JEFFERSON COUNTY

SHERIFF'S OFFICE

753 Waterman Drive
Watertown, New York 13601

Sheriff John Burns
315-786-2660

Undersheriff Timothy Dowe
315-786-2662

Weekend Work Program
Project Proposal

Agency Name _____

Job Site _____

Address _____ Phone #_____

Authorized Representative _____ Title _____

Weekend Representative _____ Title _____

Number of Weekend Work Openings _____ Project Duration (weeks)_____

Type of Agency ( ) Private Non-Profit ( ) Local Government
( ) School District ( ) State Government
( ) Other Public Agency ( ) Other, Specify _____

Description of public services provided by agency _____
_____

Project description _____
_____
_____

Necessary items of special clothing required (ex. Safety shoes, foul weather gear, etc.) _____
_____

Necessary tools and equipment to be provided by the work site _____
_____

Are there on site restroom facilities available for the work crew's use ? ( ) Yes ( ) No

Is there a union covering the agency employees ? ( ) Yes ( ) No
- If yes, will the agency obtain union concurrence ? ( ) Yes ( ) No

Are there any employees currently on a Lay-Off status ? ( ) Yes ( ) No

Does the agency understand the nature of the program ? ( ) Yes ( ) No

Authorized Signature_____ Date _____

E-mail: kristophers@co.jeffetson.ny.us