

**General Services Committee**  
**April 12, 2016**  
**Minutes**

**Members Present:** Committee Chair Philip Reed, Legislators James Nabywaniec, Patrick Jareo, Jeremiah Maxon, Robert Ferris, Jennie Adsit, Anthony Doldo, Chairman of the Board Scott Gray

**Others Present:** County Administrator Robert Hagemann, County Attorney David Paulsen, Legislator William Johnson, Airport Manager Grant Sussey, Sheriff Colleen O'Neill, Probation Director David Corey, Secretary Torri Richmire

Chairman Reed called the meeting to order at 7:00 p.m. and offered privilege of the floor. The minutes of the March meeting were approved without objection or correction.

Legislator Nabywaniec acknowledged Zach Staff, Aviation Planner at McFarland and Johnson, who was in the crowd. He reported that presidential candidates may be flying into the Watertown International Airport this weekend. He also advised that there is a lot going on at the airport and he asked Airport Manager Grant Sussey to give the committee an update.

Mr. Sussey stated that he expects the Watertown International Airport will be very busy this summer with the cutting of the ribbon for the 1000' runway extension (to be completed August 1<sup>st</sup>), a Business After Hours function and an Aviation Day Event.

He reported that the Special Patrol Officer Program put in place early 2015 has been a success with six dedicated special patrol officers providing rotations at the airport covering the Transportation Security Administration (TSA) mandated law enforcement coverage at the checkpoint. He stated that these part-time employees are former police and corrections officers with a great deal of experience and knowledge and he is very happy to have them working at the airport. He advised that the cost of security coverage has decreased considerably while allowing the Sheriff's over the road patrol units to stay on the road. In 2014, \$78,500 was spent on security details at the airport and 2015 it has been reduced to \$59,300 representing a 25% decrease. Mr. Sussey stated that working with TSA, the airport was able to secure an increase in grant funding shifting the grant coverage from 37% to 79% of these costs. He stated that Airport Staff, the Sheriff's Department and TSA continue to meet on a monthly basis to discuss safety and efficiency. He thanked Sheriff O'Neill, Undersheriff McDermott and Lieutenant Amann for their involvement at the Airport and the Board of Legislators for their support of the program.

Chairman Reed introduced a resolution Authorizing Agreement with McFarland-Johnson, Inc. for Passenger Facility Charge Program Application Development Services in Relation to the Watertown International Airport and entertained a motion for consideration. A motion was duly made by Legislator Jareo and seconded by Legislator Nabywaniec. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Authorizing Agreements in Relation to Aviation Fuel

and Refueler Truck Lease at the Watertown International Airport and entertained a motion for consideration. A motion was duly made by Legislator Adsit and seconded by Legislator Maxon. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Authorizing Agreements in Relation to Juvenile Secure Detention and the Supervision & Treatment Services for Juveniles Program (STSJP) and entertained a motion for consideration. A motion was duly made by Legislator Doldo and seconded by Legislator Ferris. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Amending the 2016 County Budget in Relation to the Sheriff's Department and entertained a motion for consideration. A motion was duly made by Legislator Jareo and seconded by Legislator Ferris. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Amending the 2016 County Budget to Recognize Insurance Recovery and Allocating Same in Sheriff's Department Budget and entertained a motion for consideration. A motion was duly made by Legislator Maxon and seconded by Legislator Jareo. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Sheriff O'Neill reported that expenses for outboarding jail inmates has decreased by 62% in the first quarter of 2016 compared to the first quarter of 2015. She stated that in March 2015 the department spent \$43,600 for outboarding compared to \$13,760 for March 2016. She reported that as of today, the female unit is full with 26 inmates and there are 17 empty cells in the male unit compared to August 2015 when up to 30 inmates were housed out creating long hours and overtime costs for deputies. She attributes the decline to less arrest incidents, more efficient courts, state corrections are more timely in picking up sentenced inmates, Watertown Police Department is issuing more appearance tickets and the pretrial release program by the Probation Department.

Chairman Reed stressed that utilizing the extra space at the jail was the right choice rather than building a new pod at this time. He stated that the cooperation among those involved has been refreshing and it is greatly appreciated.

There being no further business, on a motion by Legislator Ferris seconded by Legislator Maxon and unanimously carried, the meeting adjourned at 7:20 p.m.

Respectfully submitted,



Robert F. Hagemann  
Clerk of the Board