

Sample Resumes- Recent College Graduate

Aidsaud uses his internships as actual experience. Note that instead of saying "Career History" he says "Career-related Experience."

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- OBJECTIVE:** To obtain a position in the television or film industry. Developing my profession by combining my educational background with additional practical experience.
- EDUCATION:** Bachelor of Arts, 1993
New York University, NY, NY
Area of concentration: Television and Video Production
Communications G.P.A. 3.5/4.0
- RELEVANT COURSES:** Communications classes including: The Programming Process in Television, Advanced Television Production and Direction, Educational Television Workshop, Public Speaking, Modes of Film Communication. History and Development of Motion Pictures and Electronic Journalism.
- CAREER-RELATED EXPERIENCE:**
- 1992-1993 Cramer Productions: Astoria, Long Island City, NY**
Duplication Assistant
Operational duties included running 1/2, 1/5 and 1 inch dubs. Packaging the product, dealing with clients by phone and in person, ordering tape stock and processing monthly billing.
- Production Assistant**
Assisted in the production of 'Eagles Preview 91,' a prime time sports show, produced by Cramer Productions and viewed on WCVB-TV, NYC (an ABC affiliate). Also assisted in commercial and corporate video productions.
- Audio/Visual Rentals**
Assisted with the set up and breakdown of audio/visual equipment for conventions and meetings.
- 1990 Unicorn Video Productions: NYC, NY**
Internship
Responsible for working on all phases of video production, with emphasis on lighting and equipment set up for shoots. Assisted with the editing process, duplication, and packaging of the final product.
- OTHER EXPERIENCE:**
- 1990 Education Loan Services, Inc.: NYC, NY**
Customer Service Representative
Contacted student loan borrowers via an automated dialing system, helped advise customers, and assisted in the servicing of guaranteed student loans. Awarded Employee of the Month.
- 1990-1991 Brooklyn Lodge, Brooklyn, NY**
Assistant Manager
Varied managerial duties including ordering liquor, keeping inventories, scheduling employees, compiling daily reports, and renting the hall for functions.
- ACTIVITIES:**
- Member of the New York University Communications Club.
 - Crew member of the TVN News show - seen locally on the Cable Community Channel.