

County of Jefferson
Office of the County Administrator



Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

May 26, 2016

TO: Members of Health & Human Services
FROM: Robert F. Hagemann, III, County Administrator 
SUBJECT: Health & Human Services Committee Agenda

Please let this correspondence serve as notification that the Health & Human Services Committee will meet on **Tuesday, May 31, 2016 at 6:45 p.m.** in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting:

Resolutions:

1. Authorizing Agreements with NYS Department of Education Approved Agencies for the Provision of Special Education Services for Preschool Children with Disabilities
2. Authorizing Agreements and Establishing Rates for Provision of Related Services in Connection with the Program for Preschool Children with Disabilities
3. Amending the 2016 County Budget in Relation to Community Services
4. Authorizing Personal Care Aide Services be Added to Certified Home Health Agency Certificate of Need
5. Authorizing Agreements in Connection with Lead Poisoning Prevention Program Grant

Informational Items:

1. Monthly Departmental Reports:
 - Office for Aging
 - Community Services
 - Public Health
 - Social Services
 - Veterans Service Agency

If any Committee Member has inquiries regarding agenda items, or would like to add an item(s) please do not hesitate to contact me.

RFH:jdj

cc: Office for Aging
Community Services
Public Health
Social Services

Veterans Service Agency
County Attorney
County Treasurer

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreements with NYS Department of Education Approved Agencies
for the Provision of Special Education Services for Preschool Children with Disabilities

By Legislator: _____

Whereas, New York State Education Law requires that municipalities enter into agreements with agencies approved by the NYS Commissioner of Education to offer special education services to preschool children with disabilities who are determined by the Board of Education of local school districts to require placement in such special education programs, and

Whereas, The New York State Commissioner of Education has approved a number of providers of services and has set rates for all special education program services, and

Whereas, In conjunction with the operation of the Special Education Services for Preschool Children with Disabilities program, it is necessary to enter into contracts with approved services providers at said established rates.

Now, Therefore, Be It Resolved, Pursuant to Section 4410 of the New York State Education Law, Jefferson County is hereby authorized to enter into agreements for the term July 1, 2016 through June 30, 2017, for the provision of special education services to children ages three through five with disabilities with the following New York State Education Department approved service providers:

<u>Provider</u>	<u>Service</u>
Benchmark Family Services	Evaluations Special Education Classroom Special Education Itinerant Teaching
Building Blocks SLP, OT & PT Family Services, PLLC	Evaluations Special Education Itinerant Teaching
Jefferson Rehabilitation Center	Evaluations Special Education Classroom Special Education Itinerant Teaching
Milestones Children's Center	Evaluations Special Education Itinerant Teaching

and be it further

Resolved, That the need for such special education services is to be determined by local School Boards of Education, at rates established by the NYS Commissioner of Education as certified by the Director of the Budget of the State of New York, and shall be in a form and contain such terms and conditions as may be acceptable to the NYS Commissioner of Education, and be it further

Resolved, That the Chairman of the Board of Legislators and the Director of Community Services be and are hereby authorized and directed to execute such agreements on behalf of Jefferson County, subject to approval by the County Attorney as to form and substance, and be it further

Resolved, That the Director of Community Services be and is hereby directed to send a letter notifying local School Boards of Education of the rates of each of the special education service providers and the percentage of local share of such cost.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreements and Establishing Rates for Provision of Related Services
in Connection with the Program for Preschool Children with Disabilities

By Legislator: _____

Whereas, The Program for Preschool Children with Disabilities provides a variety of related services to children aged three to five years with certain disabilities, such services to be provided in the least restrictive environment, be it home or agency based, and

Whereas, Chapter 243 of the Laws of 1989 require that counties maintain a list of appropriately certified or licensed professionals to deliver related services to preschool children with disabilities and set a reasonable reimbursement rate for such services, subject to the approval of the New York State Education Department.

Now, Therefore, Be It Resolved, That, pursuant to Section 4410 of the Education Law, Jefferson County enter into an agreement with each of the following parties for the provision of the indicated service(s). The term of said agreement shall be for the period July 1, 2016 through June 30, 2017 in accordance with the requirements of the State Education Law and regulations:

<u>Provider</u>	<u>Service</u>
Benchmark Family Services	Speech Therapy Physical Therapy Occupational Therapy
Building Blocks SLP, OT & PT Family Services, PLLC	Speech Therapy Physical Therapy Occupational Therapy
Jefferson Rehabilitation Center	Speech Therapy Physical Therapy Occupational Therapy
Special Programs, Inc. D.B.A. Little Lukes Childcare Center	Speech Therapy Physical Therapy Occupational Therapy
The Rowland Center, Inc.	Speech Therapy Physical Therapy Occupational Therapy

and be it further

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2016 County Budget in Relation to Community Services

By Legislator: _____

Whereas, The Community Services office has to pay legal fees for an impartial hearing as required by New York State Education Department regulation for a preschool student, and

Whereas, A 2016 County Budget amendment is necessary to transfer the needed funds, and these costs will be reimbursed at 59.5% through the normal claiming process.

Now, Therefore, Be It Resolved, That the 2016 County Budget is hereby amended as follows:

Increase:

01432000 04411	Preschool Legal Fees	\$15,000
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Decrease:

01296000 04401	Preschool Services	\$15,000
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Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Personal Care Aide Services be Added to
Certified Home Health Agency Certificate of Need

By Legislator: _____

Whereas, The Jefferson County Public Health Service (JCPHS) has been providing personal care aide services through the Long Term Home Health Care Program (LTHHCP) since 1985, and

Whereas, The New York State Department of Health (NYSDOH) has created Managed Long Term Care Plans (MLTCs) to provide long term care services in place of the LTHHCP, and

Whereas, JCPHS contracts with MLTCs to provide services including personal care aide, and

Whereas Personal care aid services are listed on the LTHHCP Certificate of Need (CON), and need to be added to the Certified Home Health Agency (CHHA) CON.

Now, Therefore, Be It Resolved, That this Board of Legislators hereby approves the addition of personal care aide services to the CHHA CON via NYSDOH CON application.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing Agreements in Connection with Lead Poisoning Prevention Program Grant

By Legislator: _____

Whereas, The New York State Department of Health (NYSDOH) has funded a grant in the amount of \$43,427 per year for the continuation of a Lead Poisoning Prevention Program (LPPP) through the Jefferson County Public Health Service for the period October 1, 2015 through September 30, 2020.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said grant and authorizes an agreement with the NYSDOH to access said grant funding, and be it further

Resolved, That the agreement established for the period October 1, 2015 through September 30, 2016 may be automatically renewed annually until September 30, 2020 if NYSDOH funding is maintained, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute such agreement on behalf of Jefferson County, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators



JEFFERSON COUNTY OFFICE FOR THE AGING

175 ARSENAL STREET
WATERTOWN, NEW YORK 13601-2529
(315)785-3191
Fax (315)785-5095

PETER J. FAZIO
Director

LOUISE J. HARACZKA
Deputy Director

Office for the Aging Monthly Report to the Health and Human Services Committee MAY 2016

APRIL 2016 Data:

Total No. of Home Delivered Meals Provided:	9281
Total No. of Congregate Meals Served:	1593
Total No. of Clients receiving meals:	587
Number of Clients Receiving Home Care/Case Mgt.:	120
Number of Information and Assistance Inquiries Addressed:	266
Number of Individuals Receiving Health Insurance Counseling:	76
Number of clients coming directly into the office:	66
Number of NY Connects contacts:	91

Remarks:

1. The mandatory NYSOFA Case Manager training is ongoing. The participants are moving through the training at their own pace and the Dep Dir is monitoring their progression. Each staff member has designated at least 1 hour per week as "mandatory" training time to be spent working on completing the classes.
2. The NY Connects staff conducted a total of 4 presentations in Watertown and Clayton including Employee Health Fairs at the Samaritan Summit Village and Samaritan Medical Center.
3. The Consumer Directed Self-Management Program (CDSMP) that started in March, continued through April. It consists of 1 class per week for 6 weeks and it's being conducted in Carthage by 2 OFA staff members. Individuals with health issues and/or their family members can participate and learn how to manage their own health issues.
4. We continue to complete the requirements associated with the tri-county DSRIP program. Participant counts for the CDSMP and Diabetes Prevention Programs (contracted through the YMCA) are forwarded to DSRIP staff.

2016 COMMUNITY SERVICES OFFICE EXPENSE/REVENUE REPORT

4/29/2016

PROGRAM	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS Y-T-D	TOTAL BUDGET	BALANCE AVAILABLE	% USED
EARLY INTERV.																
EXPENSES	\$0	\$1,397	\$1,574	\$8,408	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,379	\$635,000	\$623,621	1.79%
REVENUES	\$0	\$391	\$1,043	\$1,489	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,923	\$320,226	\$317,303	0.91%
PRESCHOOL																
EXPENSES	\$0	\$286,545	\$86,788	\$501,256	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$874,589	\$5,800,000	\$4,925,411	15.08%
REVENUES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,410,185	\$3,410,185	0.00%
OPWDD																
EXPENSES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,440	\$18,440	0.00%
REVENUES	\$0	\$1,557	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,557	\$6,919	\$5,362	22.50%
OASAS																
EXPENSES	\$305,842	\$94,035	\$193,860	\$238,131	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$831,868	\$2,560,807	\$1,728,939	32.48%
REVENUES	\$0	\$369,511	\$160,893	\$369,511	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$899,915	\$2,391,066	\$1,491,151	37.64%
OMH																
EXPENSES	\$53,034	\$289,102	\$303,782	\$156,403	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$802,321	\$2,340,538	\$1,538,217	34.28%
REVENUES	\$907,965	\$0	\$662,532	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,570,497	\$2,342,703	\$772,206	67.04%
TOTAL EXPENSES	\$358,876	\$671,079	\$586,004	\$904,198	\$0	\$2,520,157	\$11,354,785	\$8,834,628	22.19%							
TOTAL REVENUES	\$907,965	\$371,459	\$824,468	\$371,000	\$0	\$2,474,892	\$8,471,099	\$5,896,207	29.22%							

OPWDD= OFFICE OF PEOPLE WITH DEVELOPMENTAL DISABILITIES
OASAS= OFFICE OF ALCOHOL AND SUBSTANCE ABUSE SERVICES

OMH= OFFICE OF MENTAL HEALTH

**Jefferson County Public Health Service Home Health Care Statistical Performance
For the Three Months Ended April 30, 2016**

A										B								
REFERRALS										AVERAGE DAILY CENSUS								
	2013	2014	2015	MTD Actual	YTD Actual	2016 Annualized	Amount of Change	Percent Change		2013	2014	2015	MTD Actual	YTD Actual	2016 Annualized	Amount of Change	Percent Change	
CHHA	2,523	2,264	1,655	151	601	1,803	148	8.94%		CHHA	237	222	186	210	208	208	22	10.02%
LTHHCP	97	106	72	0	4	12	-60	-83.33%		LTHHCP	93	84	67	11	18	18	-49	-58.63%
PREVENT	400	371	219	15	65	195	-24	-10.96%		PREVENT	41	31	21	18	21	21	-1	-1.61%
Rabies	3	0	0	0	0	0	0	0.00%		Rabies	1	0	0	0	0	0	0	0.00%
Communicable Disease	2,223	1,866	2,180	253	1,047	3,141	961	44.08%		PREVENT Sub-TOTAL	42	31	21	18	21	21	-1	-1.61%
Newborn Screening	16	28	12	2	5	15	3	25.00%										
PREVENT Sub-Total	2,642	2,265	2,411	270	1,117	3,351	940	38.99%		GRAND TOTAL	372	338	274	239	247	247	-28	-10.04%
GRAND TOTAL	5,262	4,635	4,138	421	1,722	5,166	1,028	24.84%										
VISITS										PARAPROFESSIONAL HOURS*								
	2013	2014	2015	MTD Actual	YTD Actual	2016 Annualized	Amount of Change	Percent Change		2013	2014	2015	MTD Actual	YTD Actual	2016 Annualized	Amount of Change	Percent Change	
CHHA	17,123	16,004	12,499	925	3,780	11,340	-1,159	-9.27%		AGENCY CHHA	4,226	3,451	2,782	352	1,260	3,780	998	35.87%
Skilled Nursing	2,695	2,562	2,103	290	1,037	3,111	1,008	47.93%		Home Health Aide	1,178	1,006	1,186	13	86	258	-928	-78.25%
Physical Therapy	0	0	51	2	39	117	66	129.41%		Personal Care Aide	1,296	1,060	1,243	84	479	1,437	294	25.72%
Speech Therapy	552	361	304	42	109	327	23	7.57%		LTHHCP Sub-TOTAL	2,474	2,066	2,329	97	188	1,695	-634	-27.22%
Medical Social Worker	547	743	675	55	202	606	-69	-10.22%		TOTAL AGENCY	6,700	5,517	5,111	449	1,448	5,475	364	7.12%
Occupational Therapy	48	207	139	16	43	129	-10	-7.19%		CONTRACT CHHA								
Nutrition	7,109	6,711	5,155	749	2,498	7,494	2,339	45.37%		Home Health Aide	3,227	2,816	2,565	687	2,272	6,816	4,251	165.73%
Home Health Aide	28,074	26,588	20,926	2,079	7,708	23,124	2,198	10.50%		Caregivers	0	0	0	69	140	420	420	0.00%
LTHHCP										US CARE SYSTEMS	1,041	720	181	0	0	0	-181	-100.00%
Skilled Nursing	3,123	2,736	2,402	26	169	507	-1,895	-78.89%		Family Home Care	611	1,847	834	0	0	0	-834	-100.00%
Physical Therapy	42	84	72	0	0	0	-72	-100.00%		Home Care Plus (Sibley)	4,879	5,383	3,580	756	2,412	7,236	3,656	102.12%
Speech Therapy	0	0	2	0	0	0	-2	-100.00%		CONTRACT LTHHCP								
Medical Social Worker	100	137	155	1	9	27	-128	-82.58%		Home Health Aide	3,390	3,187	1,367	57	266	798	-569	-41.62%
Occupational Therapy	3	13	30	0	0	0	-30	-100.00%		Caregivers	0	0	0	0	0	0	0	0.00%
Nutrition	1	8	13	0	1	3	-10	-76.92%		US CARE SYSTEMS	0	68	113	0	0	0	-113	-100.00%
Home Health Aide	4,026	3,331	2,131	69	346	1,038	-1,093	-51.29%		Family Home Care	0	0	0	0	0	0	0	0.00%
Housekeeper	97	38	60	0	0	0	-60	-100.00%		Home Care Plus (Sibley)	319	139	32	0	0	0	-32	-100.00%
Personal Care Aide	12,565	11,466	9,411	333	1,773	5,319	-4,092	-43.48%		Sub-TOTAL	3,709	3,394	1,512	57	266	798	-714	-47.22%
Sub-TOTAL	19,957	17,813	14,276	429	2,298	6,894	-7,382	-51.71%		Personal Care Aide	16,861	14,741	13,869	460	2,886	8,658	-5,211	-37.57%
CHHA & LTHHCP SUB-TOTAL	48,031	44,401	35,202	2,508	10,006	30,018	-5,184	-14.73%		Caregivers	0	0	0	0	19	57	57	0.00%
PREVENT										US CARE SYSTEMS	2,640	2,287	1,281	0	0	0	-1,281	-100.00%
Skilled Nursing	1,535	954	437	55	147	441	4	0.92%		Family Home Care	3,837	4,787	3,804	0	0	0	-3,804	-100.00%
Medical Social Worker	1	6	0	3	4	12	12	0.00%		Home Care Plus (Sibley)	23,338	21,815	18,954	460	2,905	8,715	-10,239	-54.02%
Nutrition	0	1	7	0	0	0	-7	-100.00%		Housekeeper	127	0	59	0	0	0	-59	-100.00%
Home Health Aide	0	0	0	0	0	0	0	0.00%		Caregivers	0	0	0	0	0	0	0	0.00%
MOMS Nursing	0	0	0	0	0	0	0	0.00%		US CARE SYSTEMS	0	2	0	0	0	0	0	0.00%
MOMS MSW	0	0	0	0	0	0	0	0.00%		Family Home Care	22	61	56	0	0	0	-56	-100.00%
MOMS Nutrition	0	0	0	0	0	0	0	0.00%		Home Care Plus (Sibley)	149	63	115	0	0	0	-115	-100.00%
Sub-TOTAL	1,536	961	444	58	151	453	9	2.03%		Sub-TOTAL	27,196	25,272	20,581	517	3,171	9,513	-11,068	-53.78%
TOTAL VISITS										TOTAL CONTRACT	32,075	30,655	24,161	1,273	5,583	16,749	-7,412	-30.68%
Skilled Nursing	21,781	19,694	15,338	1,006	4,096	12,288	-3,050	-19.89%		TOTAL HOURS								
Physical Therapy	2,737	2,646	2,175	290	1,037	3,111	936	43.03%		Home Health Aide	13,992	13,234	9,060	1,178	4,024	12,072	3,012	33.25%
Speech Therapy	0	0	53	2	39	117	64	120.75%		Personal Care Aide	24,634	22,875	20,097	544	3,384	10,152	-9,945	-49.48%
Medical Social Worker	653	504	459	46	122	366	-93	-20.26%		Housekeeper	149	63	115	0	0	0	-115	-100.00%
Occupational Therapy	550	756	705	55	202	606	-99	-14.04%		GRAND TOTAL	38,775	36,172	29,272	1,722	7,408	22,224	-7,048	-24.08%
Nutrition	49	216	159	16	44	132	-27	-16.98%										
Home Health Aide	11,135	10,042	7,286	818	2,844	8,532	1,246	17.10%										
Housekeeper	97	38	60	0	0	0	-60	-100.00%										
Personal Care Aide	12,565	11,466	9,411	333	1,773	5,319	-4,092	-43.48%										
GRAND TOTAL	49,567	45,362	35,646	2,566	10,157	30,471	-5,175	-14.52%										

*Numbers may not total precisely due to rounding.

Jefferson County Department of Social Services

2016

BALANCE	2,041,097	2,376,421	180,306	13,032,419	3,519,620	6,776,947	508,495	4,259,631	36,472	82,647
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	Daycare 6055.46	* Recipient Services 6070.4604	Medical Assistance 6101.4	MMIS 6100.4	Family Assistance 6109.4	Child Care 6119.4	State Training Schools 6129.4	Safety Net Assistance 6140.4	Heap 6141.4	Emergency Aid to Adults 6142.4
BUDGET	2,391,239	2,909,168	192,500	19,296,303	4,830,336	8,468,863	508,495	5,915,065	37,491	107,600
LOCAL SHARE %	0.00%	35.00%	25.00%	100.00%	0.00%	30.00%	100.00%	71.00%	0.00%	50.00%
AVG BUD	199,270	242,431	16,042	1,608,025	402,528	705,739	42,375	492,922	3,124	8,967
JAN	0	3,828	2,619	1,467,216	244,992	8,548	0	345,940	238	4,920
FEB	106,098	90,724	3,018	1,467,216	311,572	553,889	0	365,815	227	5,000
MAR	118,077	201,981	4,084	1,834,020	355,741	565,587	0	469,952	533	9,051
APR	125,967	236,214	2,473	1,495,432	398,411	563,891	0	473,727	21	5,982
MAY										
JUN										
JUL										
AUG										
SEP										
OCT										
NOV										
DEC										
TOTAL	350,142	532,747	12,194	6,263,884	1,310,716	1,691,916	0	1,655,434	1,019	24,953

PROJ EXP:										
Forecast for Remainder of YEAR	2,219,400	2,852,193	162,527	19,296,303	4,735,940	8,316,824	463,746	5,843,811	31,013	100,186
PROJECTED BALANCE	171,839	56,975	29,973	0	94,396	152,039	44,749	71,254	6,478	7,414

VETERANS SERVICE AGENCY

APRIL 2016 MONTHLY REPORT

Month	Personal Contacts	Tel/Mail Contacts	Total Contacts	Total Services	New Claims	Maintained Claims
January	50	620	670	1648	40	16
February	97	511	608	1627	29	13
March	83	713	796	1949	35	22
Sub Total	230	1844	2074	5224	104	51
April	153	624	777	1931	33	21
May						
June						
Sub Total						
July						
August						
September						
Sub Total						
October						
November						
December						
Sub Total						
GRAND TOTAL						

*Contact: Personal visit, phone call, or mail received or sent to/from VSA

*Service: Amount of assistance provided for each contact

Comments: The April/2015 Total Contacts and Total Services figures are slightly higher than the same period this year, but the 2016 New/Maintained Claims total is higher than it was last year. On April 7th, Congresswoman Elise Stefanik convened a Veterans Coalition meeting at the American Legion Post 61 in Watertown. Representatives from the tri-County area participated and veterans issues were discussed.