

**Executive Board Meeting**  
**March 3, 2023**  
**Hilton Garden Inn, Watertown**

The Executive Board met on Friday, March 3, 2023 at noon at the Hilton Garden Inn, Watertown. In attendance were Matt Cooper, Rod Castillo, Jody Pettit, Angel Munson, and Director Cheryl Mayforth.

Director Mayforth called the meeting to order at 12:02 pm. The agenda for the upcoming March 16, 2023 Board meeting was reviewed and discussed.

The open Secretary position on the Board was discussed and Director Mayforth shared that Rob Aiken has agreed to take over that position.

Director Mayforth stated Cathy Brodeur from CAPC will be presenting on the extended Child Care Assistance Program. With the extended program, a family of 4 with an annual income of \$83,250.00 or less can receive assistance. First Vice Chair Pettit asked how much assistance would be received. Director Mayforth stated that it will depend on each family's situation. Chairman Cooper stated he was surprised by the number of new childcare providers in the area. Further discussion ensued.

Director Mayforth next reviewed the resolutions for the full Board meeting. The Disruptive Customer policy was discussed, including the customer who made a threat against our Watertown office. She explained the customer said to a UI call center representative that he was going to shoot 50 people in our office. The customer was investigated by police, but we have not been informed of any outcomes or actions against the customer other than he is banned from all One-Stops in NYS for a one-year period.

Second Vice Chair Castillo asked about our financial situation. Director Mayforth stated we are in good shape. She was able to secure additional funding through the National Dislocated Worker Grant (NDWG) in the sum of \$50,000.00. Second Vice Chair Castillo then asked about funding for the nursing students. One-Stop Operator Munson shared that all returning students were fully funded, that new customers were funded for this semester, and that there are still funds to be spent before the end of the Program Year. Director Mayforth stated she is concerned with the increasing costs of trainings. Further discussion ensued to include how our funding is applied. WIOA funding comes after financial aid to include Pell, TAP, and scholarships. The two funding sources where WIOA would be utilized first are the GI Bill and student loans. Director Mayforth discussed the upcoming program year funding. While the Federal government has increased allocations for WIOA, once it trickles down through the State we may or may not see an increase in our funding.

The housing situation was the last topic of the meeting. Further discussion ensued regarding 661 Factory Street, the Pine Street location, and the fact that Pine Street has been unable to open due to lack of staffing.

The board meeting ended at 1:16 pm.