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 Watertown, NY 13601  
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A proud partner of the American Job Center network

5274 Outer Stowe St  
 Lowville, NY 13367  
 315-376-5800

**One Stop Operator Report**  
 July 1, 2022 to September 30, 2022

Total Customers	2118
Total Services	2545

	Jefferson Q3 CY22	Jefferson Q3 CY21		Lewis Q3 CY22	Lewis Q3 CY21
Adult/DW Customers	304	270		1719	17
Adult/DW Services	590	309		1772	22
Adult/DW Classroom Training	91	40		3	4
Adult/DW On-the-Job Training	11	8		6	11
Short-Term Pre-Voc. Training	0	N/A		0	N/A
Trade Act Classroom Training	17	34		N/A	N/A
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Youth Customers	52	53		2	2
Youth Services	115	110		4	4
Youth Classroom Training	13	14		0	0
Youth On-the-Job Training	0	3		1	2
Youth Work Experience	17	11		1	0
Summer Youth TANF	121	107		37	30
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Job Orders	2259	1335		181	146

\*The numbers above do not include customers who are not registered in OSOS but use our facilities.

**Recruitments & Information Sessions**

- Jefferson County: 9
- Lewis County: 5

**Job Club Hires**

- Jefferson County office had 31 hires during the quarter.

**Monitoring**

I monitored Jefferson County's Youth program this quarter. Mr. Brown is doing an excellent job and had no major areas of improvement needed on either the data entry or hard copy side. I made a few small suggestions that might make his paperwork flow a little easier, but all required documents, notes and services were included and completed accurately.

**Events**

Quarterly Visit to Lewis County: September 21, 2022

I travelled out to the Glenfield temporary location. Topics of discussion were our normal comparison of what is happening in each county. Surprisingly, Ms. Hetzner has seen better attendance at her open recruitments in Glenfield than she had been seeing at the Lowville location.

10<sup>th</sup> Annual Job Fair: September 27, 2022

Our 10<sup>th</sup> Annual Job Fair was held at Hilton Garden Inn! We had a great turnout on both the business & customer sides. Businesses were overall quite pleased with the event. We did have some feedback from the businesses stating they could easily tell who was only there because they were mandated to attend. We also had a few hires on the spot!

Customer & Business Satisfaction Surveys: September 2022

We ran our quarterly surveys in September and the responses were very positive. There were no surveys that suggested areas for improvement on either the customer or the business side.