



Workforce Development Board

Bringing Jobs & People Together

1000 Coffeen Street

Watertown, New York 13601 A proud partner of the American Job Center Network

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Board Meeting Minutes

June 16, 2022 8:30 am

Tug Hill Estate

Lowville, NY

Welcome/Call to Order: Chairman Cooper welcomed the Board Members and called the meeting to order at 8:43 am.

Privilege of the Floor:

Mr. Aiken discussed Career Jam and its success. Further discussion ensued about how much fun and organized the event was this year.

Mr. Wessner discussed organization and talked about hiring students from Career Jam and its success.

Approval of Minutes:

- Chairman Cooper asked for corrections or discussion of the minutes for the March 17, 2022 Board Meeting. There were none. Chairman Cooper next asked for a motion to approve the minutes. Mr. Hagemann made that motion. Mr. Prasuhn seconded. All were in favor.
- Chairman Cooper asked for corrections or discussion of the minutes for the June 10, 2022 Executive Board Meeting. There were none. Chairman Cooper next asked for a motion to approve the minutes Ms. Pettit made that motion. Mr. O'Driscoll seconded. All were in favor.

Correspondence: Director Mayforth stated we received a letter of resignation from Dr. Ty Stone due to her taking a position in another state. Further discussion ensued.

One-Stop Operator Report:

Ms. Munson discussed numbers increasing. We are on track for spending and have OJT contracts. Youth numbers are down for this past quarter. Eleven recruitments in Jefferson County and four in Lewis County. Businesses are happy with the amount of people that are coming in for those open recruitment. Thirty-one Job Club customers obtained jobs within the last three months. Monitoring of internal files is almost complete, a few areas need work. NYAB job fair went well. Still working on the One-Stop MOU from 2021. Spring job fair went well at the Ramada. Satisfaction surveys were positive. One success story with UI. Further discussion ensued.

Director's Report/Financial Report:

Director Mayforth discussed CDL and DSS cases are down in Jefferson and Lewis Counties. The strategy is to go after that retired pool of people for hiring purposes. There is a limit on what they can earn and also are unable to work full time. Job sharing is a possibility for those situations. May numbers are typically the lowest of the year. Seasonal people are back to work and summer seasonal people are still working. First student and Laidlaw are eligible for UI. Chairman Cooper discussed the rate of what retired people can earn yearly. Also, what is the number per person for the retired workers. Does it change or is it the same for all of those in the retired pool. Ms. Munson was able to look up that information and directed it to the board members for clarification. Automation is up and coming in the

area with a number of businesses. Labor force is at 41,000, which is the lowest it has ever been.

Director Mayforth discusses Career Jam and its success. Sixteen people from Albany came up and were pleased with the event. Roberta, the Labor Commissioner loved the event.

Director Mayforth discussed Workforce Connections that will be coming up in November 2022. Also there will be a Fall Job Fair in September 2022.

Further discussion on youth numbers and making the quota for the fiscal year which ends on June 30th.

OJT is running great with numbers high. JCC is down in numbers of people participating in college. BOCES enrollment is higher than last year. More people are looking into trades for work.

New Business:

- Resolution 21-14 Membership Renewal-New York Association of Employment and Training Professionals (NYATEP)
Chairman Cooper asked for questions on the resolution. There were none. He then asked for a motion of approval.
Motion: Mr. Hagemann
Second: Ms. Pettit
Approved: Unanimously
- Resolution 21-15 Membership Renewal National Association of Workforce Boards (NAWB)
Chairman Cooper asked for questions on the resolution. There were none. He then asked for a motion of approval.
Motion: Mr. O'Driscoll
Second: Mr. Castillo
Approved: Unanimously
- Resolution 21-16 Nomination/Election of Officers for Program Year 2022
Chairman Cooper asked for questions on the resolution. There were none. He then asked for a motion of approval.
Motion: Mr. Hagemann
Second: Mr. Murray
Approved: Unanimously
- Resolution 21-17 Approval of Program Year 2022 Budget
Chairman Cooper asked for questions on the resolution. There were none. He then asked for a motion of approval.
Motion: Mr. Hagemann
Second: Mr. Aiken
Approved: Unanimously
Discussion ensued on in-school and out of school youth. Youth are not considered a high school dropout until their cohort walks for graduation. Further discussion on youth waiver.
- Resolution 21-18 Approval of Youth Services for Program Year 2022
Chairman Cooper asked for questions on the resolution. There were none. He then asked for a

motion of approval.

Motion: Mr. Murray

Second: Ms. Pettit

Approved: Unanimously

- Resolution 21-19 Renewal of the One-Stop Operator Agreement

Chairman Cooper asked for questions on the resolution. There were none. He then asked for a motion of approval.

Motion: Ms. Pettit

Second: Mr. Aiken

Approved: Unanimously

- Resolution 21-20 Approval of Membership Renewal Great Watertown North Country Chamber of Commerce

Chairman Cooper asked for questions on the resolution. There were none. He then asked for a motion of approval.

Motion: Mr. Prasuhn

Second: Mr. Pettit

Approved: Unanimously

- Resolution 21-21 Revision of Membership Renewal Lewis County Chamber of Commerce

Chairman Cooper asked for questions on the resolution. There were none. He then asked for a motion of approval.

Motion: Mr. Hagemann

Second: Ms. Pettit

Approved: Unanimously

- Resolution 21-22 Approval of Membership Renewal Lewis County Chamber of Commerce

Chairman Cooper asked for questions on the resolution. There were none. He then asked for a motion of approval.

Motion: Mr. Aiken

Second: Ms. Pettit

Approved: Unanimously

- Resolution 21-23 Approval of Membership Renewal Advocate Drum (Formerly called Fort Drum Regional Liaison Organization (FDRLO))

Chairman Cooper asked for questions on the resolution. There were none. He then asked for a motion of approval.

Motion: Mr. Hagemann

Second: Ms. Pettit

Approved: Unanimously

- Resolution 21-24 Approval of Program Year 2022 Meeting Dates

Chairman Cooper asked for questions on the resolution. There were none. He then asked for a motion of approval.

Motion: Mr. O'Driscoll

Second: Mr. Pettit

Approved: Unanimously

Roundtable Discussion:

Ms. Pettit stated hotels are at a high with numbers increasing daily. Military and corporate movements are helping with these numbers.

Mr. Aiken discussed engineering and the bridge program to a 4 year college for civil/structural engineering from JCC have decreased. There was a pipeline from JCC to Clarkson through Dr. Ty Stone, but since her resignation we are looking to see if that is going to continue in the future. Director Mayforth stated college enrollment is down across the state. The WorkPlace is only able to fund national programs with WIOA funding.

Mr. Murray discussed supply chains for parts and machinery are unavailable at this time. People are waiting months for their inventory to come in.

Mr. Wessner discussed since the pandemic, small businesses are needing a web presence. The pandemic made it hard for them to communicate. The logistics are going to be the hard part now with the web presence of all the small businesses trying to keep up.

Next Meeting: September 15, 2022 8:00 am
Location-TBD

Adjournment: Chairman Cooper asked for a motion to adjourn the meeting. Ms. Pettit made that motion. Mr. Prasuhn Seconded. The meeting was adjourned at 9:51 am.

Attendance:

Robert Aiken
George Anderson
Don Carlisto
Rod Castillo
Matthew Cooper
Robert Hagemann
Cheryl Mayforth
Lynn Murray
John O'Driscoll
Shea Patrick
Jody Pettit
Mark Prasuhn
Patrick Sheppard
Joseph Wessner

Others in Attendance:

Brittaney Cole
Lisa Hetzner
Angel Munson