Jefferson-Lewis
Workforce Development Board
Bringing Jobs & People Together

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Executive Board Meeting Minutes
June 9, 2016

The Jefferson-Lewis Workforce Development Executive Board met on Thursday, June 9, 2016 at the Savory Downtown Boardroom due to a scheduling conflict at The WorkPlace. In attendance, were Michael Britt, Matthew Cooper, Executive Director Cheryl Mayforth, and Chairman Peter Whitmore. Absence was Dr. Carole McCoy due to a planned prior commitment.

Executive Director Cheryl Mayforth reviewed the agenda for the upcoming Jefferson-Lewis Workforce Development Board (WDB) meeting scheduled for Wednesday, June 22, 2016. Dawn Cole, Deputy Director of the Jefferson County Community Action Planning Council (CAPC), will give a 15-20 minute presentation concerning current reports on the face of poverty. Executive Director Mayforth also reviewed the resolutions to be presented.

Executive Director Mayforth shared that Jay Whitney, Fiscal Manager for the Jefferson County Department of Employment and Training, will be retiring as of June 29, 2016, after 30 years of service to the agency. Penny Avenengo, who has worked for the Jefferson County Office of the Aging for 17 years, is currently training with Mr. Whitney 2 1/2 days per week in order to learn the duties of the position. While Mr. Whitney will be missed, there is excitement in having Ms. Avenengo come on board.

Chairman Whitmore, with the support of the other members, felt that the discussion concerning the financial report should be time sensitive, highlighting the necessary items. Executive Director Mayforth agreed.

Since positive feedback has been received in regards to the WDB round table discussions, all present felt that the practice should be continued at future meetings.

In the spring of 2016, the state-wide WDB Directors had their Chairpersons sign and send letters requesting New York State (NYS) to share dislocated workers funds to offset a general cut in the funding stream. NYS experienced a funding cut due to low unemployment rates. Also, WDB Directors partook in a conference call with the NYS Governor's office, in which it appeared highly unlikely that NYS will distribute partial funds to local areas.