

Finance & Rules Committee
December 6, 2016
Minutes

Members Present: Committee Chair Michael Montigelli, Legislators Michael Docteur, William Johnson, Allen Drake, Daniel McBride, James Nabywaniec, Carolyn Fitzpatrick, Board Chair Scott Gray

Others Present: Legislators Philip Reed, Patrick Jareo, Jeremiah Maxon, and Anthony Doldo, County Administrator Robert Hagemann, Deputy Administrator Sarah Baldwin, Information Technology Director Gregory Hudson, Human Resources Director Valerie Nugent, Insurance Director Lisa Jock, Purchasing Agency Mark Sachetti, County Treasurer Karen Christie, Treasurer Accountant Anne Converse, Fire & Emergency Management Svcs Director Joseph Plummer, Interim Planning Director Michael Bourcy, Sr. Planner Andy Nevin, Watertown Daily Times Reporter Brian Molongoski, Confidential Secretary Jill Jones

Chairman Montigelli called the meeting to order at 5:30 p.m. and offered privilege of the floor, however no one present wished to address the Committee. The Committee approved the minutes of the November meeting as written.

Chairman Montigelli introduced a resolution levying 2017 taxes and assessments for annual town budgets and entertained a motion for consideration. A motion was duly made by Legislator Nabywaniec seconded by Legislator McBride and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution levying consolidated health district taxes and entertained a motion for consideration. A motion was duly made by Legislator Fitzpatrick seconded by Legislator Drake and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution levying returned delinquent 2016 School taxes and entertained a motion for consideration. A motion was duly made by Legislator Docteur seconded by Legislator Drake and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution levying returned delinquent 2016 Village taxes and entertained a motion for consideration. A motion was duly made by Legislator McBride seconded by Legislator Fitzpatrick and there being no discussion, the Committee agreed to sponsor the resolution as presented. Mr. Hagemann stated that final numbers for this and the previous resolution would be available at the Board Session.

Chairman Montigelli introduced a resolution directing the completion of the tax rolls and the execution and delivery of warrants and entertained a motion for consideration. A motion was

duly made by Legislator Johnson seconded by Legislator McBride and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution authorizing accounts payable year end adjustments to 2016 County Budget and entertained a motion for consideration. A motion was duly made by Legislator Docteur seconded by Legislator Nabywaniec and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution revising premium equivalents for Jefferson County government employees Health Benefits program and entertained a motion for consideration. A motion was duly made by Legislator McBride seconded by Legislator Drake and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution amending Administrative Policies and Procedures relative to Financial Management - Control and Accountability and entertained a motion for consideration. A motion was duly made by Legislator Fitzpatrick seconded by Legislator Johnson and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution amending Administrative Policies and Procedures relative to Fixed Asset Control and entertained a motion for consideration. A motion was duly made by Legislator Docteur seconded by Legislator Johnson and there being no discussion, the Committee agreed to sponsor the resolution as presented. Mr. Hagemann noted that we are currently going through the process of updating policies, some of which have not been updated since the Board of Legislators was created, so legislators can expect to see more policies in the coming months.

Chairman Montigelli introduced a resolution authorizing increase in County Clerk Fees - Mortgage Tax and entertained a motion for consideration. A motion was duly made by Legislator McBride seconded by Legislator Nabywaniec and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution amending the 2016 County Budget in relation to use of Solid Waste Management Capital Reserve fund and entertained a motion for consideration. A motion was duly made by Legislator Nabywaniec seconded by Legislator Docteur and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution allowing the Enterprise Fund to refinance it's outstanding principal repayment to the General fund and extending the repayment period accordingly and entertained a motion for consideration. A motion was duly made by Legislator Drake seconded by Legislator Docteur and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution authorizing an agreement with Motorola

Solutions, Inc. for the purchase of radio equipment, software, installation and maintenance services for the Jefferson County emergency radio system upgrade, and entertained a motion for consideration. A motion was duly made by Legislator Johnson seconded by Legislator McBride and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution authorizing the execution and delivery of a Lease-Purchase Agreement to finance the cost of the purchase and installation of equipment for an emergency radio communication system for the County of Jefferson in an amount not to exceed \$8,295,000, and entertained a motion for consideration. A motion was duly made by Legislator Fitzpatrick seconded by Legislator Johnson and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a bond resolution of the County of Jefferson, New York, authorizing the issuance of \$11,000,000 serial bonds to finance the cost of constructing and equipping an emergency radio communication system, and entertained a motion for consideration. A motion was duly made by Legislator Johnson seconded by Legislator Fitzpatrick and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution approving management compensation plan for 2017 and entertained a motion for consideration. A motion was duly made by Legislator McBride seconded by Legislator Johnson and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution amending 2016 County Budget in relation to Insurance Department and entertained a motion for consideration. A motion was duly made by Legislator McBride seconded by Legislator Nabywaniec and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution amending 2016 County Budget in relation to Employment & Training Department and entertained a motion for consideration. A motion was duly made by Legislator Drake seconded by Legislator McBride and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution appointing member to the Regional Fish and Wildlife Management Board and entertained a motion for consideration. A motion was duly made by Legislator Drake seconded by Legislator Docteur and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution amending 2016 County Budget relative to cost of living adjustment for Community Services programs and to reallocate Mental Health funds, and entertained a motion for consideration. A motion was duly made by Legislator Nabywaniec seconded by Legislator McBride and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution authorizing agreement for janitorial services for Jefferson County office buildings and entertained a motion for consideration. A motion was duly made by Legislator Nabywaniec seconded by Legislator Drake and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution authorizing Jefferson County to be lead agency under the State Environmental Quality Review Act for the purpose of the 2016 Jefferson County Snowmobile Trail reroutes pursuant to NYS Snowmobile Grant-in-Aid program, and making a determination of non-significance, and entertained a motion for consideration. A motion was duly made by Legislator McBride and seconded by Legislator Fitzpatrick. In response to questions, Mr. Hagemann advised that this is a new New York State requirement in order to receive the grant monies, and he expects to receive notice of the grant award next month. There being no discussion, the Committee agreed to sponsor the resolution as presented.

On a motion by Legislator Drake seconded by Legislators Fitzpatrick, Nabywaniec and McBride and unanimously carried, the Committee approved the following General Services Committee sponsored resolutions:

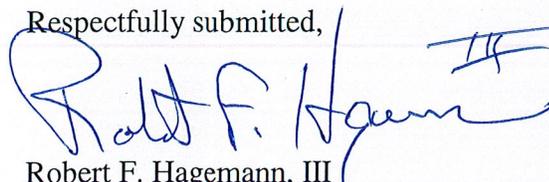
- ✓ Amending the 2016 County Budget and Capital Plan in Relation to the Road and Road Machinery Funds
- ✓ Authorizing Agreement with the NYS Division of Homeland Security and Emergency Services in Relation to the Federal Domestic Preparedness Equipment Program and Amending the 2016 County Budget in Relation Thereto
- ✓ Authorizing Agreements for the Governor's Traffic Safety Committee's Stop-DWI Crackdown Enforcement Grant and Amending the 2016 County Budget in Relation Thereto

On a motion by Legislator Nabywaniec seconded by Legislator Johnson and unanimously carried, the Committee entered executive session at 5:40 p.m. to discuss the employment of a particular individual. On a motion by Legislator Fitzpatrick seconded by Legislator Docteur and unanimously carried, the meeting returned to open session at 5:55 p.m.

Chairman Montigelli introduced a resolution appointing Director of Real Property Tax Services and entertained a motion for consideration. A motion was duly made by Legislator Drake seconded by Legislator Fitzpatrick and there being no discussion, the Committee agreed to sponsor the resolution as presented.

There being no further business of the Committee, on a motion by Legislator Drake seconded by Legislator Fitzpatrick and unanimously carried, the meeting was adjourned at 5:58 pm.

Respectfully submitted,



Robert F. Hagemann, III
Clerk of the Board