

Patients' Bill of Rights for Diagnostic & Treatment Centers (Clinics)

As a patient in a Clinic in New York State, you have the right, consistent with law, to:

- (1) Receive service(s) without regard to age, race, color, sexual orientation, religion, marital status, sex, gender identity, national origin or sponsor;
- (2) Be treated with consideration, respect and dignity including privacy in treatment;
- (3) Be informed of the services available at the center;
- (4) Be informed of the provisions for off-hour emergency coverage;
- (5) Be informed of and receive an estimate of the charges for services, view a list of the health plans and the hospitals that the center participates with; eligibility for third-party reimbursements and, when applicable, the availability of free or reduced cost care;
- (6) Receive an itemized copy of his/her account statement, upon request;
- (7) Obtain from his/her health care practitioner, or the health care practitioner's delegate, complete and current information concerning his/her diagnosis, treatment and prognosis in terms the patient can be reasonably expected to understand;
- (8) Receive from his/her physician information necessary to give informed consent prior to the start of any nonemergency procedure or treatment or both. An informed consent shall include, as a minimum, the provision of information concerning the specific procedure or treatment or both, the reasonably foreseeable risks involved, and alternatives for care or treatment, if any, as a reasonable medical practitioner under similar circumstances would disclose in a manner permitting the patient to make a knowledgeable decision;
- (9) Refuse treatment to the extent permitted by law and to be fully informed of the medical consequences of his/her action;
- (10) Refuse to participate in experimental research;
- (11) Voice grievances and recommend changes in policies and services to the center's staff, the operator and the New York State Department of Health without fear of reprisal;
- (12) Express complaints about the care and services provided and to have the center investigate such complaints. The center is responsible for providing the patient or his/her designee with a written response within 30 days if requested by the patient indicating the findings of the investigation. The center is also responsible for notifying the patient or his/her designee that if the patient is not satisfied by the center response, the patient may complain to the New York State Department of Health;
- (13) Privacy and confidentiality of all information and records pertaining to the patient's treatment;
- (14) Approve or refuse the release or disclosure of the contents of his/her medical record to any health-care practitioner and/or health-care facility except as required by law or third-party payment contract;
- (15) Access to his/her medical record per Section 18 of the Public Health Law, and Subpart 50-3. For additional information link to: http://www.health.ny.gov/publications/1449/section_1.htm#access;
- (16) Authorize those family members and other adults who will be given priority to visit consistent with your ability to receive visitors;
- (17) When applicable, make known your wishes in regard to anatomical gifts. Persons sixteen years of age or older may document their consent to donate their organs, eyes and/or tissues, upon their death, by enrolling in the NYS Donate Life Registry or by documenting their authorization for organ and/or tissue donation in writing in a number of ways (such as health care proxy, will, donor card, or other signed paper). The health care proxy is available from the center;
- (18) View a list of the health plans and the hospitals that the center participates with; and
- (19) Receive an estimate of the amount that you will be billed after services are rendered.



**Department
of Health**

JEFFERSON COUNTY PUBLIC HEALTH SERVICE
DIAGNOSTIC AND TREATMENT CENTER
BILL OF RIGHTS

Medical Record #: _____

NEW YORK STATE DEPARTMENT OF HEALTH PATIENT'S BILL OF RIGHTS FOR DIAGNOSTIC & TREATMENT CENTERS (CLINICS) (FORM 1515) PROVIDED.

IF YOU HAVE QUESTIONS OR CONCERNS ABOUT THE CARE YOU ARE RECEIVING, JEFFERSON COUNTY PUBLIC HEALTH SERVICE WANTS TO KNOW. PLEASE CALL (315) 786-3720.

IF YOU ARE NOT SATISFIED WITH THE RESPONSE TO YOUR CONCERN, PLEASE CALL (315) 786-3710 AND ASK TO SPEAK WITH GINGER B. HALL, PUBLIC HEALTH DIRECTOR.

If you are not satisfied with the response provided by the Public Health Director, you have a right to an appeals process with review by a member or committee of the governing authority within 30 days of receipt of the appeal and a right to a complaint investigation by the New York State Department of Health.

- To initiate a complaint about a hospital or a diagnostic and treatment center, you may call the toll-free number at 1-800-804-5447, or you may print and complete the Health Facility Compliant form (DOH-4299) and send it to:

New York State Department of Health
Centralized Hospital Intake Program
Mailstop: CA/DCS
Empire State Plaza
Albany, NY 12237

The New York State Department of Health may be contacted at 1-800-628-5972 to make available the following information:

- Name, address and Medicare provider number of Medicare Certified Home Health Agencies in the State.
- Date of the most recent Medicare certification or recertification survey of the individual Diagnostic and Treatment Center.
- Record of any Condition level deficiency found regarding client care in the most recent survey conducted.
- Date of planned corrective actions and completed corrective actions for Condition level deficiencies.
- Date and type of sanctions, if any imposed, including termination.

I HAVE RECEIVED, READ, AND UNDERSTAND THE PATIENT'S BILL OF RIGHTS FOR DIAGNOSTIC AND TREATMENT CENTERS (CLINICS).

DATE

PRINTED NAME OF CLIENT

SIGNATURE OF CLIENT OR LEGAL REPRESENTATIVE

WITNESS

JEFFERSON COUNTY PUBLIC HEALTH SERVICE IS COMMITTED TO PROVIDING QUALITY SERVICE TO ALL RESIDENTS OF JEFFERSON COUNTY. YOUR SATISFACTION IS OUR GOAL.

030416; 030117; 020618; 040618 – UPDATED

GBH:blp

Phnadmin/bridget/forms/Prevent bill of rights and responsibilities 040618

PHN 185A