

County of Jefferson
Office of the County Administrator



Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

March 25, 2021

TO: Members of Finance & Rules Committee

FROM: Sarah H. Baldwin, Deputy County Administrator *SHB*

SUBJECT: Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on *Tuesday, March 30, 2021, immediately following the conclusion of the Health & Human Services Committee meeting* in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Presentation:

Countywide Assessment Grievance Board - Roxanne Burns, Real Property Director

Finance & Rules Committee Sponsored Resolutions:

1. Authorizing the Sale of Certain Tax Foreclosure Property to the Town of Pamelaia

General Services Committee Sponsored Resolutions:

1. Amending the 2021 County Budget to Re-appropriate Funding from NYS Department of Transportation for New York Statewide Opportunities for Airport Revitalization (SOARS) Marketing Grant
2. Amending the 2021 County Budget and Capital Plan to Recognize 2020 Revenue from the Passenger Facility Charges at the Watertown International Airport
3. Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (CR 97 and Brown Road over Fish Creek), Appropriating Funds Therefor and

Amending the 2021 County Budget and Capital Plan

4. Amending the 2021 County Budget in Relation to the County Road Machinery Fund
5. Amending the 2021 County Budget in Relation to Recycling & Waste Management
6. Authorizing Agreements in Connection with New York State Snowmobile Trails Grant-in-Aid Program and Amending 2021 County Budget in Relation Thereto
7. Authorizing Agreements for an Additional Allocation for The Governor's Traffic Safety Committee's Stop-DWI Crackdown Enforcement Grant and Amending the 2021 County Budget in Relation Thereto

Health & Human Services Committee Sponsored Resolutions:

1. Amending the 2020 County Budget Relative to Community Services Department
2. Amending the 2021 County Budget Relative to Community Services Department
3. Amending the 2021 County Budget to Accept Funding for Veterans Peer Support (P2P) Program
4. Amending the 2021 County Budget Relative to Community Services Department

Informational Items:

1. Revenue and Expenditure Spreadsheet
2. Monthly Departmental Reports
County Clerk
Health Benefits Report

If any Committee member has inquiries regarding any agenda items, please do not hesitate to contact me.

SHB:jdj

cc:	Audit	Human Resources	Purchasing
	County Clerk	Information Technology	Real Property Tax Services
	Board of Elections	Insurance	County Treasurer
	Employ. & Training	JCC	County Attorney

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing the Sale of Certain Tax Foreclosure Property to the Town of Pamelaia

By Legislator: _____

Whereas, The County of Jefferson foreclosed on a parcel of land in the Town of Pamelaia identified as Tax Map No. 74.13-1-27 due to delinquent tax liens, and

Whereas, Said parcel consists of a small triangular area with dimensions of 35 feet by 58 feet, and

Whereas, The Town of Pamelaia has sought the County's permission to grant an easement 10 feet in width across said parcel for the installation and maintenance of a waterline, and

Whereas, The County of Jefferson has attempted to sell the above parcel at public auction and by sealed bid to contiguous land owners without success, and

Whereas, the Town of Pamelaia desires to purchase title in fee to said real property in lieu of taking an easement given the small size of the parcel, its unsuitability for private use, and the significant portion that will be used for the water line for the sum of \$1.00, and

Whereas, the County has no further purpose in maintaining possession of the parcel.

Now, Therefore, Be it Resolved, that the Chairman of the Board is hereby authorized and directed to execute any and all necessary documents for the conveyance of the above parcel to the Town of Pamelaia for the sum of one dollar (\$1.00), subject to the review and approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

Jefferson County Map Viewer

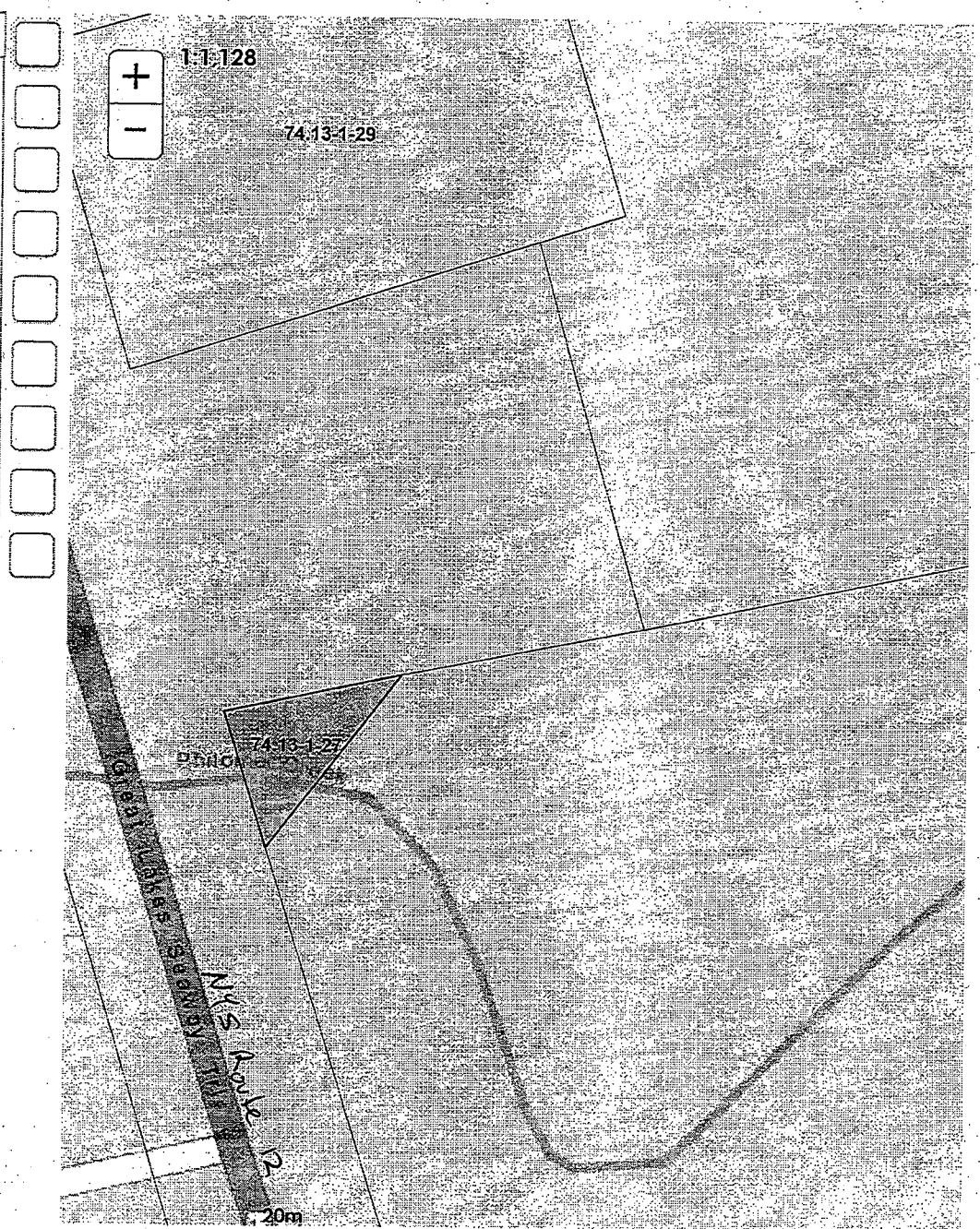
Map Tools Search Data Results

Buffer Distance: 100 Feet

Target: Parcels 2020

Parcels 2020 (1)

Parcel Information	
<input type="checkbox"/>	NYS Rte 12 Pamelia
<input type="checkbox"/>	Owner Name: Jefferson County of Tax Address: 195 Arsenal St Watertown NY 13601 Parcel ID Number: 74.13-1-27 Acres in Deed: 0



Department	Revenue through end of February 2020	Revenue through end of February 2021	2021 Amended Budget February = 16.60%	2020 Revenue as % of 2020 BUD	2021 Revenue as % of 2021 BUD
1045 - General Items 01	(\$67,766,676)	(\$67,587,913)	(\$23,177,882)	48.467%	48.41%
1165 - District Attorney 01	(\$4,230)	(\$4,242)	(\$39,457)	1.800%	1.78%
1170 - Public Defender 01	(\$42,008)		(\$143,275)	4.675%	0.00%
1325 - Treasurers Department 01	(\$3,034)	(\$152)	(\$2,822)	9.193%	0.89%
1345 - Purchasing 01	(\$3,670)	(\$3,473)	(\$13,944)	4.218%	4.13%
1355 - Real Property Tax Services 01	(\$346,289)	(\$352,787)	(\$79,210)	84.210%	73.93%
1410 - County Clerk 01	(\$165,312)	(\$196,434)	(\$291,878)	8.905%	11.17%
1420 - County Attorney 01	(\$45,468)	(\$42,093)	(\$61,752)	10.405%	11.32%
1430 - Human Resources 01	(\$885)	(\$1,110)	(\$1,494)	9.833%	12.33%
1436 - Insurance Department 01	\$0		(\$5,312)	0.000%	0.00%
1450 - Board of Elections 01	\$113,584	(\$19,421)	(\$158)	-11956.204%	2044.33%
1620 - Buildings 01	(\$102)	(\$63)	(\$157,053)	0.011%	0.01%
1680 - Information Technology 01	(\$50,000)	(\$9,441)	(\$9,130)	47.619%	17.17%
2490 - Education 01	\$0		(\$16,600)	0.000%	0.00%
3110 - Sheriff - Criminal & Civil Div 01	(\$217,269)	(\$10,657)	(\$80,676)	28.570%	2.19%
3140 - Probation 01	\$63,360	(\$621)	(\$78,927)	-12.706%	0.13%
3315 - STOP DWI Program 01	(\$6,243)	(\$2,135)	(\$22,417)	3.916%	1.58%
3410 - Fire & Emergency Management 01	(\$43,391)	(\$8,610)	(\$113,710)	6.077%	1.26%
3510 - Dog Control 01	(\$2,836)	(\$2,051)	(\$53,599)	0.789%	0.64%
3620 - Code Enforcement 01	(\$2,749)	(\$3,406)	(\$16,600)	2.749%	3.41%
4050 - Public Health 01	(\$19,209)	(\$11,692)	(\$919,094)	0.349%	0.21%
4310 - Mental Health Services 01	(\$1,514,711)	(\$1,392,117)	(\$1,593,387)	15.241%	14.50%
5610 - Airport 01	(\$159,538)	(\$109,999)	(\$282,066)	9.084%	6.47%
6010 - Social Services Administration 01	(\$1,560,622)	(\$394,914)	(\$1,753,276)	15.447%	3.74%
6070 - Services for Recipients 01	(\$2,585,841)	\$492,315	(\$3,190,236)	13.313%	-2.56%
6510 - Veterans Service Agency 01	\$0		(\$1,416)	0.000%	0.00%
6540 - Consumer Affairs - County Seal 01	(\$125)	(\$675)	(\$12,288)	0.172%	0.91%
6772 - Office for the Aging 01	\$463,002	(\$8,280)	(\$240,609)	-31.023%	0.57%
8020 - Planning 01	\$0		(\$1,336)	0.000%	0.00%
8990 - Employee Benefits 01	\$0		(\$6,640)	0.000%	0.00%
9150 - Debt Service 01	\$0		\$0	0.000%	#Error
Total	(\$73,900,261)	(\$69,669,971)	(\$32,366,242)	37.707%	35.73%
9003 - Highway 05	(\$8,055)	(\$5,619)	(\$2,237,787)	0.055%	0.04%
9004 - Road Machinery 10	(\$8,207)	(\$5,212)	(\$391,292)	0.352%	0.22%
9101 - Solid Waste - Recycling 15	(\$367,347)	(\$87,220)	(\$516,924)	12.331%	2.80%
9006 - Capital 20	(\$21,501,507)	(\$352,082)	(\$688,852)	75.672%	8.48%
6340 - Employment and Training 25	(\$60,035)	(\$77,742)	(\$469,802)	2.118%	2.75%
1436 - Insurance Department 35	(\$1,470,214)	(\$1,577,329)	(\$432,139)	57.228%	60.59%
9021 - Health Benefits 40	(\$2,244,201)	(\$2,319,193)	(\$3,976,824)	10.021%	9.68%
9023 - Occupancy Tax 50	(\$55,435)		(\$61,968)	11.087%	0.00%
9150 - Debt Service 55	(\$1,209,440)	(\$24)	(\$340,116)	38.908%	0.00%
Total All Funds	(\$100,824,702)	(\$74,094,391)	(\$41,481,946.95)	36.562%	29.65%

Department	Spending through end of February 2020	Spending through end of February 2021	2021 Amended Budget February = 16.60%	2020 Spending as % of 2020 BUD	2021 Spending as % of 2021 BUD
1010 - Legislative Board 01	\$163,419	\$145,967	\$182,100	15.429%	13.31%
1045 - General Items 01	\$3,171,815	\$2,850,299	\$6,463,179	8.030%	7.32%
1165 - District Attorney 01	\$289,714	\$263,532	\$372,662	13.036%	11.74%
1170 - Public Defender 01	\$146,114	\$154,883	\$278,411	9.515%	9.23%
1325 - Treasurers Department 01	\$95,933	\$90,662	\$109,682	15.485%	13.72%
1345 - Purchasing 01	\$109,828	\$73,219	\$95,031	19.118%	12.79%
1355 - Real Property Tax Services 01	\$111,747	\$111,953	\$154,361	12.217%	12.04%
1410 - County Clerk 01	\$325,822	\$340,142	\$291,845	18.491%	19.35%
1420 - County Attorney 01	\$232,171	\$201,511	\$453,420	8.523%	7.38%
1430 - Human Resources 01	\$50,120	\$53,241	\$74,363	11.739%	11.88%
1436 - Insurance Department 01	\$437,253	\$439,325	\$91,851	82.027%	79.40%
1450 - Board of Elections 01	\$146,957	\$121,323	\$153,752	15.151%	13.10%
1620 - Buildings 01	\$702,385	\$728,035	\$552,384	20.323%	21.88%
1680 - Information Technology 01	\$363,367	\$360,062	\$278,762	21.360%	21.44%
1910 - Special Items 01	(\$30,000)		\$421,640	-1.322%	0.00%
2490 - Education 01	\$5,263,324	\$5,262,740	\$940,752	92.792%	92.86%
3110 - Sheriff - Criminal & Civil Div 01	\$2,697,088	\$1,874,665	\$2,505,848	17.020%	12.42%
3140 - Probation 01	\$509,057	\$443,874	\$625,817	12.994%	11.77%
3315 - STOP DWI Program 01	\$4,457	\$2,230	\$22,025	2.796%	1.68%
3410 - Fire & Emergency Management 01	\$629,738	\$631,825	\$604,883	18.710%	17.34%
3510 - Dog Control 01	\$53,552	\$46,430	\$53,599	16.042%	14.38%
3620 - Code Enforcement 01	\$72,023	\$60,067	\$85,521	13.839%	11.66%
4050 - Public Health 01	\$982,522	\$867,343	\$1,128,715	14.536%	12.76%
4310 - Mental Health Services 01	\$593,535	\$413,455	\$1,881,751	4.514%	3.65%
5610 - Airport 01	\$855,466	\$706,149	\$365,905	37.160%	32.04%
6010 - Social Services Administration 01	\$2,470,467	\$2,404,724	\$3,248,073	12.694%	12.29%
6030 - Adult Care Facility 01	\$500,000	\$1,000,000	\$0	100.000%	#Error
6070 - Services for Recipients 01	\$4,877,940	\$4,253,235	\$7,043,076	11.401%	10.02%
6510 - Veterans Service Agency 01	\$25,042	\$20,754	\$30,151	12.153%	11.43%
6540 - Consumer Affairs - County Seal 01	\$22,884	\$18,933	\$28,416	13.303%	11.06%
6772 - Office for the Aging 01	\$161,035	\$115,705	\$397,026	6.388%	4.84%
8020 - Planning 01	\$150,757	\$195,582	\$102,345	21.823%	31.72%
8730 - Forestry 01	\$16,342	\$68,849	\$28,054	9.670%	40.74%
8989 - Public Benefit Agencies 01	\$417,894	\$548,261	\$285,889	24.119%	31.83%
8990 - Employee Benefits 01	\$0		\$1,287,908	0.000%	0.00%
8992 - Interfund Transfers 01	\$1,483,802	\$279,427	\$2,255,712	9.691%	2.06%
9150 - Debt Service 01	\$0		\$0	0.000%	#Error
Total	\$28,103,572	\$25,148,402	\$32,894,905	13.787%	12.69%
9003 - Highway 05	\$857,226	\$2,322,243	\$2,237,352	5.849%	17.23%
9004 - Road Machinery 10	\$1,962,767	\$1,028,292	\$316,592	73.414%	53.92%
9101 - Solid Waste - Recycling 15	\$674,128	\$402,245	\$492,980	21.635%	13.54%
9006 - Capital 20	\$39,954,698	\$26,686,148	\$1,575,226	106.662%	281.22%
6340 - Employment and Training 25	\$244,654	\$203,592	\$467,661	8.778%	7.23%
1436 - Insurance Department 35	\$224,568	\$246,694	\$429,554	8.741%	9.53%
9021 - Health Benefits 40	\$1,653,220	\$1,835,798	\$3,976,824	7.382%	7.66%
9023 - Occupancy Tax 50	\$0		\$61,968	0.000%	0.00%
9150 - Debt Service 55	\$1,204,375		\$260,206	36.353%	0.00%
Total All Funds	\$74,879,208	\$57,873,413	\$42,713,269.18	25.525%	22.49%

Statement of County Clerk's Fees Received

I, Gizelle J. Meeks, County Clerk of Jefferson County, New York, do hereby report the receipts of the Jefferson County Clerk's Office for the Month of February 1, 2021 through February 28, 2021 as follows:

DMV Fees:

CC06	Retention	\$ 66,190.78
CC05	Sales Tax Ret	\$ 534.00
CC05	FS-6 Ret	\$ 494.00
Total		\$ 67,218.78

Land Records Fees:

CC07	Recording Fees	\$ 64,380.00
CC07	Filing Fees	\$ 2,045.00
CC07	Passport Fees	\$ 35.00
CC07	Photo Fees	\$ -
CC07	RETT	\$ 362.00
CC07	RP5217 Ret	\$ 2,673.00
CC07	Notary Ret	\$ 120.00
CC07	NY Ed. Ret/RM	\$ 1,293.00
CC07	UCC's	\$ 1,480.00
CC07	Miscellaneous	\$ 339.00
CC07	General Int.	\$ 2.35
CC07	DMV Int.	\$ 0.45
CC07	Cover Page Fee	\$ 5,675.00
CC07	Overages	\$ 256.82
CC07	Copy Fees	\$ 2,682.55
CC07	E-Subscription	\$ 6,846.00
Total		\$ 88,190.17

Mortgage Tax Fees:

CC07	Expense	\$ 29,083.00
CC07	Interest	\$ 0.15
Total		\$ 29,083.15

Total By Account

CC05	\$ 1,028.00
CC06	\$ 57,289.34
CC07	\$ 107,737.42
CC08	\$ 4,970.00
CC50	\$ -
PROJECT TR50	\$ 2,340.00
TT61	\$ -
Total	\$ 173,364.76

Court Record Fees:

CC08	Index Fees	\$ 3,950.00
CC08	Misc. Court	\$ 1,020.00
CC50	County Fines	\$ -
Total		\$ 4,970.00

Fees Collected for Other Depts.:

TR50	Stop DWI	\$ 2,340.00
TT61	Deposit Into Court	\$ -
Total		\$ 2,340.00

Adjustments (Deductions):

CC06	DMV Online Revenue:	\$ 8,901.44
		\$ -
Total		\$ 8,901.44
CC07	Credit Cards	\$ 9,535.90
CC07	Notaries: Vouchers	\$ -
		\$ -
		\$ -
Total		\$ -
CC07	Incorporations:	\$ -
		\$ -
		\$ -
Total		\$ -
CC07	Tax Sale - Rec. Fees	\$ -
		\$ -
		\$ -
Total		\$ -

I received from Gizelle J. Meeks, Jefferson County Clerk the sum of: \$ 173,364.76

3/10/21

Date

Diana L. Kimball

Jefferson County Treasurer/Deputy

Health Benefit Report

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Accrual	Total
2021	1,391,643	1,360,776												2,752,419
2020	2,000,523	1,959,018	1,955,959	1,611,645	1,645,789	1,474,318	2,086,246	1,622,635	2,008,568	1,731,176	1,597,596	1,493,882	0	21,187,355
2019	1,706,282	1,487,006	1,495,967	1,370,373	1,733,868	1,533,132	1,751,872	1,629,898	1,867,896	2,059,652	1,836,676	1,687,820	-625,042	19,535,402
2018	1,592,534	1,785,350	2,113,093	1,848,874	1,279,299	1,162,251	1,400,942	1,999,071	1,431,052	1,862,490	1,355,279	1,583,609	-967,059	18,446,785
2017	1,529,529	1,866,306	1,825,608	1,572,248	1,819,815	1,815,944	1,488,988	1,596,965	1,511,099	1,561,197	1,876,330	1,697,642	-188,804	19,972,868
2016	1,633,556	1,631,731	1,966,926	1,395,394	1,555,709	1,782,977	1,674,534	1,427,421	1,982,882	1,689,937	1,380,652	1,715,106	-151,825	19,685,000
2015	1,447,909	1,711,206	1,323,090	1,832,204	1,671,467	1,478,813	1,659,141	1,336,322	1,720,703	1,832,887	1,294,288	2,045,210	-1,169,591	18,183,649
2014	1,278,930	1,130,181	1,468,292	1,665,269	1,460,980	1,536,745	1,449,695	1,374,535	1,203,417	1,289,949	1,380,933	1,362,655	275,388	16,876,970
2013	579,446	894,308	1,505,686	1,533,248	1,273,873	1,186,989	924,809	1,435,050	1,133,361	1,286,329	1,208,752	1,523,899	702,604	15,188,353
2012	701,835	1,236,667	1,325,449	958,983	1,333,307	1,090,308	1,234,885	1,319,356	1,470,833	1,356,075	1,286,161	1,390,545	468,831	15,173,236
2011	1,299,479	1,252,851	1,326,540	1,150,034	1,174,784	1,306,781	1,133,739	1,046,098	1,173,697	1,337,826	1,057,304	1,347,532	-278,692	14,327,973
2010	1,077,789	1,095,074	1,154,761	1,114,950	1,040,417	1,115,092	1,213,479	1,187,037	1,222,667	1,366,459	1,245,518	1,163,920	108,292	14,105,456
2009	1,027,412	1,084,751	1,246,381	1,165,052	1,188,985	1,244,707	1,083,067	1,190,211	1,179,638	1,313,914	1,128,054	1,019,671	-45,041	13,826,803
2008	977,732	805,876	995,288	1,147,285	921,384	812,620	965,724	1,006,833	1,198,851	1,250,648	1,084,114	950,708	21,913	12,138,976
2007	927,080	1,008,645	1,103,535	1,027,853	1,074,040	906,375	1,066,215	1,145,636	881,849	1,591,903	1,206,268	952,953	52,108	12,944,462

Monthly Average Percent

7.67%	8.17%	8.98%	8.35%	8.27%	7.91%	8.30%	8.32%	8.66%	9.32%	8.20%	8.59%	-0.71%	100.00%
-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	--------	---------

Estimated Cost Scenarios 2021 Budget 22,500,000

Average % compared to rest of years

2014-2020 Average Cost percentage by month/year total	16.94%
Estimated 2021 Cost	16,247,532 6,252,468
2020 Cost percentage by month/year total	18.69%
Estimated 2021 Cost	14,728,089 7,771,911
Straight 12 Month Cost by average month to date	16,514,515 5,985,485
2007 - 2020 average monthly percentage of total	17,383,232 5,116,768