

County of Jefferson
Office of the County Administrator



Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

TO: Local Media
FROM: Bob Hagemann, Administrator *B.H.*
DATE: June 12, 2020
SUBJECT: Re-Opening of Jefferson County Offices

Effective Monday, June 15, 2020, all County Departments will reopen to the public for business during their normal office hours. For the past twelve weeks, most County operations have been closed to the public, but for essential services that continue to be provided in response to the COVID-19 pandemic. Executive Order 202.39 issued earlier this week is now directing local governments to open and, once again, provide necessary services to their residents, which also happens to fall in line with the north country's moving into Phase 3 of the state-wide four phase private sector reopening program.

It is important to note that as county staff return to work, we are doing so with many new state and federal guidelines impacting the way business is to be conducted. In order for both the public and our dedicated employees to remain safe and healthy, we will be enforcing important new health standards such as social distancing, wearing of masks upon entering a building and minimizing group gatherings.

To the fullest extent possible, we are now encouraging residents to conduct business by e-mail, over the phone, by mail or through the county website. We are also now requesting members of the public to make specific appointments in advance as much as possible. If someone does need to conduct their business in person, appropriate visitor reporting measures will be required. The public will notice, when entering one of our buildings, appropriate signage as reminders of the necessary precautions now being required of everyone in order to maintain a very healthy environment for the safety of all.

We fully expect these new health standards to be in place for a long time to come and politely request complete compliance by everyone. We are also very excited to return to work and continue providing vital services to everyone residing in Jefferson County and to the many visitors who enjoy our various communities throughout the year. Provided here is a listing of County Departments, with their respective phone numbers, to facilitate phoning ahead for assistance and making appointments in advance.

Thank you for your attention to this important matter.

JEFFERSON COUNTY DEPARTMENTS

Administration	785-3075
Aging	785-3191
Airport	786-6000
Attorney	785-3088
Auditor	785-3386
Buildings	785-5137
Code Enforcement	785-5130
Community Services	785-3283
District Attorney	785-3053
Dog Control	779-5900
Elections	785-3027
Employment & Training	786-3651
Fire & Emergency Management	786-2654
Highway	786-3600
Human Resources	785-3147
Insurance	785-3043
Planning	785-3144
Probation	785-3065
Public Defender	785-3152
Public Health	786-3770
Purchasing	785-3077
Real Property	785-3074
Recycling & Waste Management	786-6900
Sheriff/Jail	786-2660
Social Services	785-3000
Treasurer	785-3055
Veterans	785-3086
Weights & Measures	786-1094



Jefferson County Clerk's Office
175 Arsenal Street
Watertown, NY 13601

Gizelle J. Meeks
County Clerk/RMO
gmeeks@co.jefferson.ny.us

Jaime S. Thompson
Deputy County Clerk
jthompson@co.jefferson.ny.us

FOR IMMEDIATE RELEASE

June 11, 2020

Watertown DMV Office to Reopen June 22nd by Appointment Only

The Watertown DMV will resume in person transactions beginning Monday, June 22, 2020 for license, permit and non-driver ID transactions ONLY.

In person transactions will be limited to residents of Jefferson, St. Lawrence, Lewis and Oswego Counties. Please do NOT arrive more than five minutes prior to your scheduled appointment time!

Accepted In Person Transactions:

- Standard, REAL ID and Enhanced License renewals requiring a new photo ONLY
- License/ID transfers from out of state
- First time applications to upgrade to REAL ID or Enhanced licenses or non-driver ID cards
- First time applications for non-driver ID Cards
- Applications for Passenger or CDL permits
- Conditional or Restricted Licenses

Make your appointment online starting Monday June 15th at:

<https://jeffersoncountywatertowndmv.setmore.com/>

For information on how to process all other DMV transactions visit our website or Facebook page at:

<https://co.jefferson.ny.us/departments/CountyClerk/COVIDProcedures>

<https://www.facebook.com/jeffcoclerksofficeNY/>

County Clerks Office to Reopen by Appointment Only

Transactions that can be completed through the mail will not be permitted for in-house processing. To determine how you can process your transaction, please visit the above referenced facebook page or website.

Make your appointment online starting Monday June 15th at:

<https://jeffersoncountyclerksoffice.setmore.com/>