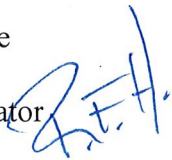


**County of Jefferson**  
**Office of the County Administrator**

**Historic Courthouse**  
195 Arsenal Street, 2<sup>nd</sup> Floor  
Watertown, NY 13601-2567  
Phone: (315) 785-3075 Fax: (315) 785-5070



March 16, 2023

**TO:** Members of General Services Committee  
**FROM:** Robert F. Hagemann, County Administrator   
**SUBJECT:** General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on **Tuesday, March 21, 2023 at 6:00 p.m.** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

**Resolutions:**

1. Authorizing Inter-Municipal Agreement with BOCES for Provision of Drug and Alcohol Testing
2. Amending the 2023 County Budget and Capital Plan in Relation to 911 Emergency Dispatch Phone System Upgrade
3. Authorizing Agreement and Amending the 2023 County Budget in Relation to the FY22 New York State Interoperable Communications Targeted Grant (SICG)
4. Amending the 2023 County Budget in Relation to the County Road Machinery Fund
5. Amending the 2023 County Budget in Relation to Recycling & Waste Management
6. Establishing Time and Place for Public Hearing Related to the Status of the Implementation of the 2020 Community Development Block Grant (CDBG) Housing Award
7. Authorizing Agreement for Raise the Age Relative to Probation Department
8. Authorizing Agreement in Relation to the State Alternatives to Incarceration (Pre-Trial Release) Program Funding

9. Amending the 2023 County Budget in Relation to the Governor's Traffic Safety Committee's Stop-DWI Crackdown Enforcement Grant
10. Amending the 2023 County Budget to Reappropriate Insurance Recovery in Sheriff's Department

**Informational Item:**

- Planning Department Reports

If any Committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:tlr

cc:	Airport	Dog Control	Probation/Stop DWI
	Buildings & Grounds	Fire & Emerg. Mgmt./E-911	Public Defender
	Code Enforcement	Highway/Recycling & Waste Mgt.	Sheriff
	District Attorney	Planning	Weights & Measures

**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Authorizing Inter-Municipal Agreement with BOCES for Provision of Drug and Alcohol Testing

By Legislator: \_\_\_\_\_

Whereas, It is necessary for Jefferson County Airport, Dispatch, Highway, Recycling and Waste Management and Sheriff's Departments to have drug and alcohol testing services available, and

Whereas, These services maintain compliance with the Federal Motor Carrier Clearinghouse mandate in relation to employees holding a CDL and covered by the County's agreement with the Civil Service Employees Association Local 1000, and

Whereas, These services maintain compliance with the Sheriff's Department Drug and Alcohol Testing Policy in relation to employees covered by the County's agreements with the Deputy Sheriff's Association Local 3928 and Sheriff's Employees Local 3089, and

Whereas, The County is enrolled in the Jefferson-Lewis BOCES Drug and Alcohol Program, and

Whereas, BOCES is now required to have an inter-municipal agreement to provide said services.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Jefferson-Lewis BOCES for the provision of drug and alcohol testing services for the period July 1, 2023 through June 30, 2024, and be it further

Resolved, That the Chairman of the Board is hereby authorized to execute said agreement on behalf of Jefferson County, with the approval of the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

State of New York )  
 ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2023 County Budget and Capital Plan in Relation to  
911 Emergency Dispatch Phone System Upgrade

By Legislator: \_\_\_\_\_

Whereas, By Resolution 360 of 2022 this Board of Legislators authorized an agreement with Motorola Solutions for an upgrade of the current 911 Emergency Dispatch Phone System to be funded by the 911 Wireless Surcharge Reserve, and

Whereas, It is necessary to allocate such funds into the appropriate account.

Now, Therefore, Be It Resolved, That the 2023 County Budget is hereby amended as follows:

**Increase:**

Expenditure		
20302000 02031	E911 Dispatch	\$ 550,000
Interfund Transfers		
20900600 95031	Transfer from General Fund	\$ 550,000
01995000 09006	Transfer to Capital Fund	550,000

**Decrease:**

Restricted Funds		
01000000 30888	911 Wireless Surcharge Restricted Funds	\$ 550,000

and be it further,

Resolved, That the six year capital plan is hereby amended accordingly.

Seconded by Legislator: \_\_\_\_\_

State of New York )  
                          ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreement and Amending the 2023 County Budget in Relation to the  
FY22 New York State Interoperable Communications Targeted Grant (SICG)

By Legislator: \_\_\_\_\_

Whereas, Jefferson County has been awarded a FY22 NYS Interoperable Communications Targeted Grant (SICG) in the amount of \$2,000,000 for the period March 1, 2023 to February 28, 2027, and

Whereas, The County must enter into an agreement with the New York State Division of Homeland Security and Emergency Services to receive these grant funds to enhance public safety operations by strengthening communications infrastructure, and

Whereas, The grant will fund the development of a governance document for the Central New York Interoperable Communication Consortium and purchase a redundant Prime Controller for the Jefferson County P25 radio system to make it more resilient, and

Whereas, It is necessary to authorize an agreement with the State and to amend the 2023 County Budget to appropriate the funds.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of Jefferson County, subject to the review of the County Attorney as to form and content, and be it further

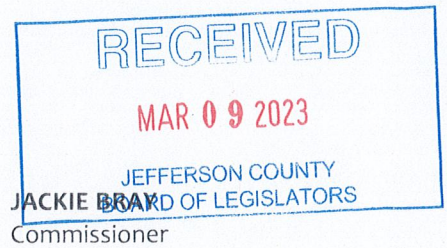
Resolved, That the 2023 County Budget is hereby amended as follows:

<b>Increase:</b>		
Revenue		
20900600 93397	State Aid Fire & Emergency Services	\$ 2,000,000
Expenditure		
01341400 02300	Technical Equipment	\$ 1,800,000
01341400 04416	Professional Fees	200,000

Seconded by Legislator: \_\_\_\_\_



**Homeland Security  
and Emergency Services**



KATHY HOCHUL  
Governor

March 1, 2023

The Honorable William W. Johnson  
Chair, Jefferson County Legislature  
195 Arsenal Street  
Watertown, NY 13601

Dear Mr. Johnson:

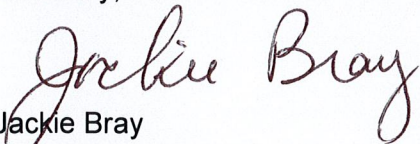
I am pleased to announce that Jefferson County has been awarded \$2,000,000 under the New York State 2022 Statewide Interoperable Communications Targeted Grant Program (2022 SICG Targeted). This program, administered by my agency, allows for State support through grant funding for counties to enhance their public safety operations by strengthening communications infrastructure which is critical in emergency situations and ensuring that public safety personnel are prepared as they respond to calls for service. The 2022 SICG Targeted Program focuses on closing gaps in National Interoperability channels implementation and enhancing regional alliance, ensuring that county communication systems remain capable to support multijurisdictional response. Your participation in this program is another example of the successful partnerships we have been developing for public safety and emergency preparedness across the State.

The performance period for the 2022 SICG Targeted grant will be 48 months (March 1, 2023 – February 28, 2027). Expenses that you wish to claim must occur within that period. Our Grants Program Administration staff will work with your designated SICG point of contact to provide additional administrative guidance and to develop the grant contract.

On behalf of Governor Kathy Hochul, the Division of Homeland Security and Emergency Services remains committed to providing outstanding support in the administration of “*your public safety first*” responder initiatives. Please feel free to contact me if you have any questions, at 518-242-5000, or my Office of Interoperable and Emergency Communications (OIEC) Director, Mark J. Balistreri, at 518-322-4939.

Thank you for your cooperation in this public safety endeavor.

Sincerely,

  
Jackie Bray  
Commissioner

cc: Mr. Joseph Plummer, Deputy Director, Jefferson County Fire and Emergency Management

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2023 County Budget in Relation to the County Road Machinery Fund

By Legislator: \_\_\_\_\_

Whereas, The Adopted 2023 County Budget includes funding for purchase of a recycling container in the Road Machinery Fund, and

Whereas, Funds need to be transferred into the appropriate account, and

Whereas, The Adopted 2023 County Budget also includes funding for purchase of two portable stop lights, for which the cost exceeds the budgeted amount.

Now, Therefore, Be It Resolved, That the 2023 County Budget is amended as follows:

**Increase:**

Expenditure		
10513000 02502	Recycling Container	\$ 12,000
10513000 02700	Bridge Equipment	10,000

**Decrease:**

Expenditure		
10513000 02464	Track Hoe	\$ 10,000
10513000 02600	Shop Equipment	12,000

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2023 County Budget in Relation to Recycling & Waste Management

By Legislator: \_\_\_\_\_

Whereas, Recycling and Waste Management is requesting funding to purchase two recycling containers to replace two that have deteriorated, and

Whereas, Funding is available due to the purchase price of a loader being less than budgeted.

Now, Therefore, Be It Resolved, That the 2023 Budget is hereby amended as follows:

**Increase:**

Expenditure		
15816000 02502	Recycling Containers	\$ 25,000

**Decrease:**

Expenditure		
15816000 02494	Loader	\$ 25,000

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Establishing Time and Place for Public Hearing Related to the Status of the Implementation of  
the 2020 Community Development Block Grant (CDBG) Housing Award

By Legislator: \_\_\_\_\_

Whereas, Jefferson County received a Community Development Block Grant (CDBG) award in program year 2020 for \$800,000 from the NYS Office for Community Renewal for an owner-occupied housing rehabilitation assistance program for low to moderate income eligible residents, and

Whereas, Jefferson County is in the process of implementing the County's 2020 Community Development Block Grant (CDBG) Award administered by the NYS Office of Community Renewal, and

Whereas, The CDBG application process requires applicants to hold a public hearing to obtain the views of the general public on the status and implementation of the award.

Now, Therefore, Be It Resolved, Pursuant to Section 104(A)(2) of the Federal Housing and Community Development Act, as amended, a CDBG public hearing shall be held on Tuesday, May 2, 2023 at 6:00 p.m. in the Board Chambers of the Jefferson County Board of Legislators Historic Courthouse, 195 Arsenal Street, Watertown, NY, , and be it further

Resolved, Notice of such public hearing shall be given in accordance with law.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreement for Raise the Age Relative to Probation Department

By Legislator: \_\_\_\_\_

Whereas, New York State has directed implementation of Raise the Age and has provided grant funding in the amount of \$84,955 through the Division of Criminal Justice Services (DCJS), and

Whereas, Said grant funds a Probation Officer to cover all Raise the Age related activities including related training, and

Whereas, Funding has been allocated in the Adopted County Budget, and

Whereas, An agreement needs to be authorized with DCJS for this funding for the period of April 1, 2022 through March 31, 2023.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts the \$84,955 and authorizes the Chairman of the Board to electronically execute the above referenced agreement.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreement in Relation to the State Alternatives to Incarceration  
(Pre-Trial Release) Program Funding

By Legislator: \_\_\_\_\_

Whereas, New York State Division of Criminal Justice Services Alternatives to Incarceration has awarded Jefferson County \$8,867 for the operation of a Pre-Trial Release Program during the period July 1, 2023 through June 30, 2024, and

Whereas, The County must enter into an agreement with New York State to receive these grant funds, and

Whereas, Said grant is already contained in the Adopted County Budget, and

Whereas, Jefferson County does hereby commit to providing 50% matching funds for operation of the alternatives program.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts the \$8,867, and authorizes the Chairman of the Board of Legislators to execute any and all documents as may be required to fulfill the requirements of this grant award subject to approval by the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

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\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Amending the 2023 County Budget in Relation to the Governor’s Traffic Safety Committee’s Stop-DWI Crackdown Enforcement Grant

By Legislator: \_\_\_\_\_

Whereas, By Resolution 371 of 2022, this Board of Legislators accepted \$17,500 in New York State Stop-DWI Foundation Crackdown Enforcement funding, and

Whereas, There remains \$12,772.02 unspent, to be shared with the Watertown City Police Department, NYS Park Police, Alexandria Bay, Black River, Carthage and Clayton Police Departments, and

Whereas, The 2023 County Budget must be amended to appropriate said remaining funding and allocate it to the applicable accounts.

Now, Therefore, Be It Resolved, That the 2023 County Budget is hereby amended as follows:

**Increase:**

Revenue:

01000000 30599	Appropriated Fund Balance	\$12,772.02
01311000 92614	Stop DWI Svcs Sheriff	1,443.47

Expenditure:

01311000 01300	Overtime	\$ 1,443.47
01331500 04414	Supporting Services	1,443.47
01331500 04428	Public Safety Svcs. - Other Govt	11,328.55

Seconded by Legislator: \_\_\_\_\_

State of New York )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Amending the 2023 County Budget to Reappropriate Insurance Recovery in Sheriff's Department

By Legislator: \_\_\_\_\_

Whereas, An insurance settlement check was received in late 2022 in the amount of \$5,370.93 for damage to a patrol unit which was not recognized in the 2022 Budget, and

Whereas, The Sheriff has requested the settlement be appropriated to supplement the external fleet expense line for repairs.

Now, Therefore, Be It Resolved, That the 2023 County Budget is hereby amended as follows:

**Increase:**

01000000 30599	Appropriated Fund Balance	\$ 5,370.93
Expenditure		
01311000 043102	External Fleet Expense	\$ 5,370.93

Seconded by Legislator: \_\_\_\_\_

State of New York )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

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\_\_\_\_\_  
Clerk of the Board of Legislators



## Planning Department Report January - 2023

### COUNTY PLANNING AND ECONOMIC DEVELOPMENT

#### Community Development Block Grant (CDBG) Housing Program:

- 2020 Award: \$39,297 was processed for two rehab projects and admin.
- 2021 Award: \$23,710 was processed for two rehab projects and admin.

Monitoring – Staff participated in a remote monitoring for the 2018 and 2019 CDBG Housing Awards.

#### North Country HOME Consortium

- No draws were processed.
- Staff met with DANC staff and CAPC staff to coordinate the Fair Housing Roundtable in April.

#### County Planning Board

Staff review the following projects:

Clayton (V) – a site plan review and area variance to add 9 storage buildings to an existing self-storage business.

Watertown (C) – zoning text and map amendment to rewrite the City of Watertown's Zoning Ordinance.

#### Transportation

- MPO – Staff met with the MPO Transit Technical Committee and reviewed the draft Unified Planning Work Program for 2022 – 2023.

#### Fort Drum

Fort Drum – Staff attended the 10<sup>th</sup> Mountain Division Campaign Plan Executive Forum.

#### Fort Drum Sustainability Committee

Staff met with the Sustainability Committee to discuss program priority updates and cooperative community efforts.

#### Broadband

Staff is working with DANC staff to develop a plan to improve service to underserved areas of the County.

## **COMMUNITY PLANNING AND DEVELOPMENT**

### **Municipal Project Assistance**

Alexandria Bay (V) – Revised draft zoning map to expand marine development district, create new residential zone, and reclassify single family residential as residential.

LeRay (T) – Staff met with the Comp Plan Committee to discuss further edits to the Agriculture chapter and the desired scope of a future chapter on natural resources that will include the four maps listed below. For the comprehensive plan, developed a septic suitability map, bedrock geology map, surficial geology map, and a shaded relief map with sub-watersheds.

Sackets Harbor (V) – Updated 239-M trigger map for village to reflect changes in road ownership and additional agricultural district parcels.

Henderson (T) – Staff attended a special town board meeting to assist with zoning amendments pertaining to the Island District.

## **RESOURCE AND ENVIRONMENTAL MANAGEMENT**

### **Snowmobile Grant-in-Aid Program**

Staff executed a contract and processed the invoice to pay the Barnes Corners Sno Pals consistent with NYS Snowmobile Grant-in-Aid program.

### **MS4 Coalition**

Coordinated with JC SWCD staff regarding the required annual training for relevant staff.

**NYS Septic System Replacement Program** – Staff processed one draw for \$2,802.50 to reimburse the replacement a failing septic system adjacent to the St. Lawrence River.

## **INFORMATION, DEMOGRAPHIC, AND DATA SERVICES**

### **General Technical Assistance**

Responded to callers, emails, and walk-ins with requests concerning flood maps, parcels, zoning, and county map viewer.

### **Other Geographic Information System (GIS) Tasks (not associated with projects above)**

Our GIS Specialist supports planners with various projects and other County Departments. Examples include: Boundary and Annexation Survey for 2022 submitted to the Census Bureau; generated spreadsheet of Census 2020 populations for new legislative districts; devised 239-M project referrals map for 2022; developed local election districts for Board of Elections; created town and city maps of new local election districts and associated spreadsheet with active voter counts.



## Planning Department Report February - 2023

### COUNTY PLANNING AND ECONOMIC DEVELOPMENT

#### Community Development Block Grant (CDBG) Housing Program:

- 2020 Award: \$68,744 was processed for three rehab projects and admin.
- 2021 Award: \$15,613 was processed for two rehab projects and admin.

#### North Country HOME Consortium

- \$87,935 was processed for one rehab project, one homebuyer project, and admin.
- Staff met with DANC to discuss reauthorization of HOME.
- In addition, staff discussed the 2023 HOME timeline.
- New staff member is participating in online training for the HOME Program.

#### County Planning Board

Adams (T) Site plan review for another auto detailing building.

Adams (T) Site plan review for a storage building and office.

Brownville (T) Zoning map and text amendments.

Clayton (V) Site plan review to amend a previous approved site plan for a shopping center.

Clayton (V) Site plan review to establish a cottage colony with 26 seasonal rental cottages.

LeRay (T) Site plan review to renovate an existing building to use as a child daycare facility.

Watertown (T) Site plan review to construct a medical building.

Watertown (T) Site plan review for an addition for a showroom.

#### Broadband

Staff continued to work with DANC on broadband issues and developed a list of unserved addresses to submit to NY.

#### Transportation

Mobility Management – Staff met with the county-wide mobility management team to discuss the proposed routes and budget for the startup county-wide public transportation system.



## **COMMUNITY PLANNING AND DEVELOPMENT**

### **Municipal Project Assistance**

**Alexandria Bay (V)** Staff met with the zoning committee to discuss further edits made based on the last meeting and priorities for inclusion next month. Reviewed the edited zoning map that implemented the previous meeting discussion regarding the residential district and the marine district additions along NYS Route 26.

## **RESOURCE AND ENVIRONMENTAL MANAGEMENT**

### **Agriculture**

8-Year Review - Staff met to discuss the process and implementation of the 8 year review for the North Agricultural District.

### **Fort Drum**

Virtual meeting with the consultant on the Fort Drum Economic Impact Model update.

### **Snowmobile Grant-in-Aid Program**

Began contract approval process with the five clubs for the 2022-2023 season. Processed the state 70% funding invoice through the NYS OPRHP for the initial funds for this season.

## **INFORMATION, DEMOGRAPHIC, AND DATA SERVICES**

### **General Technical Assistance**

Responded to callers, emails, and walk-ins with requests concerning flood maps, parcels, zoning, and county map viewer.

### **Other Geographic Information System (GIS) Tasks (not associated with projects above)**

Our GIS Specialist supports planners with various projects and other County Departments. Examples include: Finalization of town election district maps for the Board of Elections; calculation of Census 2020 populations for new congressional districts in Jefferson County; determination of how many voters are closest to which polling place in Brownville, LeRay, and Wilna and how much farther they are from the next nearest polling place if one is closed; assessment of 2022 parcels that lay within the current North Agricultural District.