

# County of Jefferson

Office of the Purchasing Department  
Historic Court House  
195 Arsenal Street  
Watertown, New York 13601-2565  
Phone: 315-785-3077  
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**Buyers**  
Karin Dorr  
Amanda McCracken

**Director**  
Mark Sachetti, CPPB

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**Senior Account Clerk**  
Avis Gilmore

**Account Clerk**  
Mary Ann Shear

## NOTICE OF AWARD

June 6, 2019

ATTN: PAUL CODERRE  
ONEGROUP INC.  
706 N CLINTON STREET  
SYRACUSE NY 13204

RFP # 19-21A

NAME: Provision of Safety Services for Jefferson County

CONTRACT PERIOD: July 1, 2019 to July 1, 2020

Dear Mr. Coderre:

I am pleased to inform you that your Proposal submitted for the solicitation referenced has been accepted based on full compliance with the specifications, terms and conditions included in the RFP.

**The following documents are required before a Contract/Purchase Order is issued:**

- √ Insurance Certificate - Commercial General Liability, Business Automobile Liability, and Professional Liability
- √ Proof of New York State Disability/Worker's Compensation
- √ W-9 Tax Form and Vendor Information Form (Attached)
- √ Other: Please note that Jefferson County must be listed on your Insurance certificates as an additional insured as noted in the bid document under Insurance Requirements.
- √ Copy of OneGroup's Contract agreement

If you have any questions regarding this notice of award, please call the Jefferson County Purchasing Department.

Sincerely,

Mark Sachetti  
Purchasing Director  
C: Department, Auditor, Bid File