



Jefferson County Clerk's Office

175 Arsenal Street
Watertown, NY 13601

Gizelle J. Meeks
County Clerk/RMO
gmeeks@co.jefferson.ny.us

Jaime S. Thompson
Deputy County Clerk
jthompson@co.jefferson.ny.us

REQUEST FOR DIVORCE DECREE

(Form MUST be signed in front of a Notary Public)

Index/Case Number: _____

Name of Plaintiff at time of Divorce: _____

Name of Defendant at time of Divorce: _____

Year of Divorce Filing: _____ Contact Number: _____

Address: _____

Non-Certified Copy Needed

Certified Copy Needed

Signature of Requestor

STATE OF _____

COUNTY OF _____

Subscribed and Sworn To
Before me this ____ day
Of _____, 20____.

Notary Public

- Please call **315-785-3200** prior to sending this request to verify copy fees.
- Make Check or Money Order payable to "Jefferson County Clerk".
- Please note our office does not accept out of state personal checks.
- Include a copy of your valid photo ID that includes a signature.
- Include a self-addressed, stamped envelope or add \$1.00 postage to your payment to receive your copy.

Please complete this request and mail to: **Jefferson County Clerk's Office**
ATTN: Court Records
175 Arsenal Street
Watertown, NY 13601

Recording Department
Phone: (315)785-3200
jeffcoclerksoffice@co.jefferson.ny.us

Department of Motor Vehicles
Phone: (315)785-3023
Fax: (315)785-5048

Records Management
Phone: (315)785-5149
recordscenter@co.jefferson.ny.us