

**REGULAR SESSION**

**TUESDAY, OCTOBER 4, 2016**

Chairman Gray called the meeting to order at 5:30 p.m.

**ROLL CALL OF MEMBERS**

All members present except Legislators Docteur and Ferris.

**PRIVILEGE OF THE FLOOR**

No one present wished to speak.

**READING OF MINUTES OF LAST SESSION**

The minutes of the September 6, 2016 Regular Session stand approved in the absence of objection or correction.

**PETITIONS, NOTICES AND COMMUNICATIONS**

Resolutions approved by the New York State Association of Counties (NYSAC) at their Fall Conference were received.

A letter to Chairman Gray from Clerk of the Board Hagemann appointing Deputy County Administrator Sarah H. Baldwin to the post of Deputy Clerk of the Board was received.

**REPORTS OF STANDING COMMITTEES**

The Finance & Rules Committee reported favorably on resolutions referred from other jurisdictional committees and on legislators' expenses.

**REPORTS OF COUNTY OFFICERS AND OTHERS**

The Treasurer provided a report on investments and the summary of cash in banks for the month ended 8/31/2016.

**LOCAL LAWS, RESOLUTIONS AND MOTIONS**

**Resolution No. 225**

**Payment of Legislators' Expenses**

By Legislator: Allen T. Drake

Whereas, This Committee to whom claims of the members of the Board were referred, has

examined and audited such claims and finds the total to be \$1,846.12 we have allowed:

Legislator Expense:                 \$1,846.12

Now, Therefore, Be It Resolved, That the County Treasurer be and is hereby directed to draw checks payable to the claimants as audited.

Seconded by Legislator:   William W. Johnson

All members present voted aye.

### **Resolution No. 226**

#### **Setting Time and Place for Public Hearing on Tentative Budget for Fiscal Year 2017**

By Legislator:   James A. Nabywaniec

Resolved, That, Pursuant to Section 359 of County Law, a public hearing on the Tentative Budget for County fiscal year 2017 be held before this Board of Legislators at 5:30 p.m. on the 15<sup>th</sup> day of November, 2016 in the Chambers of the Board of Legislators, Historic Courthouse, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, That notice of said public hearing be given in accordance with law.

Seconded by Legislator:   Carolyn D. Fitzpatrick

All members present voted aye.

### **Resolution No. 227**

#### **Authorizing an Agreement with Ithaca Tompkins Regional Airport for Purchase of a Surplus Aircraft Rescue Fire Truck for Watertown International Airport**

By Legislator:   Daniel R. McBride

Whereas, Ithaca Tompkins Regional Airport has identified an Index B Aircraft Rescue Fire Truck for surplus and has agreed to transfer it to Watertown International Airport in exchange for the market value of \$55,000, and

Whereas, Watertown International Airport is in need of an Aircraft Rescue Fire Truck for providing Index B coverage for airport operations, due to the age of the current Quick Dash Fire Truck, which will be retired with this purchase, and

Whereas, The Business Center project is completed and can be closed and the remaining funds transferred to an operating account in the general fund to pay for the cost of the Aircraft Rescue Fire Truck, and the balance be placed in another capital account.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is authorized and directed to execute an agreement on behalf of Jefferson County to purchase a surplus Index B Aircraft Rescue Fire Truck from the Ithaca Tompkins Regional Airport, and be it further

Resolved, That the 2016 County Budget and Capital Plan are hereby amended as follows:

**Increase:**

Expenditures:

01561000 02401	Automotive Equipment	\$55,000.00
20561000 02001	Airport Facility	16,215.88

Transfers:

01899200 95031	from Capital Fund	\$55,000.00
20990100 09000	to General Fund	55,000.00

**Decrease:**

Expenditures:

20561000 020994	Business Center	\$71,215.88
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Seconded by Legislator: James A. Nabywaniec

Roll Call Vote

Ayes: Peck, McBride, Nabywaniec, Adsit, Maxon, Johnson, Jareo, Drake, Reed, Fitzpatrick, Montigelli, Doldo, Gray

Absent: Docteur, Ferris

Resolution passed.

**Resolution No. 228**

**Authorizing Inter-municipal Agreement for Shared Services With Lewis County  
in Regard to Weights and Measures Personnel and Services**

By Legislator: James A. Nabywaniec

Whereas, Pursuant to General Municipal Law §119-o municipal corporations may enter into cooperative agreements to share services for their mutual benefit, and

Whereas, Lewis County is in need of replacing its Director of Weights and Measures and Jefferson County's Department of Weights and Measures is fully staffed and able to assume the functions, powers and duties of the Lewis County Department of Weights and Measures, and

Whereas, The Board of Legislators of the County of Jefferson and the County of Lewis desire to enter into an inter-municipal agreement providing for the personnel of the Jefferson County Department of Weights and Measures to assume the responsibility and duties of the Lewis County Department of Weights and Measures, utilizing equipment owned and maintained by Lewis County, in consideration of an annual payment to Jefferson County, and

Whereas, Each County has agreed that an equitable apportionment of costs for the combined program results in 38% of the annual budget cost being allocated to Lewis County and said share of the annual total budget shall be reimbursed to Jefferson County by Lewis County, and

Whereas, The economy of scale resulting from combining the two County Departments for 2017 is approximately 23% for each County.

Now, Therefore, Be It Resolved, That the Chairman of the Board is hereby authorized and directed to execute an inter-municipal agreement with the County of Lewis providing for the shared services of Weights and Measures Department personnel for a period of up to five years, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Allen T. Drake

Legislator Maxon said this resolution is a fantastic opportunity to channel real savings for a percentage of each department, and is good for Lewis County as well as Jefferson County. He also complimented the previous resolution in buying surplus equipment instead of something brand new and hoped to see more of this kind of activity. Legislator Fitzpatrick readily agreed.

All members present voted aye.

### **Resolution No. 229**

#### **Amending the 2016 County Budget in Relation to the Watertown International Airport**

By Legislator: James A. Nabywaniec

Whereas, The Airport Manager has identified additional revenues at the Watertown International Airport and has requested recognizing said revenues in order to purchase certain items related to Aircraft Rescue Fire Fighting (ARFF) and the Fixed Base Operation (FBO), and

Whereas, New employees have entered airport service requiring equipment, lockers, turn out gear, travel and training to maintain ARFF services, and

Whereas, The airport business center requires additional storage to secure fixed base operator fuel quality control items and related items, and

Whereas, The 2016 County Budget must be amended to recognize said funds and appropriate it to expenditure accounts.

Now, Therefore, Be it Resolved, That the 2016 County Budget is hereby amended as follows:

**Increase:**

Revenue:

01561000 91770	GSA/TSA Lease Increase	\$10,370
01561000 91770	FAA Lease Increase	16,230

Expenditure:

01561000 41114	Tools & Equipment	\$ 6,000
01561000 4102	Furniture	7,000
01561000 4613	Training	2,500
01561000 4313	Travel	5,700
01561000 4514	Uniforms	5,400

Seconded by Legislator: Patrick R. Jareo

Roll Call Vote

Ayes: Johnson, Doldo, McBride, Jareo, Fitzpatrick, Montigelli, Adsit, Peck, Drake, Reed, Maxon, Nabywaniec, Gray

Absent: Ferris, Docteur

Resolution passed.

**Resolution No. 230**

**Amending the 2016 County Budget in Relation to  
the HOME Investment Partnership Grant Program**

By Legislator: Jennie M. Adsit

Whereas, by Resolution No. 76 of 2015, Jefferson County, acting as lead County on behalf of the North Country HOME Consortium, was authorized to submit applications to the U.S. Department of Housing and Urban Development (HUD) for HOME Investment Partnership Program Grants for Fiscal Years 2015, 2016, and 2017 to assist in providing affordable housing resources within the Consortium area, and

Whereas, Jefferson County, as lead County of the Consortium, has been awarded a 2016 HOME Grant in the amount of \$715,413 for the purpose outlined above.

Now, Therefore, Be It Resolved, That the 2016 County Budget be amended as follows:

**Increase:**

Expenditure  
30898900 04001 HOME Program \$ 715,413

Revenue  
30866800 94995 HOME Program \$ 715,413

Seconded by Legislator: Anthony J. Doldo

Roll Call Vote

Ayes: Doldo, Nabywaniec, Drake, Adsit, Maxon, McBride, Peck, Montigelli, Reed, Fitzpatrick, Johnson, Jareo, Gray

Absent: Ferris, Docteur

Resolution passed.

**Resolution No. 231**

**Amending the 2016 County Budget Relative to a Cost of Living Adjustment for Community Services Programs and to Allocate 2016-2017 Funding for the Veteran Peer to Peer Support Pilot Program**

By Legislator: Anthony J. Doldo

Whereas, By Resolution No. 110 of 2015 and 172 of 2016 contracts for various mental hygiene programs were authorized for the period of July 1, 2015 to June 30, 2016, and July 1, 2016 to June 30, 2017, respectively, and

Whereas, The New York State Office of Mental Health has approved additional State Aid funding for a statutory 0.2% cost of living adjustment (COLA) effective April 1, 2016, and

Whereas, Also included in this allocation is 2016-2017 legislative funding for the Veteran Peer to Peer Support Pilot Program for veterans suffering from combat stress disorders or requiring other counseling needs.

Now, Therefore, Be It Resolved, That the 2016 County Budget is hereby amended as follows:

**Increase:**

Revenue  
01431000 93490 State Aid - Mental Health \$95,257

Expenditures  
01432000 04707 CMHC Outpatient \$ 47  
01432000 04708 NRCIL FSS RIV 375  
01432000 04711 Carthage Area Hospital 156

01432000 04714	NCTLS Reinvestment	711
01432000 04717	CMH Forensics	201
01423000 04718	JRC Employment	212
01432000 04721	Mental Health Assn.	229
01432000 04732	Children's Home - Jeff. Co.	826
01432000 04735	Veterans Peer Support	92,500

and be it further

Resolved, That the Chairman of the Board of Legislators and the Community Services Director are hereby authorized and directed to execute any necessary agreements relative to the Veteran Peer to Peer Support pilot program with the approval of the County Attorney as to form and content.

Seconded by Legislator: Jeremiah J. Maxon

Roll Call Vote

Ayes: Fitzpatrick, Maxon, Reed, Drake, Jareo, Adsit, Montigelli, Nabywaniec, Johnson, McBride, Peck, Doldo, Gray

Absent: Docteur, Ferris

Resolution passed.

### **Resolution No. 232**

#### **Authorizing Agreement with Community Action Planning Council of Jefferson County, Inc. for the Provision of Nutritional Services by the Public Health Service**

By Legislator: Michael J. Docteur

Whereas, The Community Action Planning Council of Jefferson County, Inc. (CAPC) is required to have a Registered Dietitian assess the nutritional status and special needs of children, perform menu-planning, review menus as well as review of final comments from the Nutrition Self-Assessment process every May, and

Whereas, CAPC does not have a Registered Dietitian on staff and has approached the Public Health Service with regard to providing this service.

Now, Therefore, Be it Resolved, That Jefferson County enter into an agreement with the Community Action Planning Council of Jefferson County, Inc. for nutritional services to be provided by Jefferson County Public Health Service's Registered Dietitian at \$60.00 per direct service hour (one unit of service will equal one hour to time spent directly providing the required services) for the period October 5, 2016 through December 31, 2018, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement on behalf of Jefferson County with the approval of the County Attorney as to form and content.

Seconded by Legislator: Allen T. Drake

All members present voted aye.

### **Resolution No. 233**

#### **Authorizing Agreement with Venesky and Company for Article 6 Training, Advisory, Review and Consultation Services in Regard to Article 6 State Aid to the Public Health Service**

By Legislator: Anthony J. Doldo

Whereas, Article 6 of the Public Health Law (PHL) sets forth the statutory framework for the New York State Department of Health's State Aid Program which partially reimburses local health departments (LHDs) for eligible expenses related to specified public health services, and

Whereas, Venesky and Company offers services aimed at ensuring the NYSDOH requirements for State Aid are fulfilled and the Public Health Service requires training and assistance with the State Aid process due to fiscal staffing changes.

Now, Therefore, Be it Resolved, That Jefferson County enter into an agreement with Venesky and Company for Article 6 training, advisory, review and consultation service regarding Article 6 State Aid at an annual charge of \$18,250 for the period January 1, 2017 through April 30, 2019 (two state aid years) to ensure Public Health has a strong knowledge base on the Article 6 State Aid process, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute such agreement on behalf of Jefferson County, with the approval of the County Attorney as to form and content.

Seconded by Legislator: Carolyn D. Fitzpatrick

All members present voted aye.

### **Resolution No. 234**

#### **Authorizing Agreement with the Governor's Traffic Safety Committee in Relation to New York State's Highway Safety Program Grant**

By Legislator: Anthony J. Doldo

Whereas, The Public Health Service has been notified by the New York State Governor's Traffic

Safety Committee of a grant award in the amount of \$22,493 for the period of October 1, 2016 through September 30, 2017 for participation in New York State's Highway Safety Program, and

Whereas, The purpose of the grant is to reduce the number of crashes, injuries and deaths on New York's roads, and

Whereas, Said revenue and expenditure grant funds are already contained in the 2016 County Budget.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby and authorized and directed to execute any necessary documents in relation to this grant with the New York State Governor's Traffic Safety Committee, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Carolyn D. Fitzpatrick

All members present voted aye.

### **Resolution No. 235**

#### **Authorizing Affiliation Agreements with Universities, Colleges and Other Schools for Clinical Education Programs in Health Professions**

By Legislator: Michael J. Docteur

Whereas, Universities, colleges and other schools in furtherance of fully certified educational programs in health professions, desire to enter into agreements with Jefferson County for the purpose of providing clinical experience for said programs, and

Whereas, Universities, colleges and other schools will provide sufficient, qualified faculty who shall be responsible for clinical instruction and for collaborating with appropriate County personnel in planning, selecting and evaluating student experiences along with insuring the establishment and maintenance of a mutually beneficial working relationship, and

Whereas, Said programs will be of no direct cost to Jefferson County.

Now, Therefore, Be It Resolved, That, pursuant to section 355 of the Education Law, Jefferson County may enter into agreements with universities, colleges and other schools for the purpose of providing a clinical study experience for degree seeking health professionals, and be it further

Resolved, That agreement and renewal terms may be established during the 6 year period of January 1, 2017 to December 31, 2023, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute such agreements on behalf of Jefferson County, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Anthony J. Doldo

All members present voted aye.

Chairman Gray entertained a motion to waive the Standing Rules to permit the introduction of an additional resolution for consideration. A motion was duly made by Legislator Montigelli seconded by Legislator Fitzpatrick and unanimously carried.

### **Resolution No. 236**

#### **Authorizing the Award of a Bid to Titan Roofing, Inc. for the Installation of New Roof System at the Jefferson County Office Building**

By Legislator: Michael A. Montigelli

Whereas, The current capital plan includes roof repair and replacement at the Jefferson County Office Building and County Clerk's annex, and

Whereas, Bids have been sought and submitted for the project and a low bidder selected, and

Whereas, Titan Roofing, Inc. of Springfield Massachusetts submitted a low bid of \$369,000.00.

Now, Therefore, Be It Resolved, That the Chairman of the Board is hereby authorized and directed to execute a contract with Titan Roofing, Inc. for the sum of \$369,00.00 for the replacement of the County Office Building roofing system, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: James A. Nabywaniec

Legislator Peck asked what type of roof was being installed and the time table for doing so. Administrator Hagemann said he was not positive of the kind of roof being installed and would have Buildings Superintendent Spike Decker provide the answer to legislators. Legislator Maxon asked if this project was in the Capital Plan. Chairman Gray confirmed it was in the Capital Plan along with the windows and elevator for the County Office Building (COB).

Mr. Hagemann advised that this project is part the group of buildings projects included in the bond anticipation note (BAN) approved earlier this year. He said the COB elevator is done, the roof above the County Clerk's Office would be started in the next few weeks and completed within a 5 week time frame, the COB roof and windows and the Public Safety Building parking lot will be done in the Spring of 2017 which will complete the projects that were included in the BAN. Legislator Montigelli complemented Administration and staff for getting this project approved tonight so the work can be done as soon as possible. All members present voted aye.

Legislator Reed asked for interest from legislators in sponsoring a resolution that would make a unified statement to State and Federal officials concerning the negative economic effect the cormorant population is having on the fisheries and tourism in Jefferson County. Legislator

Jareo said he would absolutely support something like that as it effects his District dramatically. As it was the consensus of legislators to support such a resolution, Mr. Hagemann advised that research will be done and a resolution drafted for a future committee meeting.

Legislator Johnson stated that a resolution was adopted to set a public hearing on the budget tonight and inquired when the legislators could expect to see budget numbers. Mr. Hagemann said it would be in late October, a schedule was given to legislators a few months ago outlining the budget process and he would make sure it was distributed again.

Legislator Maxon thanked Legislators Johnson, Doldo and Jareo who attended a fire chiefs meeting in Zone 1 regarding the Emergency Radio Project, reporting that the level of gratitude from the fire chiefs for the County bulk purchasing radios for the project was overwhelming. He encouraged legislators to speak to fire chiefs and EMS personnel in their areas as they are very excited about the project.

Legislator Doldo reported that other zone meetings with fire chiefs are being planned to answer questions related to radio purchases and the status of the project, and encouraged legislators to attend zone meetings in their area as they will be notified when meetings are scheduled.

There being no further business of the Board, on a motion by Legislator Maxon seconded by Legislator Montigelli and unanimously carried, the meeting was adjourned at 5:50 p.m.

Sincerely,

A handwritten signature in blue ink, reading "Robert F. Hagemann, III". The signature is stylized with a large, sweeping "R" and "H".

Robert F. Hagemann, III

Clerk of the Board