Historic Court House
195 Arsenal Street
Watertown, New York 13601-2565
Phone: 315-785-3077
Fax: 315-785-7591
Buyers
Michele Glover
Karin Dorr



Director
Mark Sachetti, CPPB

Email Addresses:

marks@co.jefferson.ny.us
micheleg@co.jefferson.ny.us
karind@co.jefferson.ny.us
avisg@co.jefferson.ny.us
amccracken@co.jefferson.ny.us

Account Clerk/Typists
Avis Gilmore
Amanda McCracken

NOTICE OF AWARD

June 12, 2018

ATTN STEVEN SAUER
TOSHIBA BUSINESS SOLUTIONS
6800 OLD COLLAMER ROAD SUITE 5
EAST SYRACUSE NY 13057

BID #18-04 NAME: LEASE OF MULTIFUNCTION PRINT DEVICES

CONTRACT PERIOD: JULY 1, 2018 THROUGH JUNE 30, 2022 WITH THE OPTION TO EXTEND THE CONTRACT FOR ONE (1) YEAR. THIS AWARD IS BASED ON OPTION 1 AND INCLUDES ALL DEPARTMENT COPIERS, THE DUPLICATOR IN CENTRAL PRINTING AND THE WIDE FORMAT PRINTER LOCATED IN REAL PROPERTY.

Dear Mr. Sauer:

I am pleased to inform you that your Bid submitted for the solicitation referenced has been accepted based on full compliance with the specifications, terms and conditions included in the Bid.

Submittal Requirements have been met. The following documents are enclosed or pending:

Contract for Signature
 Other _____

If you have any questions regarding this notice of award please call the Jefferson County Purchasing Department.

Sincerely,


Mark Sachetti
Purchasing Director

C: Department, Auditor, Bid File, Thomas McMahon and Mehmedalija Avdic – Toshiba,
Andrew Flamik and Sara Bird - Usherwood Office Technology, Christopher Keogh and Scott Wyman- Ricoh USA

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NOTICE OF AWARD

June 12, 2018

ANDREW FLAMIK
USHERWOOD OFFICE TECHNOLOGY
1005 W FAYETTE STREET
SYRACUSE NY 13204

BID #18-04 NAME: LEASE OF MULTIFUNCTION PRINT DEVICES

CONTRACT PERIOD: JULY 1, 2018 THROUGH JUNE 30, 2022 WITH THE OPTION TO EXTEND THE CONTRACT FOR ONE (1) YEAR. THIS AWARD IS BASED ON OPTION 1 AND INCLUDES THE TWO CENTRAL PRINTING MACHINES BID.

Dear Mr. Flamik:

I am pleased to inform you that your Bid submitted for the solicitation referenced has been accepted based on full compliance with the specifications, terms and conditions included in the bid.

A. The following documents are required before a Contract/Purchase Order is issued:

- √ Insurance Certificate - Commercial General Liability, Business Automobile Liability
- √ Proof of New York State Disability/Worker's Compensation
- √ W-9 Tax Form and Vendor Information Form (Attached)
- √ Other: Please note that Jefferson County must be listed on your Insurance certificates as an additional insured as noted in the bid document under Insurance Requirements.

If you have any questions regarding this notice of award please call the Jefferson County Purchasing Department.

Sincerely,

Mark Sachetti
Purchasing Director

C: Department, Auditor, Bid File, Sara Bird – Usherwood Office Technology, Steven Sauer, Thomas McMahon and Mehmedalija Avdic - Toshiba, Christopher Keogh and Scott Wyman- Ricoh USA

**LEASE OF MULTIFUNC . PRINTING DEVICES
 BID TABULATION #18-04**

	OPTION 1	OPTION 1	OPTION 1	OPTION 2	OPTION 2	OPTION 2	OPTION 2	OPTION 3	OPTION 3	OPTION 3
	RICOH	TOSHIBA	USHERWOOD	RICOH	TOSHIBA	USHERWOOD	RICOH	TOSHIBA	USHERWOOD	USHERWOOD
DEPARTMENT COPIERS (15,000,000 COPIERS) *55 COPIERS										
COST/COPY (B&W) - 0-15,000,000 COPIES	\$.0070/\$105000	\$.0179/\$268500	\$.024/\$360000	\$.0070/\$105000	\$.0180/\$270000	\$.0242/\$363000	\$.0074/\$111000	\$.0255/\$382500	\$.0342/\$513000	\$.003
COST/COPY (B&W) - GREATER THAN 15,000,000	\$.0070	\$.0143	\$.003	\$.007	\$.0043	\$.003	\$.0074	\$.0043	\$.003	
COST/COPY (COLOR) - OPTION 2-AIRPORT ONLY(185000 COPIES)										
COST/COPY (COLOR) - OPTION 3 ALL DEPARTMENTS - 0 -15,000,000	NA	NA	NA	\$.052	\$.043	\$.039	NA	NA	NA	NA
COST/COPY (COLOR) - OPTION 3 ALL DEPARTMENTS - 0 -15,000,000	NA	NA	NA	NA	NA	NA	\$.0494	\$.043	\$.039	
CENTRAL PRINTING COPIERS (5,000,000 COPIES)										
COST/COPY (B&W) - 0-5,000,000 COPIES	\$.0045/\$22500	\$.017/\$85000	\$.0119/\$9500	\$.0045/\$22500	\$.0117/\$85000	\$.0119/\$9500	\$.0045/\$22500	\$.0117/\$85000	\$.0119/\$95000	\$.003
COST/COPY (B&W) - GREATER THAN 5,000,000	\$.0045	\$.0036	\$.003	\$.0045	\$.0036	\$.003	\$.0045	\$.0036	\$.003	
COST/COPY (COLOR)	\$.043	\$.040	\$.039	\$.043	\$.040	\$.039	\$.043	\$.040	\$.039	
CENTRAL PRINTING DUPLICATOR (500,000 COPIES)										
COST/COPY (B&W) - 0-500,000 COPIES	\$.0027/\$1350	\$.02206/\$11030	NB	\$.0027/\$1350	\$.02206/\$11030	NB	\$.0027/\$1350	\$.02206/\$11030	NB	NB
COST/COPY (B&W) - GREATER THAN 500,000	\$.0027	\$.009	NB	\$.0027	\$.009	NB	\$.0027	\$.009	NB	NB
REAL PROPERTY WIDE FORMAT PRINTER(AV. 3570FT/QTR)										
MONTHLY LEASE COST -64290 SQ FT IN 39 MONTHS/1648/mo	\$434.04/\$20834	\$331.14/\$15895	\$462.75/\$22212	\$434.04/\$20834	\$331.14/\$15895	\$462.75/\$22212	\$434.04/\$20834	\$331.14/\$15895	\$462.75/\$22212	\$.05
USAGE / OVERAGE COST - SQ FT	\$.04	\$.049	\$.05	\$.04	\$.049	\$.05	\$.04	\$.049	\$.05	
OPTION - RETAIN EXISTING MACHINE		\$3876**			\$3,876			\$3,876		
TOTAL BASE COST OF CONTRACT - ALL NEW EQUIPMENT	\$149,684	\$380,925	\$441712(no dup)	\$149,684	\$355,425	\$444712(no dup)	\$155,684	\$467,925	\$594712(no dup)	
TOTAL BASE COST OF CONTRACT - AS AWARDED		\$342,906								
* Two additional machines added to new contract										
** Based on average of 1648 sq ft/month x 48 months										