


County of Jefferson
Office of the County Administrator



Historic Courthouse
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February 9, 2023

TO: Members of General Services Committee
FROM: Robert F. Hagemann, County Administrator 
SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on **Tuesday, February 14, 2023 at 6:00 p.m.** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Presentation:

Jefferson County Coordinated Transportation Plan Update - John Exford, Volunteer Transportation Center Mobility Manager

Resolutions:

1. Amending the 2022 County Budget and Capital Plan in Relation to Lighting Improvement at the Public Safety Building
2. Authorizing Agreement with New York State Department of Homeland Security and Emergency Services and Amending the 2023 County Budget Relative to Multi-Hazard Mitigation Plan
3. Establishing Time and Place for Public Hearing Related to the Status of the Implementation of the 2018 Community Development Block Grant (CDBG) Housing Award
4. Amending the 2023 County Budget in Relation to State Funding for Pretrial Services
5. Authorizing Agreement with Indian River School District for School Resource Officer
6. Reappropriating Funds from Various Unspent Homeland Security Grants Relative to the Sheriff's Department and Amending the 2023 County Budget in Relation Thereto

7. Reappropriate NYS Governor's Traffic Safety Child Passenger Safety Grant Relative to the Sheriff's Department and Amending the 2023 County Budget in Relation Thereto

If any Committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:tlr

cc:	Airport	Dog Control	Probation/Stop DWI
	Buildings & Grounds	Fire & Emerg. Mgmt./E-911	Public Defender
	Code Enforcement	Highway/Recycling & Waste Mgt.	Sheriff
	District Attorney	Planning	Weights & Measures

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2022 County Budget and Capital Plan in Relation to
Lighting Improvement at the Public Safety Building

By Legislator: _____

Whereas, The Superintendent of Buildings & Grounds identified, applied for, and received rebates from National Grid under its Energy Efficiency Initiative for the replacement of parking lot lighting fixtures at the Public Safety Building, and

Whereas, The 2022 County Budget and Capital Plan must be amended to recognize the rebate revenue and place it in the Public Safety Building account, from which the lighting materials were originally paid for.

Now, Therefore, Be It Resolved, That the 2022 County Budget is hereby amended as follows:

Increase:

Revenue		
20900600 92770	Unclassified Revenue	\$ 7,580
Expenditure		
20315000 02038	Public Safety Building	\$ 7,580

and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement with New York State Department of Homeland Security and Emergency Services and Amending the 2023 County Budget Relative to Multi-Hazard Mitigation Plan

By Legislator: _____

Whereas, Jefferson County has been awarded a \$180,000 grant, funded by the Federal Emergency Management Agency (FEMA) and administered by the New York State Department of Homeland Security and Emergency Services (DHSES), to prepare a multi-hazard mitigation plan update, and

Whereas, Said plan would allow for Jefferson County and its municipalities to be eligible for certain post-disaster funding otherwise not available to them, and

Whereas, Said plan would be prepared by a consultant who would be required to meet FEMA regulations, and

Whereas, Said grant also requires a \$20,000 local match.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with NYS DHSES for the Multi-Hazard Mitigation Grant, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of Jefferson County subject to approval of the County Attorney as to form and content, and be it further

Resolved, That the 2023 County Budget is amended as follows:

Increase:

Expenditures:

01341000 04416	Professional Fees	\$ 200,000
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Revenues:

01341000 94305	Federal Aid Emergency Mgmt/Disaster	\$ 180,000
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Decrease:

01199000 04963	Contingent Account	\$ 20,000
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Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Establishing Time and Place for Public Hearing Related to the Status of the Implementation
of the 2018 Community Development Block Grant (CDBG) Housing Award

By Legislator: _____

Whereas, By Resolution 55 of 2019 this Board of Legislators accepted a Community Development Block Grant (CDBG) award of \$800,000 in program year 2018 from the NYS Office for Community Renewal for an owner-occupied housing rehabilitation assistance program for low to moderate income eligible residents, and

Whereas, By Resolution 21 of 2021, this Board called for a public hearing related to implementation of the County's 2018 award as required by the CDBG implementation process in order for grantees to obtain the views of the general public on the status and implementation of the award, and

Whereas, Said public hearing was held virtually on January 19, 2021, at which time the County was operating under an extraordinary Public Health emergency and NYS Executive Order 202.1 without permitting public in-person access to the meeting, and

Whereas, The recent Comprehensive Monitoring Report for Jefferson County's now completed CDBG project #581HR300-18 found that the January 19, 2021 notice of hearing which directed the public to contact County Planning for information, should have instead provided the internet address of the website streaming, and

Whereas, Said report finding requires Jefferson County to now hold a Public Hearing to obtain the views of the general public on the status and implementation of the 2018 award.

Now, Therefore, Be It Resolved, Pursuant to Section 104(A)(2) of the Federal Housing and Community Development Act, as amended, a CDBG public hearing shall be held on Tuesday, April 4, 2023 at 6:00 p.m. in the Chambers of the Jefferson County Board of Legislators Historic Courthouse, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, That notice of such public hearing shall be given in accordance with law.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2023 County Budget in Relation to State Funding for Pretrial Services

By Legislator: _____

Whereas, By Resolution 48 of 2023, this Board of Legislators accepted a Pretrial Services grant award from New York State Division of Criminal Justice Services in the amount of \$218,787, and

Whereas, Said resolution appropriated \$91,000 of said grant into the 2023 County Budget, and

Whereas, It is the desire of the Board to appropriate the remainder of the funding.

Now, Therefore, Be It Resolved, That the 2023 County Budget is hereby amended as follows:

Increase:

Revenue

01314000 93389	State Aid - Other Public Safety	\$ 127,787
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Expenditure

01314000 01300	Overtime	\$ 5,000
01314000 02401	Automotive Equipment	65,000
01314000 04110	Office Expense	3,787
01314000 04111	Trackable Durable Items	4,000
01314000 04118	Computer Hardware	1,000
01314000 043101	Internal Fleet Expense	2,000
01314000 04311	Gasoline and Oil	10,000
01314000 04313	Travel	5,000
01314000 04413	Medical Fees	1,000
01314000 04416	Professional Fees	10,000
01314000 04420	Nonsecure Juvenile Facility	5,000
01314000 04514	Uniforms and Clothing	3,500
01314000 04585	Operating Supplies	10,000
01314000 04613	Training	2,500

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing Agreement with Indian River School District for School Resource Officer

By Legislator: _____

Whereas, By Resolution 57 of 2018, this Board of Legislators authorized an agreement with the Indian River School District for a School Resource Officer with no cost to the County and the School District indemnifying and holding harmless the County, and

Whereas, The Jefferson County Sheriff's Office has negotiated and agreed to continue to provide this service to the Indian River School District, for the period of January 1, 2021 through December 31, 2025.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with the Indian River School District for the period of January 1, 2021 through December 31, 2025 for the provision of a School Resource Officer, and be it further

Resolved, That the Indian River School District agrees to fund 100% of all of the program costs, including but not limited to salary, benefits, equipment, training, overtime and supplies, and be it further

Resolved, That the Chairman of the Board is hereby authorized to execute a Memorandum of Agreement with the Indian River School District as outlined above on behalf of the County of Jefferson with the approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Reappropriating Funds from Various Unspent Homeland Security Grants Relative to the Sheriff's Department and Amending the 2023 County Budget in Relation Thereto

By Legislator: _____

Whereas, By Resolutions 120 of 2019, 107 and 177 of 2021, and 197 of 2022, this Board of Legislators recognized FY18, FY19, FY20, and FY21 Operation Stonegarden Program grants respectively, and

Whereas, By Resolutions 201 of 2020 and 201 of 2021, this Board recognized FY20 and FY21 Law Enforcement Terrorism Prevention Program (LETPP) grants respectively, and

Whereas, By Resolutions 79 and 147 of 2022, this Board re-appropriated remaining unspent funds from Operation Stonegarden and LETPP grants, and

Whereas, There remain unspent amounts in the FY18, FY19, FY20 and FY21 Operation Stonegarden, and FY20 and FY21 LETPP grants to be reappropriated and placed in the appropriate expenditure lines for 2023.

Now, Therefore, Be It Resolved, That the 2023 County Budget is amended as follows:

Increase:

Fund Balance		
01000000 30599	Appropriated Fund Balance	\$ 152,734.03
Expenditure		
01311400 01300	Overtime	\$ 68,212.26
01311400 02401	Automotive Equipment	16,000.00
01311400 04111	Trackable Durable Expendables	12,278.95
01311400 04114	Maintenance	275.00
01311400 04115	Telephone	4,625.00
01311400 04214	Utilities	275.00
01311400 043101	Internal Fleet Expense	12,603.58
01311400 04311	Gasoline & Oil	6,300.85
01311400 04428	Public Safety Personal Svcs - Other Govt	5,996.00
01311400 04585	Operating Supplies	8,708.47
01311400 08010	Retirement	8,979.88
01311400 08030	Social Security	6,298.02
01311400 08040	Workers Compensation	2,181.02

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Reappropriate NYS Governor's Traffic Safety Child Passenger Safety Grant Relative to the Sheriff's Department and Amending the 2023 County Budget in Relation Thereto

By Legislator: _____

Whereas, By Resolution 245 of 2022, This Board of Legislators accepted \$2,800 in NYS Governor's Traffic Safety Committee Child Passenger Safety funding, and

Whereas, There remain unspent grant funds that must be reappropriated and placed in the appropriate expenditure lines for 2023.

Now, Therefore, Be It Resolved, That the 2023 County Budget is amended as follows:

Increase:

01000000 30599 Appropriated Fund Balance \$ 2,800

Expenditure:

01311000 04112	Memberships and Dues	\$ 200
01311000 04313	Travel	300
01311000 04585	Operating Supplies	750
01311000 04613	Training	1,550

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators