

REGULAR SESSION

TUESDAY, JUNE 1, 2021

Chairman Gray called the meeting to order at 6:00 p.m.

ROLL CALL OF MEMBERS

All members present except Legislator Montigelli.

Public Hearing

Local Law Intro No. 1 of 2021

**A Local Law Authorizing 12 and 13 Year Old Licensed Hunters to Hunt
Deer with a Firearm or Crossbow During Hunting Season with the
Supervision of an Adult Licensed Hunter**

Chairman Gray called the public hearing to order, no one wished to make comments and the hearing was closed.

PRIVILEGE OF THE FLOOR

No one present wished to address the Board.

READING OF MINUTES OF THE LAST SESSION, IF REQUESTED

The minutes of the May Session stand approved in the absence of objection or correction.

PRESENTATION OF PETITIONS, NOTICES AND COMMUNICATIONS

A note of appreciation was received from the Margaret Reaney Memorial Library for the Board's donation in memory of Ellie Ferris.

A letter from Chairman Gray was received appointing David L. Pavey as County Director of Veterans Services effective June 28, 2021.

REPORTS OF STANDING COMMITTEES

The Finance & Rules Committee reported favorably on resolutions referred from other jurisdictional Committees and on legislators' expenses.

REPORTS OF COUNTY OFFICERS AND OTHERS

The County Treasurer provided a report on the Summary of Cash in Banks and Investments as of April 30, 2021.

The County Administrator provided a report on Budget Transfers for the month of May, 2021.

The County Auditor provided a report on Erroneous Assessments for the month of May, 2021.

LOCAL LAWS, RESOLUTIONS AND MOTIONS

Resolution No. 114

Payment of Legislators' Expenses

By Legislator: Patrick R. Jareo

Whereas, This Committee to whom claims of the members of the Board were referred, has examined and audited such claims and finds the total to be \$ 81.76 we have allowed:

Legislator Expense: \$ 81.76

Now, Therefore, Be It Resolved, That the County Treasurer be and is hereby directed to draw checks payable to the claimants as audited.

Seconded by Legislator: William W. Johnson

All members present voted aye.

Resolution No. 115

Authorizing the Vacating of Judgment of Foreclosure for Owners of Certain Parcels of Real Property and Discontinuance of Foreclosure Proceeding.

By Legislator: Robert W. Cantwell, III

Whereas, pursuant to Section 1.6 of the Administrative Regulations for the Sale of Real Property Acquired by the County Pursuant to Real Property Tax Foreclosure Proceedings, certain owners of foreclosed properties have tendered offers to re-purchase County's right of foreclosure obtained in certain Tax Foreclosure proceedings, by depositing in trust with the County funds in an amount equal to all the tax, penalties, and interest, together with the County's established administrative fee, and

Whereas, The said owners and the amounts deposited are set forth in Exhibit "A" which is hereby incorporated herein, and made a part hereof.

Now, Therefore, Be it Resolved, that Pursuant to Section 1.6 of the Administrative Regulations for the Sale of Real Property Acquired by the County Pursuant to Real Property Tax Foreclosure Proceedings, the Board of Legislators does hereby approve of the re-purchase of the County's

right of foreclosure to those individuals set forth in Exhibit "A", in considerations of the amounts paid by such individuals as shown on said Exhibit, and be it further

Resolved, That the County Attorney is hereby authorized to file with the Court a motion seeking an Order to vacate the Judgement of Foreclosure, discontinuing the *in rem* tax foreclosure action and cancelling the Notice of Pendency of such action in regard to the respective parcel(s) of property.

Seconded by Legislator: William W. Johnson

EXHIBIT A

Jefferson County Delinquent Tax Buybacks - As of 05/24/21

<u>Town</u>	<u>Parcel</u>	<u>Name</u>	<u>Taxes Paid</u>
Adams	99.13-2-23	Morgan, Jesse & Dannielle	\$ 5,278.32
Alexandria	8.00-2-38.55	Spencer Valley Zip Line	\$ 2,742.66
Cape Vincent	59.11-1-18	Getty, Lee L.	\$ 6,032.80
Clayton	20.48-2-12.3	Major, Tamela	\$27,902.77
Ellisburg	118.19-2-42	Stevens, Albert C. & Kenneth E.	\$ 7,298.24
Ellisburg	124.00-1-46.6	Manchester, David	\$ 6,973.06
Rutland	76.13-1-1	Phelps, Jordan (formerly Frederick & Sheri Phelps)	\$13,054.76
Rutland	15.00-5-24	Beyer, Dawn M.	\$ 5,535.17

All members present voted aye.

Resolution No. 116

Authorizing the Acceptance of Offers to Purchase Real Property Acquired by Tax Foreclosure but Not Sold at Auction.

By Legislator: William W. Johnson

Whereas, by Resolution No. 115 of 2001, this Board did authorize the County Attorney to dispose of certain real property acquired by tax foreclosure when special conditions restrict the marketability of such parcels at auction, and

Whereas, the County Attorney has offered the following parcels for sale to the adjoining land owners by sealed bid, and

Whereas, the highest bidder has been determined by the County Attorney as follows:

Town	Parcel	Buyer	Bid Price
Alexandria	14.15-1-21.25	Russell and Tina Shultz	\$1.00

Now, Therefore, Be It Resolved, That the offer to Purchase Real Property at the sales price set forth herein above, plus the cost of recording the said conveyance, be and hereby is approved by the Board of Legislators, and the County Attorney is directed to prepare and execute a quit claim deed in favor of the above buyers to be executed by the Chairman on behalf of the Board of Legislators; and it is further

Resolved, That the Chairman of the Board is hereby authorized and directed to execute the necessary agreements and other documents constituting the contract of sale and conveyance documents, subject to the review and approval of the County Attorney as to form and content.

Seconded by Legislator: Allen T. Drake

All members present voted aye.

Resolution No. 117

Appointing Members to the Jefferson County Board of Ethics

By Legislator: Robert W. Cantwell, III

Whereas, By Local Law No. 2 of 1990 as amended by Local Law No. 1 of 1995 this Board of Legislators established an Ethics Board pursuant to Article 18 of the General Municipal Law of the State of New York, and

Whereas, Members of the Ethics Board are appointed by the Board of Legislators to serve in staggered three terms and are responsible for ensuring full compliance with the County Code of Ethics and disclosure requirements, and

Whereas, The Ethics Board requires three members, serving without compensation, and no more than one member shall be enrolled in the same political party as another sitting member, and

Whereas, There are currently three vacancies on the Ethics Board to be filled.

Now, Therefore, Be It Resolved, That the Board of Legislators approves the following appointments to the Jefferson County Ethics Board:

<u>Name</u>	<u>Term to Expire</u>
Barry Ormsby	12/31/23
Sarah Weir	12/31/22
Mike Chavoustie	12/31/21

Seconded by Legislator: Allen T. Drake

Legislator Maxon appreciated information provided by the Administrator regarding the past history of the Board of Ethics but wondered how the Board lapsed for 15 years, and asked if he could have a copy of Local Law 1 of 1995 that is referenced in the resolution. Administrator Hagemann advised that members were appointed in the early 2000s, but their terms ended and there has not been a need for the Ethics Board since that time so membership lapsed. Attorney Paulsen advised that a copy of the Local Law is on the website for his Office. There being no further discussion, all members present voted aye.

Resolution No. 118

Setting Time and Place for Public Hearing on Tentative 2021-2022 Jefferson Community College Budget

By Legislator: Patrick R. Jareo

Resolved, That a public hearing on the Tentative Jefferson Community College Budget for College Fiscal Year 2021-2022 be held before this Board of Legislators on Tuesday, July 6, 2021 immediately following the conclusion of the Public Hearing related to the 2020 CDBG-CV process in the Chambers of the Board of Legislators, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, That the Clerk of the Board be and is hereby directed to give notice of said public hearing as required by law.

Seconded by Legislator: James A. Nabywaniec

All members present voted aye.

Resolution No. 119

Authorizing Agreement Extensions for the New York State Board of Elections Voter Education and Poll Worker Training Grant

By Legislator: Patrick R. Jareo

Whereas, By Resolution 174 of 2006, This Board of Legislators authorized agreements with the NYS Board of Elections to accept a Voter Education and Poll Worker Training Grant, and

Whereas, By subsequent Resolutions in following years, this Board authorized grant extensions to cover unspent funds, and

Whereas, There are remaining funds for which the NYS Board of Elections will extend the contract.

Now, Therefore, Be It Resolved, That Jefferson County enter into contract extension for this year and future years for remaining funds, and be it further

Resolved, That the Chairman of this Board is hereby authorized and directed to execute said agreement extensions on behalf of Jefferson County.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

Resolution No. 120

Amending Management Compensation Plan for 2021

By Legislator: William W. Johnson

Whereas, As part of the Administrative Policies and Procedures governing Management and Management Confidential employees adopted by Resolution No. 18 of 1989, as amended, this Board approved a compensation plan which provides for compensation to be paid in accordance with a schedule of grades and steps, and

Whereas, The adopted 2021 County Budget provides funding for compensation increases for management and management confidential employees, and

Whereas, By Resolution 256 of 2020, this Board approved a Management Compensation Plan for 2021 which, due to a challenging financial situation including much uncertainty at the time, amended the plan to provide only step increases and adjusted step increments in accordance with the schedule attached thereto, and

Whereas, This Board now wishes to amend the Compensation Plan for 2021, due to a more stable financial situation, to provide for an adjustment of 2% to the general management schedule; management/confidential schedule; to adjust increments in accordance with the attached schedule effective June 27 through December 31, 2021, and

Whereas, By Resolution 191 of 2020, This Board authorized employment agreement with Jefferson County Civil Service Employees Association including a 0% increase effective January 1, 2021, and

Whereas, Said employment agreement also included a stipulation that in the event Jefferson County management/management confidential employees receive a salary increase for the year 2021, then the employees covered under the agreement shall receive a salary increase equal thereto.

Now, Therefore Be It Resolved, That the attached schedules are hereby adopted as the Management and Management Confidential Compensation Plan for Jefferson County effective June 27 through December 31, 2021, and

Be It Further Resolved, That the 2% adjustment will be applied to employees in the Jefferson County Civil Service Employees Association in accordance with the authorized agreement as per the attached schedule effective June 27 through December 31, 2021.

Seconded by Legislator: Patrick R. Jareo

JUNE 27, 2021 ADMINISTRATIVE SCHEDULE							
GRADE	LEVEL A	LEVEL B	LEVEL C	LEVEL D	RATE	MAXIMUM	
I	96498	99377	102250	105124	107998	125864	
II	88175	90804	93428	96054	98678	113388	
III	80607	83005	85402	87802	90202	101726	
IV	73732	75923	78111	80303	82493	95646	
IVPH/ATTY	84165	86683	89163	91681	94164	109198	
V	69806	71805	73817	75888	77955	85314	
VPH/ATTY	79578	81858	84152	86512	88869	97258	
VI	64313	66148	67982	69817	71653	78209	
VIPH/ATTY	73407	75486	77590	79700	81776	89291	
VII	59411	61095	62783	64471	66157	71526	
VIII	54996	56554	58110	59664	61221	66011	
IX	50993	52429	53861	55296	56731	61004	
X	47356	48681	50006	51332	52659	56459	
XI	44040	45265	46492	47716	48941	52319	
XII	40516	41644	42772	43898	45026	48134	

JUNE 27, 2021 MANAGEMENT CONFIDENTIAL								
SALARY SCHEDULE								
GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	
MC1	41005	42461	44226	45882	47720	49577	51542	
	22.53	23.33	24.30	25.21	26.22	27.24	28.32	
MC2	36345	37474	38784	40113	41587	43207	44754	
	19.97	20.59	21.31	22.04	22.85	23.74	24.59	
MC3	34671	35745	36819	38038	39239	40550	42115	
	19.05	19.64	20.23	20.90	21.56	22.28	23.14	

MC4		33051	33998	35017	36054	37146	38238	39694
		18.16	18.68	19.24	19.81	20.41	21.01	21.81
40 HR WRK WK		37773	38854	40019	41205	42453	43701	45365
MC5		31541	32396	33342	34271	35199	36291	37328
		17.33	17.80	18.32	18.83	19.34	19.94	20.51
40 HR WRK WK		36046	37024	38106	39166	40227	41475	42661

SCHEDULE II
JUNE 27, 2021 SCHEDULE
CSEA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
1	13.75	14.15	14.61	15.00	15.46	15.90	16.44
2	14.19	14.68	15.09	15.54	16.07	16.65	17.10
3	15.10	15.61	16.15	16.71	17.25	17.75	18.38
4	15.66	16.15	16.73	17.25	17.75	18.38	19.00
5	15.97	16.55	17.05	17.65	18.24	18.88	19.57
6	16.56	17.05	17.67	18.24	18.89	19.56	20.33
7	16.90	17.56	18.12	18.71	19.48	20.22	20.93
8	17.50	18.11	18.70	19.36	20.14	20.84	21.76
9	18.42	19.10	19.79	20.64	21.44	22.33	23.23
10	18.82	19.55	20.30	21.13	21.90	22.87	23.79
11	19.65	20.40	21.30	22.15	23.03	23.96	24.97
12	20.35	21.22	22.09	22.98	23.89	24.97	25.91
13	21.13	21.90	22.92	23.86	24.89	25.89	26.95
14	21.81	22.77	23.74	24.77	25.72	26.85	27.92
15	22.92	23.86	24.89	25.91	27.00	28.17	29.31
16	23.92	24.96	25.92	27.03	28.27	29.45	30.71
17	24.95	25.92	27.03	28.21	29.45	30.71	31.98
18	25.97	27.16	28.35	29.55	30.80	32.16	33.53
19	27.23	28.37	29.61	30.83	32.17	33.56	35.05
20	27.93	29.24	30.44	31.70	33.09	34.43	36.14
21	29.72	31.00	32.35	33.82	35.27	36.76	38.44
22	30.88	32.22	33.57	35.09	36.72	38.22	39.94

23	32.34	33.81	35.27	36.77	38.48	40.13	41.95
24	33.59	35.23	36.75	38.31	40.08	41.87	43.74

All members present voted aye.

Resolution No. 121

Approving Appointment of County Director of Veterans Services

By Legislator: Patrick R. Jareo

Resolved, That, pursuant to Section 357 of the Executive Law, the appointment by the Chairman of the Board of David L. Pavey as County Director of Veterans Services effective 6/28/21 at Grade VIII-A (\$54,996) to serve at the pleasure of the Chairman be and is hereby approved.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

Resolution No. 122

Amending the 2021 County Budget and Capital Plan in Relation to Fuel Farm Repairs at the Watertown International Airport

By Legislator: Robert W. Cantwell, III

Whereas, Watertown International Airport provides fueling and ground services to general aviation and commercial air carrier operators, and

Whereas, Inspection and repairs to the airport’s fuel farm facility are needed to maintain fuel farm functions and fueling operations, and

Whereas, Docteur Environmental has been awarded through competitive process for inspection and repairs in accordance with Airlines for American Specifications 103, which is the standard for Jet Fuel Quality Control at Airports and other associated work, and

Whereas, Funds are available within the airport capital budget and the Airport Manager has requested a transfer to pay for associated expenses.

Now, Therefore, Be It Resolved, That the 2021 County Budget is amended as follows:

Increase:

Expenditure		
01561000 04211	Building/Property Maintenance	\$ 17,000

Transfers:

01899200 95031	Interfund Transfers	\$ 17,000
20990100 09000	Transfer to General Fund	\$ 17,000

Decrease:

Expenditure		
20561000 02001	Airport Facility	\$ 17,000

and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: Jeremiah J. Maxon

Roll Call Vote

Ayes: Grant, Cantwell, Doldo, Peck, Drake, Calarco, McBride, Maxon, Johnson, Reed, Nabywaniec, Jareo, Ferris, Gray

Absent: Montigelli

Resolution passed.

Resolution No. 123

Amending the 2021 County Budget and Capital Plan in Relation to the Watertown International Airport Aircraft Rescue Fire Fighting Facility Construction Project

By Legislator: Anthony J. Doldo

Whereas, By Resolution 147 of 2019, this Board authorized an agreement with the Federal Aviation Administration and New York State Department of Transportation for the Aircraft Rescue Fire Fighting (ARFF) Facility Construction Project in the amounts of \$5,330,450 and \$140,275 respectively, and

Whereas, By the same Resolution, this Board authorized an agreement with D.C. Building Systems, Inc. for general construction of said project in the amount of \$3,295,000, ENI Mechanical Inc. for mechanical in the amount of \$654,900, J.E. Sheehan Contracting Corp. for plumbing in the amount of \$269,000 and Jordstat Construction Inc. for electrical in the amount of \$653,923, and

Whereas, By Resolutions 80, 194 and 263 of 2020, this Board has approved previous change orders totaling \$224,649.29 and the contract with D.C. Building Systems, Inc. for the General Construction was then \$3,519,649.29, and

Whereas, Various change orders are needed for doors, overhead doors, various hardware, floor coatings, drainage and site work, water tank hardware, and miscellaneous building and ARFF equipment, and

Whereas, It is necessary to provide final change orders for D.C. Building Systems, Inc. in the amount of \$151,137.50, ENI Mechanical Inc. in the amount of \$6,462.00, J.E. Sheehan Contracting Corp. in the amount of \$10,730.05, and Jordstat Construction Inc. in the amount of 79,710.31, and

Whereas, It is necessary to recognize additional federal and state revenues and required local share for this project.

Now, Therefore, Be It Resolved, That the 2021 County Budget is hereby amended as follows:

Increase:

Revenue

20900600 94589	Federal Aid – Airport Capital Projects	\$ 235,637.87
20900600 93589	Airport -State Aid – DOT	\$ 6,200.99

Expenditure

20561000 02079	Airport ARFF Building	\$ 248,039.86
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Decrease:

Expenditure

20698900 02064	Property Improvements	\$ 6,201.00
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and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: Robert W. Cantwell, III

Roll Call Vote

Ayes: McBride, Reed, Grant, Peck, Doldo, Drake, Johnson, Nabywaniec, Calarco, Cantwell, Ferris, Jareo, Maxon, Gray

Absent: Montigelli

Resolution passed.

Resolution No. 124

Authorizing Agreements with the Federal Aviation Administration (FAA) and McFarland Johnson, Inc. in Relation to Installation of Runway Vertical/Visual Guidance Systems at the Watertown International Airport, Related State Environmental Quality Review

(SEQR) Determination Thereto and Amending the 2021 County Budget and Capital Plan

By Legislator: Corey Y. Grant

Whereas, Jefferson County anticipates an FAA grant for design of Install (Replace) Runway Vertical/Visual Guidance Systems (Precision Approach Path Indicators-PAPI) for Runways 7, 10, 25 and 28 and Install Runway Vertical/Visual Guidance Systems (Runway End Identifier Lights-REIL) for Runway 25, as identified in the county's Airport Capital Improvement Plan, and

Whereas, It is imperative to ensure continued operation of the Watertown International Airport during all conditions that the PAPI lights on all four runway ends be replaced due to age and maintenance costs, and Runway 25 be enhanced with a REIL system to provide improved visibility for pilots on approach to the runway, and

Whereas, FAA is anticipated to provide a grant for up to \$96,900 for said project, and

Whereas, The American Rescue Plan Act has authorized the funding from the Airport and Airway Trust fund for the FAA Airport Improvement Program Fiscal Year 2021 at 100%, with no State or Local share, and

Whereas, McFarland Johnson, Inc., the County's selected airport consultant by Resolution 174 of 2018, has submitted a scope and fee for this design; as reviewed and recommended by the Airport Manager, and

Whereas, It is necessary to authorize an agreement with McFarland Johnson, Inc. for conducting the Design and related administration services in the amount of up to \$95,000, and

Whereas, The County is expected to incur \$1,900 in reimbursable administrative and preliminary expenses in relation to the project, and

Whereas, A Categorical Exclusion was determined by the FAA on January 21, 2021 in accordance with the National Environmental Protection Act and a subsequent review was completed pursuant to 6 NYCRR Part 617 in relation to the State Environmental Quality Review Act (SEQR), and

Whereas, The proposed improvements are classified as Type II action under SEQR per section 617.5(c)(2), "replacement, rehabilitation, or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4", and section 617.5(c)(9), "construction or expansion of a primary or accessory/appurtenant, non-residential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and is consistent with local land use controls, but not radio communication or microwave transmission facilities".

Now, Therefore, Be It Resolved, That Pursuant to 6 NYCRR Part 617, Jefferson County has

determined the proposed improvements are classified as a Type II Action and no further action is required, and be it further

Resolved, Jefferson County enter into an agreement with FAA to accept said grant funds in the amount of up to \$96,900, and be it further

Resolved, That Jefferson County enter into an agreement with McFarland Johnson, Inc. in the amount of up to \$95,000 for Design Services, and be it further

Resolved, That the Chairman of the Board of Legislators, upon award of the FAA grant, is hereby authorized to execute said agreements on behalf of the County, including any change orders as recommended by the Airport Manager and County Administrator not to exceed the funding available, subject to review of the County Attorney as to form and content and be it further

Resolved, that the 2021 County Budget is hereby amended as follows:

Increase:

Revenue

20900600 94589	Federal Aid – Airport Capital Projects	\$ 96,900
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Expenditure

20561000 02097	Airfield Lighting	\$ 96,900
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and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: Anthony J. Doldo

Roll Call Vote

Ayes: Calarco, Reed, Grant, McBride, Jareo, Drake, Doldo, Peck, Johnson, Maxon, Cantwell, Ferris, Nabywaniec, Gray

Absent: Montigelli

Resolution passed.

Resolution No. 125

**Accepting Coronavirus Response and Relief Supplemental Appropriation (CRRSA) Act
Funding for the Watertown International Airport and Amending the 2021
County Budget and Capital Plan**

By Legislator: Daniel R. McBride

Whereas, The Watertown International Airport has received a grant from the Federal Aviation Administration (FAA) in relation to the Federal Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA), and

Whereas, These funds are available for purposes as defined in the Coronavirus Response and Relief Supplemental Act (Public Law 116-260), Title IV (Department of Transportation) Paragraph 1, and

Whereas, Jefferson County has received an award of \$1,007,648.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said CRRSA funding and that the Chairman of the Board of Legislators is hereby authorized to execute any and all documents necessary to accept said funds, subject to review of the County Attorney as to form and content, and be it further

Resolved, That the 2021 County Budget is hereby amended as follows:

Increase:

Revenue		
01561000 94599	Fed Aid Stimulus Transportation	\$ 1,007,648

Transfers:

01995000 09006	Contribution to Capital Projects Fund	\$ 1,007,648
20900600 95031	Transfer from General Fund	\$ 1,007,648

Expenditures:

20561000 02001	Airport Facility	\$ 1,007,648
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and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: Jeremiah J. Maxon

Roll Call Vote

Ayes: Cantwell, Reed, Drake, Doldo, Nabywaniec, Grant, Peck, Jareo, Ferris, Calarco, McBride, Maxon, Johnson, Gray

Absent: Montigelli

Resolution passed.

Resolution No. 126

Amending the 2021 County Budget in Relation to Jefferson County's

Housing Improvement Program

By Legislator: Anthony J. Doldo

Whereas, By Resolution 153 of 2016 this Board of Legislators adopted Local Guidelines and Administrative Procedures for implementation and local administration of the 2015 CDBG Housing Award, and

Whereas, Said Guidelines include a requirement that if an owner-occupied unit rehabilitated by CDBG funds through this program is sold within five years of receiving such funds, the owner must make a pro-rata reimbursement to the County, and

Whereas, The County submitted a CDBG Income Report for the period 04/01/2020 to 03/31/2021 to the NYS Office of Community Renewal, and

Whereas, The County has received clearance from OCR to retain recaptured CDBG funds in the amount of \$7,577.80 and the 2021 County Budget must be amended to recognize this revenue and appropriate it to the proper account.

Now, Therefore, Be It Resolved, That the 2021 County Budget is hereby amended as follows:

Increase:

Revenue		
30866800 92170	Community Development Recapture Income	\$ 7,577.80
Expense		
30866800 04021	Community Housing Rehabilitation	\$ 7,577.80

Seconded by Legislator: Corey Y. Grant

Roll Call Vote

Ayes: McBride, Ferris, Maxon, Calarco, Grant, Drake, Nabywaniec, Doldo, Jareo, Cantwell, Reed, Peck, Johnson, Gray

Absent: Montigelli

Resolution passed.

Resolution No. 127

Establishing Time and Place for Public Hearing Related to the Status of the 2019 Community Development Block Grant (CDBG) Housing Award

By Legislator: Robert D. Ferris

Whereas, Jefferson County received a Community Development Block Grant (CDBG) award (581HR307-19) in program year 2019 (\$600,000) from the NYS Office for Community Renewal for an owner-occupied housing rehabilitation assistance program for low to moderate income eligible residents, and

Whereas, Jefferson County is in the process of implementing the County's 2019 Community Development Block Grant (CDBG) Award administered by the NYS Office of Community Renewal, and

Whereas, The CDBG application process requires applicants to hold a public hearing to obtain the views of the general public on the status of the award.

Now, Therefore, Be It Resolved, Pursuant to Section 104(A)(2) of the Federal Housing and Community Development Act, as amended, a CDBG public hearing shall be held on Tuesday, July 6, 2021 at 6:00 p.m. in the Jefferson County Board Chambers, Historic Courthouse, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, Notice of such public hearing shall be given in accordance with the law.

Seconded by Legislator: Jeremiah J. Maxon

All members present voted aye.

Resolution No. 128

Amending the 2021 County Budget in Relation to Recycling & Waste Management

By Legislator: Daniel R. McBride

Whereas, Recycling and Waste Management planned to purchase recycling containers to replace worn out containers at a cost of \$20,000 in the 2021 Adopted Budget, and

Whereas, The 2020 Adopted Budget had anticipated purchase of some, but that funding was diverted by Resolution 83 of 2020 to replace a roll off truck instead, and

Whereas, The cost of recycling containers has almost doubled since the 2021 Budget was adopted, and

Whereas, Funding is available in another budget account.

Now, Therefore, Be It Resolved, That the 2021 Budget is amended as follows:

Increase:

15816000 02502	Recycling Containers	\$ 22,216
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Decrease:

15816000 02480 Trailer \$ 22,216

Seconded by Legislator: Robert W. Cantwell, III

All members presented voted aye.

Resolution No. 129

Amending the 2021 County Budget in Relation to Recycling & Waste Management

By Legislator: Anthony J. Doldo

Whereas, Recycling and Waste Management planned for replacement of scales and construction of a new scale house at a cost of \$130,000 in the 2021 Adopted Budget, and

Whereas, The cost of the equipment itself nearly doubled due to the rising cost of steel, and other material costs more than doubled, and

Whereas, Funding is available in Fund Balance to cover the increases, and

Whereas, By Resolution 87 of 2021, this Board recognized revenue in the Enterprise Fund which had been erroneously accrued in the Road Machinery Fund in closing the 2020 books, and

Whereas, The funds need to be corrected.

Now, Therefore, Be It Resolved, That the 2021 Budget is amended as follows:

Increase:

15816000 02500 Building/Grounds Equipment \$ 100,000

Decrease:

15000000 30599 Appropriated Fund Balance \$ 100,000

Transfers:

10990100 09004 Transfer to Enterprise Fund \$ 22,000
15910100 95031 Interfund Transfer 22,000

Seconded by Legislator: Jeremiah J. Maxon

Roll Call Vote

Ayes: Drake, Johnson, Peck, Ferris, Cantwell, Doldo, Jareo, Nabywaniec, McBride, Reed, Calarco, Grant, Maxon, Gray

Absent: Montigelli

Resolution passed.

Resolution No. 130

Appointing Members to the Jefferson County Long Term Care Advisory Council

By Legislator: Robert D. Ferris

Whereas, Pursuant to Resolution No. 308 of 2006, this Board of Legislators authorized an agreement with the New York State Office for the Aging for funding to establish a Point of Entry for long term care services, as required by law, and

Whereas, Said agreement required Jefferson County to create a Long Term Care Advisory Council (the "Council"), which will study and monitor the long term care system in the County and make recommendations for changes as necessary, and

Whereas, Said Council may have between 15 and 20 members and the Director of the Office for the Aging is recommending the appointment of 7 new members.

Now, Therefore, Be It Resolved, That the following are appointed to the Long Term Care Advisory Council for three (3) year terms to expire as follows:

<u>Name</u>	<u>Affiliation</u>	<u>Term to Expire</u>
New Appointments		
Lisa Cooley	Jefferson County PHS	12/31/2023
Kenneth Thomas	Long Term Care Coordinator (OFA)	12/31/2023
Anna Patterson	Ives Hill Retirement Community	12/31/2023
Gretchen Young	MILC Jefferson-Lewis CDPAS	12/31/2023
Josh Sabel	NRCIL	12/31/2023
Sherry Baszto	Jefferson County DSS	12/31/2023
Kim Monroe	Caregivers, Inc.	12/31/2023

Seconded by Legislator: Corey Y. Grant

All members present voted aye.

Resolution No. 131

Appointing Members to the Jefferson County Office for Aging Advisory Council

By Legislator: Robert D. Ferris

Resolved, That, pursuant to Title III of the Older Americans Act, as amended, the below listed individuals be and are hereby appointed as members of the Advisory Council of the Jefferson County Office for Aging for terms to expire as follows:

<u>Members</u>	Term Expires
Bradley Bobb	12/31/2023
Sarah Fritz	12/31/2023

Seconded by Legislator: Jeremiah J. Maxon

All members present voted aye.

Resolution No. 132

**Amending Agreement for Provision of Personal Emergency Response Systems
Funding with the Henry Keep Home**

By Legislator: Robert D. Ferris

Whereas, By Resolution 60 of 2020, this Board of Legislators authorized a contract to provide Personal Emergency Response Systems (PERS) with the Henry Keep Home, and

Whereas, The funding rate was continued at \$600 per month as it had been prior so as to provide PERS to up to 35 eligible elderly individuals, and

Whereas, The Jefferson County Office for the Aging and Henry Keep Home wish to expand the service.

Now, Therefore, Be It Resolved, That Jefferson County amend said agreement with the Henry Keep Home for the period of June 1 through December 31, 2021 at the increased funding rate of \$850 per month so as to provide PERS to up to 50 eligible elderly individuals, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said contract amendment on behalf of the County subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: James A. Nabywaniec

All members present voted aye.

Resolution No. 133

Amending Agreements for Provision of Services to Elderly of Jefferson County

By Legislator: Robert D. Ferris

Whereas, The Jefferson County Office for the Aging works for the establishment and expansion of programs and services which assist older persons in the areas of their most urgent needs, and is eligible to receive State and Federal funds for the purpose of providing such needed programs and services to elderly residents of Jefferson County, and

Whereas, By Resolution 224 of 2020 this Board of Legislators authorized agreements for the provision of personal care services to the elderly, and

Whereas, The Office for the Aging waiting list for personal care services has increased significantly as the agencies are less able to provide services due to staffing difficulties at current rates.

Now, Therefore, Be It Resolved, That pursuant to Section 95-a of the General Municipal Law, Jefferson County amend said agreements with the below listed parties for provision of such programs and services to elderly residents of Jefferson County and for such consideration as follows:

Personal Care Services

Caregivers, for the period June 1, 2021 through December 31, 2022 at a blended rate of \$25.25 per hour for the provision of housekeeping/chore, personal care and caregiver respite services.

Seniors Helping Seniors for the period June 1, 2021 through December 31, 2022 at a blended hourly rate of \$26.25 per hour for the provision of housekeeping/chore and caregiver respite services.

U.S. Care Systems, Inc. for the period June 1, 2021 through December 31, 2022 at a blended hourly rate of \$27.03 per hour for the provision of housekeeping/chore, personal care and caregiver respite services.

and be it further

Resolved, That the Chairman of the Board is hereby authorized and directed to execute said contract amendments on behalf of Jefferson County, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Corey Y. Grant

All members present voted aye.

Resolution No. 134

Appointing Member to the Community Services Board

By Legislator: Robert D. Ferris

Resolved, That pursuant to Section 41.11 of the Mental Hygiene Law the following individual is hereby appointed as a member of the Jefferson County Community Services Board and the designated sub-committee thereof for a term to expire as indicated below:

<u>Member</u>	<u>Sub-Committee</u>	<u>Term to Expire</u>
Tina Cummings	People with Developmental Disabilities	12/31/2023

Seconded by Legislator: Jeremiah J. Maxon

All members present voted aye.

Resolution No. 135

Amending the 2021 County Budget to Reappropriate Funding From NYS Office of Temporary and Disability Assistance for Homeless Services Plan

By Legislator: Robert D. Ferris

Whereas, By Resolution 243 of 2020, this Board of Legislators accepted \$45,000 in NYS Office of Temporary and Disability Assistance (OTDA) funding for development and implementation of the Homeless Services Plan, and

Whereas, Due to the challenges and uncertainties associated with the COVID-19 pandemic, NYS OTDA has extended the service expenditure period to August 31, 2021, and

Whereas, There remain unspent Homeless Services Plan funds to be reappropriated for 2021.

Now, Therefore, Be It Resolved, That the 2021 County Budget is hereby amended as follows:

Increase:

01000000 30599	Appropriated Fund Balance	\$28,901
Expenditure		
01601000 04416	Professional Fees	\$28,901

Seconded by Legislator: Jeremiah M. Maxon

Roll Call Vote

Ayes: Grant, Ferris, Drake, Peck, Calarco, Maxon, McBride, Jareo, Reed, Doldo, Johnson, Nabywaniec, Cantwell, Gray

Absent: Montigelli

Resolution passed.

Resolution No. 136

**Amending the 2021 County Budget to Reappropriate Funding From
NYS Office of Children and Family Services for Family First Transition Funding**

By Legislator: Robert D. Ferris

Whereas, By Resolution 89 of 2020, this Board of Legislators accepted \$35,365.00 in NYS Office of Children and Family Services (OCFS) funding for Family First Transition programming, and

Whereas, Due to the challenges and uncertainties associated with the COVID-19 pandemic, NYS OCFS has extended the service expenditure period for Family First Transition Funding to March 31, 2022, and

Whereas, There remain unspent Family First Transition funds to be reappropriated for 2021.

Now, Therefore, Be It Resolved, That the 2021 County Budget is hereby amended as follows:

Increase:

01000000 30599	Appropriated Fund Balance	\$13,222
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Expenditure

01601000 04115	Telephone	\$ 1,500
01601000 04117	Printing	200
01601000 04624	Client Incidentals	11,522

Seconded by Legislator: Corey Y. Grant

Roll Call Vote

Ayes: Maxon, Jareo, Cantwell, Grant, Peck, Ferris, Johnson, Drake, Calarco, McBride, Doldo, Nabywaniec, Reed, Gray

Absent: Montigelli

Resolution passed.

Resolution No. 137

Amending the 2021 County Budget Relative to Additional Revenue from NYS Office of Temporary and Disability Assistance for Emergency Rental Assistance Program Funding

By Legislator: Robert D. Ferris

Whereas, The Jefferson County Department of Social Services (JCDSS) has received notification from the NYS Office of Temporary and Disability Assistance that JCDSS has been awarded Emergency Rental Assistance Program (ERAP) funding through the U. S. Treasury in the amount of \$240,000, and

Whereas, This funding will be used to provide outreach to eligible households and assist them in applying for rental arrears payments through September 30, 2022, and

Whereas, JCDSS will contract with Watertown Urban Mission to provide staff, equipment, community training and advertising to assist eligible individuals in applying for such payments through the ERAP.

Now, Therefore, Be It Resolved, That the 2021 County Budget is hereby amended as follows:

Increase

Revenue		
01607000 94677	Federal Aid HUD-Prevent Homelessness	\$240,000
Expenditure		
01631000 04627	HUD – Prevent Homelessness	\$240,000

Seconded by Legislator: Corey Y. Grant

In response to questions DSS Commissioner Gaffney related that the Urban Mission will invoice DSS and DSS will claim through OTDA for reimbursement; invoicing will include specific staff wages for the ERAP services, office supplies, and technology to assist people in applying for the funding. She said Urban Mission provided a budget with their costs and it does not include a lot of advertising because they plan to utilize social media platforms available to them, not necessarily any print media. Commissioner Gaffney said she would follow up with legislators and get them numbers in terms of staff wage information provided by Urban Mission. She expects a majority of the funding to be spent in the first few months, and agreed it is a lot of money. She said it covers until September, 2022, but in reality once they get through the initial phase the amount of money spent will be greatly reduced and she would be surprised if they ended up spending and claiming the full \$240,000.

Chairman Gray related that this program and the CRRSA funding for the Airport in an earlier resolution are all part of the \$1.9 trillion in stimulus funding provided by the federal government, and this rental assistance piece is through the State (OTDA). He added that the program they are applying for covers rent for twelve months back, three forward and the renter can't be

evicted for twelve months. The program will be a benefit for landlords and will put everyone up-to-date with their rent.

Commissioner Gaffney said it is difficult to say how many eligible households there are in the County, but they did a landlord survey and had 86 responses, 75 of them were owed rent with an estimated value of \$1.8 million, however that is not every landlord in Jefferson County. Neither Chairman Gray nor Commissioner Gaffney knew if the State was already in receipt of this funding.

Legislator Maxon said as a member of the Health & Human Services Committee he did not feel his due diligence was done in order to make an informed decision on this resolution in terms of other agencies that may be able to provide this service. He also didn't know how there could be such a tight timeline to apply for the funding, if the State was already in receipt of the funds from the federal government on our behalf. He didn't understand why it could not be referred back to the Health & Human Services Committee to hear from the Urban Mission as to what they are doing and presentations from other not-for-profits who could provide the service.

Commissioner Gaffney explained that the portal opened for applications today and the first thirty days are critical. The priority populations with an income of 50% of the area median income who are unemployed and have been unemployed for the last 90 days, if they have an eviction pending in court, or are a veteran, those will be processed first. Second will be those earning 50% of the area median income; then those with 80% of the area median income. After the first thirty days it is a first come/first served basis until the funding is exhausted. She said people at the 80% should be applying now so their application can sit there and it will be processed as soon as the thirty days is up. She said the real risk is if we are not helping our consumers up front efficiently and timely there is potential that the funding may run out. If our residents don't get assistance through the federal program, they will be asking for assistance from DSS which will then be a local cost.

In terms of other agencies, Commissioner Gaffney said it was important that the agency assisting people have knowledge of the housing programs, and is fully open to the public and Urban Mission meets both criteria at their Care Center. At the Center there is a collaboration with other agencies that we may have approached and could still benefit from the funding offered to the consumers coming in through their programs.

Administrator Hagemann noted that the faster we get started the more successful residents will be in receiving funding. Commissioner Gaffney agreed and said this money goes directly to the landlord, and could potentially include 12 months of utilities which go directly to the utility company. Staff hired for the program through Urban Mission will be going out to other locations of food pantries and outreaches in the County where people need help applying for this funding. They will be doing this in concert with other programs in local communities that assist people in need. She said people don't need to apply through the Care Center, they can apply on their own through the NYS system with their landlords participation.

Legislator Ferris said he has rental property that will probably directly benefit from this program and he would have to abstain from voting on the resolution. County Attorney Paulsen said that

the program in the resolution is only to advertise and entice people to apply for the larger program that provides funding, any advantage to a Board member who is a landlord is indirect at best and he would not be overly concerned that there is a conflict of interest at this stage.

Legislator Maxon clarified that Jefferson County qualified for \$240,000 because our population is over 100,000; this money will be used by the Urban Mission to hire staff to advertise as well as physically help eligible households apply for a different multi-billion dollar pot of money. There may not be a timeline on this pot of money but delaying our acceptance of this may put our eligible households at a disadvantage relative to a larger pot of money that will be given to landlords who the government has kept from collecting their rents. He said he was not thrilled, but now has a better understanding of this. Chairman Gray called the question.

Roll Call Vote

Ayes: Cantwell, Nabywaniec, Johnson, McBride, Drake, Ferris, Calarco, Doldo, Grant, Jareo, Peck, Reed, Maxon, Gray

Absent: Montigelli

Resolution passed.

Resolution No. 138

Amending the 2021 County Budget Relative to Social Service Department Accounts

By Legislator: Robert D. Ferris

Whereas, In November 2020 the NYS Office of Temporary and Disability Assistance increased the 2020-21 heating season Home Energy Assistance Program benefit amount for households eligible for a heat included benefit, and

Whereas, The notice of increase was received after the 2021 County Budget was adopted, and

Whereas, It is necessary to amend the Budget to fund this account through the end of 2021.

Now, Therefore, Be It Resolved, that the 2021 County Budget is hereby amended as follows:

Increase:

01614100 04600	HEAP	\$16,000
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Decrease:

01607000 04604	Client Services	\$16,000
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Seconded by Legislator: Allen T. Drake

All members present voted aye.

Resolution No. 139

**Establishing Time and Place for Public Hearing Related to the
2020 Community Development Block Grant COVID-19 Response - CARES Process**

By Legislator: Robert D. Ferris

Whereas, Jefferson County is in the process of evaluating grant opportunities as announced in a March 2021 Notice of Funding Availability of 2020 Community Development Block Grant COVID-19 Response- CARES (CDBG-CV) Program administered by the NYS Office of Community Renewal, and

Whereas, The CDBG application process requires applicants to hold a public hearing to obtain the views of the general public on community development needs in response to COVID-19.

Now, Therefore, Be It Resolved, that Pursuant to Section 104(A)(2) of the Federal Housing and Community Development Act, as amended, a CDBG-CV public hearing shall be held on Tuesday, July 6, 2021 immediately following the conclusion of the 6:00 p.m. Public Hearing related to the Status of the 2019 CDBG Housing Award, in the Jefferson County Board of Legislator Chambers, Historic Courthouse, 195 Arsenal Street, Watertown, New York, and be it further

Resolved, That notice of such public hearing shall be given in accordance with law, and be it further

Resolved, That the Chairman of the Board is hereby authorized to execute all necessary CDBG-CV application documents, and the Department of Social Services is hereby authorized as the County's agent to act in connection with the submission of any authorized application and to provide any supplemental information that may be required by the NYS Office of Community Renewal.

Seconded by Legislator: Allen T. Drake

All members present voted aye.

Chairman Gray entertained a motion and second to take Local Law Intro. No. I of 2021 off the table for adoption. Such motion was made by Legislator Peck seconded by Legislator Doldo and unanimously carried. Because this has to do with Environmental Conservation Law, Legislator Maxon said he would be abstaining from voting on the Local Law. There being no discussion, the Board adopted Local Law No. 1 of 2021 with everyone present voting aye except Legislator Maxon who abstained.

Legislator Peck reminded legislators that June is Dairy Month, June 1st is also International Dairy Day and the importance of the dairy industry to our County. The

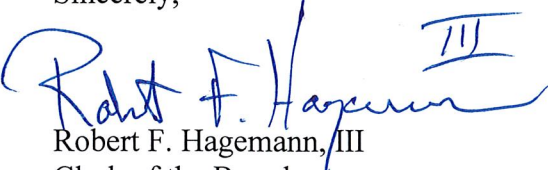
Cooperative that he belongs to entered 2020 in dire circumstances given that they had lost a large contract with a local manufacturer and by the time the pandemic rolled around the one small contract they had for 6 truck loads a week to Upstate Niagara St. Lawrence County ended up being their saving grace as for about 20 days that was the only milk that was sold from the 24 member Cooperative; in the end their Cooperative alone dumped over 4 million pounds of milk. The havoc created by the shut downs and fallout of Covid last year had a chilling ripple effect that is still being felt. Programs instituted by the federal government including USDA to try to help the industry by absorbing losses and sharing food back in the community helped some individuals, but were not successful overall. He said from June through end of last year through something called the producers price differential his Cooperative lost \$1.753 million dollars. He said there has been and continues to be a need for reform of the broken, archaic and corrupted system of the Federal Milk Marketing Order. On a positive note the Cooperative is still here, was able to secure a 2 year contract with Upstate Niagara, and there are stable farms and stable processors in the area. He said they will continue to nurture the direct to consumer market which is developing and has become a multi-faceted industry, especially with the growing desire for locally grown foods and products.

Legislator Jareo noted that he has been keeping track since January of the daily positive Covid cases for Jefferson County on the NYS website and today there were only two positive cases which is the lowest number of positives in 206 days, with a low weekly average of less than 7 which dropped from a weekly average of less than 11. He said this is a very rapid downward trend, more so than any other downward trend so far.

Chairman Gray noted that positive cases were trending in the demographic that had the lowest number of vaccinated individuals. As that population is vaccinated, the positive cases are rapidly falling, and the same will hold true for the 12-17 year old population we are now vaccinating. He said we are 9,000 vaccinations away from meeting the Biden Administration's goal of 70% of the population vaccinated by July 1st. He said the timing for a booster shot is still up in the air.

There being no further business of the Board, on a motion by Legislator Maxon seconded by Legislator Ferris and unanimously carried, the meeting was adjourned at 6:55 p.m.

Sincerely,


Robert F. Hagemann, III
Clerk of the Board