

County of Jefferson
Office of the County Administrator



Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

July 14, 2016

TO: Members of General Services Committee
FROM: Robert F. Hagemann, County Administrator 
SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on *Tuesday, July 19, 2016 at 5:30 p.m.* in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Resolutions:

1. Authorizing Agreements with the Federal Aviation Administration, the New York State Department of Transportation and Passero Associates, and Amending the 2016 County Budget and Capital Plan in relation to the Acquisition of Certain Real Property for the Watertown International Airport
2. Authorizing Agreements with the Federal Aviation Administration, the New York State Department of Transportation and Passero Associates, and Amending the 2016 County Budget and Capital Plan in relation to the Airport Pavement Management Study
3. Authorizing the Execution of a Permanent Easement For Entrance and Egress Across County Property at the Human Services Building Parking Lot Benefitting Property Owned by Kall and D' Argenio, CPA, LLC
4. Authorizing Agreement and Amending the 2016 County Budget in Relation to the FY 2016 State Homeland Security Program (SHSP) Grant
5. Authorizing Agreement and Amending the 2016 County Budget in Relation to the FY16 Emergency Management Performance (EMPG) Grant
6. Amending the 2016 County Budget in Relation to the Highway Department
7. Authorizing Agreement and Amending the 2016 County Budget in Relation to the State FY16 Law Enforcement Terrorism Prevention Program (LETPP) Grant
8. Amending the 2016 County Budget in Relation to the Sheriff's Department

Informational Items:

1. Weights & Measures Monthly Report
2. Sport Fishery Advisory Board Minutes and Meeting Schedule

If any Committee Member has inquiries regarding agenda items, or would like to add an item(s) please do not hesitate to contact me.

RFH:tlr

cc:	Airport	Fire & Emerg. Mgmt. Serv.	Sheriff
	Buildings & Grounds	Highway/Recycling & Waste Mgt.	Weights & Measures
	Code Enforcement	Planning	County Attorney
	District Attorney	Probation	County Treasurer
	Dog Control	Public Defender	
	E-911		

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing Agreements with the Federal Aviation Administration, the New York State Department of Transportation and Passero Associates, and Amending the 2016 County Budget and Capital Plan in relation to the Acquisition of Certain Real Property for the Watertown International Airport

By Legislator: _____

Whereas, Jefferson County has received a Grant offer from Federal Aviation Administration (FAA), and New York State Department of Transportation (NYSDOT) for the costs involved in the acquisition of certain real property interests in the amount of \$202,775 and \$5,336 respectively, and

Whereas, Jefferson County has committed funds for the local share of projects costs in the amount of \$5,336, and

Whereas, The County's airport consultant on this project, Passero Associates, prepared the successful application and coordinated the land acquisition, and

Whereas, The 2016 County Capital Plan must be amended to establish said projects in the capital fund.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with the FAA, NYSDOT, and also enter into a service agreement with Passero, for said project and that the Chairman of the Board is hereby authorized and directed to execute said agreements on behalf of the County, including any change orders as recommended by the Airport Manager, not to exceed the funding available, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2016 County Budget is amended as follows:

Increase:

(Revenue)

20561000 94589	Federal Aid – FAA	\$ 202,775
20561000 93589	State Aid – DOT	5,336

(Expenditure)

20561000 02995	RPZ Land Acquisition	\$ 213,447
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Decrease:

20698900 02064	Property improvements	\$ 5,336
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Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing Agreements with the Federal Aviation Administration, the New York State Department of Transportation and Passero Associates, and Amending the 2016 County Budget and Capital Plan in relation to the Airport Pavement Management Study

By Legislator: _____

Whereas, Jefferson County has received a Grant offer from Federal Aviation Administration (FAA), and New York State Department of Transportation (NYSDOT) for the pavement management study in the amount of \$91,390 and \$2,405 respectively, and

Whereas, Jefferson County has committed funds for the local share of projects costs in the amount of \$2,405, and

Whereas, The FAA requires pavement condition reports in order to award grants for pavement related projects on the airport and considers these studies as reimburseable under the Airport Improvement Program, and

Whereas, The County's airport consultant on this project, Passero Associates, prepared the successful application and will complete the study at a cost not to exceed \$91,200, and

Whereas, The County is expected to incur \$5,000 in reimbursable administrative expenses in relation to the project, and

Whereas, The 2016 County Capital Plan must be amended to establish said projects in the capital fund.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with the FAA, NYSDOT, and also enter into a service agreement with Passero, for said project and that the Chairman of the Board is hereby authorized and directed to execute said agreements on behalf of the County, including any change orders as recommended by the Airport Manager, not to exceed the funding available, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2016 County Budget is amended as follows:

Increase:

(Revenue)

20561000 94589	Federal Aid – FAA	\$ 91,390
20561000 93589	State Aid – DOT	2,405

(Expenditure)

20900600 20561	Airfield Infrastructure Assessments	\$ 96,200
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Decrease:

20698900 02064

Property improvements

\$ 2,405

Seconded by Legislator: _____

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing the Execution of a Permanent Easement For Entrance and Egress
Across County Property at the Human Services Building Parking Lot
Benefitting Property Owned by Kall and D' Argenio, CPA, LLC

By Legislator: _____

Whereas, The Jefferson County Human Services Building parking lot is contiguous with real property owned by Kall and D' Argenio, CPA, LLC and the County parking lot provides the only vehicular access to the parking area utilized by said business, and

Whereas, The County is in the process of reconstructing its parking facilities at the Human Services Building and Kall and D' Argenio, CPA desires to contemporaneously and in connection with such work reconstruct its parking facilities, and

Whereas, In order to secure its investment and guarantee future access, a permanent easement is necessary to ensure access from the County parking lot street entrances, across said parking lot, to Kall and D' Argenio property, and

Whereas, The granting of an easement requires approval of the Board of Legislators.

Now, Therefore, Be it Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute a permanent easement as described above, benefitting the property of Kall and D' Argenio, CPA for the purchase price of \$1.00, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement and Amending the 2016 County Budget in Relation to the
FY 2016 State Homeland Security Program (SHSP) Grant

By Legislator: _____

Whereas, The New York State Division of Homeland Security and Emergency Services has awarded Jefferson County \$97,500 from the FY16 State Homeland Security Program (SHSP)(CFDA 97.067) through funding from the Division of Homeland Security and Emergency Services (DHSES), and

Whereas, The County must enter into an agreement with the New York State Division of Homeland Security and Emergency Services to receive these grant funds which will be used to purchase computer software and professional services to manage secure vendor access and to purchase interoperable radios, and

Whereas, The 2016 County Budget must be amended to recognize the revenue and allocate the funds.

Now, Therefore Be It Resolved, That the County of Jefferson agrees to accept the \$97,500, and the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said grant agreements on behalf of Jefferson County, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2016 County Budget is amended as follows:

Increase:

Revenue		
01341000 943204	Federal Aid Criminal Justice	\$97,500
Expenditure		
01341400 04416	Professional Fees	\$14,500
01341400 02302	Radio	72,500
01341400 04119	Computer Software	10,500

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement and Amending the 2016 County Budget in Relation to the
FY16 Emergency Management Performance (EMPG) Grant

By Legislator: _____

Whereas, Jefferson County has been awarded a FY16 Emergency Management Performance (EMPG) Grant in the amount of \$48,538, and

Whereas, It is necessary to authorize an agreement with the State and to amend the 2016 County Budget to appropriate the funds.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2016 County Budget is amended as follows:

Increase:

(Revenue)

01341000 94305	Federal Aid Homeland Security (FEMA)	\$ 48,538
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(Expenditure)

01341400 01100	Personal Services	\$ 48,538
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Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement and Amending the 2016 County Budget in Relation to the State
FY16 Law Enforcement Terrorism Prevention Program (LETPP) Grant

By Legislator: _____

Whereas, The New York State Office of Homeland Security provides grants to local governments to prepare for terrorist events through funding from the U.S. Department of Homeland Security's Office for Domestic Preparedness, and

Whereas, Jefferson County has been awarded \$32,500 from the FY16 Law Enforcement Terrorism Prevention Program (LETPP) (CFDA 97.067), and

Whereas, Said funds will be used to upgrade the radio system for the Sheriff's Department, and

Whereas, The County must enter into agreements with the New York State Office of Homeland Security to receive these grant funds, and

Now, Therefore Be It Resolved, That the County of Jefferson agrees to accept the \$32,500 LETPP grant, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized to execute said agreements on behalf of Jefferson County, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That The 2016 County Budget is amended as follows:

Increase:

Revenue

01311000 943201	Federal Homeland Security	\$ 32,500
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Expenditures

01311400 041144	Communication Maintenance	\$ 32,500
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Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2016 County Budget in Relation to the Sheriff's Department

By Legislator: _____

Whereas, Pursuant to Resolution No. 226 of 2014, this Board of Legislators entered into an agreement with POMCO for Inmate Outpatient Claims, and by Resolution No. 133 of 2016 additional funds were needed to cover costs, and

Whereas, Additional funds will be needed to cover costs through the term of the contract, and funds are available within the Sheriff's budget for transfer.

Now, Therefore, Be It Resolved, That the 2016 County Budget is hereby amended as follows:

Increase:

01315000 04416	Professional Fees	\$ 7,800
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Decrease:

01315000 04616	Outboarding Inmates	\$ 7,800
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Seconded by Legislator: _____

State of New York)
)
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

County of Jefferson

DEPARTMENT OF CONSUMER AFFAIRS

BUREAU OF WEIGHTS AND MEASURES

James A. Richmire, Director
 Brian M. Mooney, Asst. Director



21915 County Route 190
 Watertown, NY 13601
 Phone (315) 786-1094

Monthly Report - June 2016

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	57	4	261	5	3		3	15
Non-Comm. Estab.								

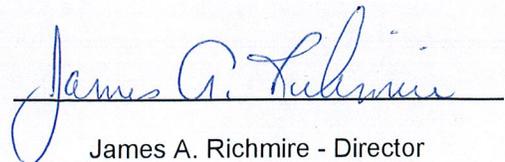
Commodities:	# Inspections	
	# Lots	
	# Packages/Lots	
	# Packages Measured	
	# Lots Failed	

Complaints / Requests:	7
Petroleum Samples:	24
Milk Tanks:	New
	Recalibrations/Rechecks
Vehicle Scales:	6

Scanner	# Inspections					
Checks:	Items Correct			Marked	Scanned	
	Overcharge					Loss to Consumers
	Undercharge					Loss to Stores
	Not On File					
	Total # Scanned					
	# Inspections Failed					

Additional Comments:

All Petroleum Samples Tested MEET Required NYS Tolerances for the month of June.



 James A. Richmire - Director

Jefferson County Sport Fishing Advisory Board

Meeting Minutes for June 20, 2016

1. Attendees. Mitch Frantz, Larry Rogers, Bill Saiff III, Bob Savage, Bill Van Pernis, Ken Carmon and Burnie Haney. (Invited Guests: DEC Region 6, Frank Flack and Fred Munk)

2. Meeting called to Order. 7:08 PM.

a. President's Report:

(1) No new correspondence received. We extended an invitation to our DEC Region 6 office and Frank Flack and Fred Munk are here to answer some of our questions from the May meeting.

- Brown Trout Stocking
- Pen Rearing in Henderson Harbor
- Black Bass Management plan for the Eastern Basin
- Black Bass baseline for Butterfield Lake regarding the potential for C&R in 2017 and beyond

(2) Frank Flack provided the following responses to each topic

- **Brown Trout Stocking** is broken down by region along Lake Ontario and in order for Region 6 to get any extra stocker R 7, 8 or 9 would have to give up some of their fish and that will never happen. Region 6 does receive surplus stockers from time to time and this year they stocked and additional 10,000. Also 80% of the browns caught are two year old fish and the Eastern basin has reported a five year trend of successful/quality fishing while the rest of Lake Ontario has struggled with brown trout fishing. Steve Lapan & Jana Lantry are reviewing additional brown trout data to see if there are any indicators why fishing was off a bit in the 2015 season. Additionally the 2013-14 year class of alewife collapsed and the Department will host a fall meeting to reassess stocking for the 2017 season and beyond. They are stocking 50,000 bloaters as an additional forage base and seeking federal funding assistance in hopes of exceeding 150,000
- **Pen Rearing** in Henderson Harbor for Browns or Chinook is a bad idea because the harbor is subject to extreme temperature swings within a 8-12 hour period and if the penned fish weren't released before a major warming trend, we could lose the entire batch. The waters of Black River Bay/ Sackets Harbor are more conducive to Pen Rearing and if we could get an area within Sackets Harbor to support such a project then Region 6 would entertain discussion of Pen Rearing project for more Steelhead or Chinook
- **Black Bass Mgmt Plan (Eastern Basin)** Steve Lapan & Jana Lantry are still reviewing population data and trends, but they don't see reducing the daily creel limit as beneficial. They will host a DEC panel meeting the week of 27 July and one topic is a slot limit to protect 12-15 inch bass to possibly provide them another two years to participate in the reproduction chain. Also they still aren't sure where the majority of bass spawning occurs since the fish stopped using the Hard Scrabble area. Surveys indicate the Gobies are near shore in April and May and they seem to be as deep as 200 ft. or more come the October time frame. This means the walleye are unaffected during their spawning cycle, but spawning bass remain at risk to predation.

Jefferson County Sport Fishing Advisory Board

- **Black Bass Baseline (Butterfield Lake)** Region 6 Office conducted electro-shocking survey of Butterfield Lake to assess the bass population. They documented a total of 362 LMB and 33 SMB and Northern Pike as the other predator species captured. As far as baseline for future assessments it will take a five year window before they can electro-shock and reassess.
- **Walleye Spawning/Stocking** the Department is looking at requests to open migration routes beyond the first barrier impassible by fish to expand walleye spawning along the St Lawrence River (Ogdensburg & Eel Weir areas). Spawning runs in Rosie remain strong
- **Cormorant Control** the five year plan was suspended by a Federal Judge because it lacked the required Environmental Impact Statement; however, Region 6 was allowed to continue their nest oiling project and reached 70% of the nesting pairs. Region 6 is also hosting federal biologist on Galloo Island to assess the population

b. Treasurer's Report:

- Hal Horton is on vacation but confirmed we received our annual allocation of approximately \$1,500
- Previous balance reported at \$1.700 which gives us approximately \$3,200 for this year's program
- Mitch reviewed our discussion of providing \$50 for nine Charter Captains Supporting the annual Kids Fishing Day. Burnie asked for a motion to raise that stipend to \$100 per captain to include the fish cleaning station. Mitch motioned Larry seconded and vote passed unanimous.
- Bill Motioned we provide \$250 to assist with the fishing derby for Cancer awareness, Burnie seconded and the vote passed unanimously.
- Burnie announced he'd research the cost of electronic scales with a digital read out to be purchased and presented to the Henderson Harbor Performing Arts for use during the tournaments they host all season long.

c. Old Business:

- Fishing Cleaning Station & Henchen's Marina. The issue remains a commercial business dumping fish carcasses in the harbor – vs- an angler. Mitch will readdress it with John to review the possibilities of applying for a waiver to dump fish carcasses in accordance with fish and game regulations

d. New Business:

- **Pickrel –Vs- Pike** Larry reviewed concerns with the increase in the pickerel population in many of the same waters that used to host substantial numbers of quality northern pike. Also noticing decline in the spring time fishing for pike in and around those same waters. Asked if

Jefferson County Sport Fishing Advisory Board

Pickereel can actually displace a population of pike from a given area, heard the pike won't compete with more aggressive pickereel and his experience seems to support that idea.

- Frank stated he's never heard of it happening and most likely it's a decline in quality habitat that will make pike relocate, but it's something he'll try to look into. Also reported that overall the pike and musky catches on the St Lawrence River have been down
- **Butterfield Lake Boat Dock** Ken received a call asking why the Butterfield Lake boat dock was removed. Frank announced the dock boards were damaged and his technicians sent the dock back to the manufacturers for repairs and they hope to have it back and installed prior to the 4th of July weekend
- **Free Fishing Days** Frank announced the DEC is authorized to host eight free fishing days and expect to see a formal press release announcing when those days are

e. **Next Meeting:** Scheduled for July 18th, the third Monday of the Month

f. **Meeting Adjourned** at 8:55 p.m.

Submitted By
Burnie Haney
Chairman/Acting Secretary
JCSFAB

**JEFFERSON COUNTY SPORT FISHING
ADVISORY BOARD
2016 MEETING SCHEDULE**

MONDAY May 16, 2016

MONDAY June 20, 2016

MONDAY July 18, 2016

MONDAY August 22, 2016

Meeting starts at 7:00PM at the Human Services Building on
Arsenal Street, Watertown NY

XX

MONDAY September 19, 2016

This meeting is the annual dinner, with the location and time to be
announced at the August meeting.

Deliverable from this September meeting are

1. Updated List of Board Members
2. Annual Activity Report