

County of Jefferson
Office of the County Administrator



Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

April 7, 2016

TO: Members of General Services Committee

FROM: Robert F. Hagemann, County Administrator 

SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on **Tuesday, April 12, 2016 at 7:00 p.m.** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Resolutions:

1. Authorizing Agreement with McFarland-Johnson, Inc. for Passenger Facility Charge Program Application Development Services in Relation to the Watertown International Airport
2. Authorizing Agreements in Relation to Aviation Fuel and Refueler Truck Lease at the Watertown International Airport
3. Authorizing Agreements in Relation to Juvenile Secure Detention and the Supervision & Treatment Services for Juveniles Program (STSJP)
4. Amending the 2016 County Budget in Relation to the Sheriff's Department
5. Amending the 2016 County Budget to Recognize Insurance Recovery and Allocating Same in Sheriff's Department Budget

Informational Items:

1. ART (Airport) Update
2. Weights & Measures Monthly Report

If any Committee Member has inquiries regarding agenda items, or would like to add an item(s) please do not hesitate to contact me.

RFH:tlr

cc:	Airport	Fire & Emerg. Mgmt. Serv.	Sheriff
	Buildings & Grounds	Highway/Recycling & Waste Mgt.	Weights & Measures
	Code Enforcement	Planning	County Attorney
	District Attorney	Probation	County Treasurer
	Dog Control	Public Defender	
	E-911		

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing Agreement with McFarland-Johnson, Inc. for Passenger Facility Charge Program
Application Development Services in Relation to the Watertown International Airport

By Legislator: _____

Whereas, Congress in 1992 authorized the Passenger Facility Charge (PFC) program thru the Federal Aviation Administration (FAA) for the collection of fees not to exceed \$4.50 per enplaned passenger at commercial airports controlled by public agencies, and

Whereas, The FAA has subsequently approved 392 airports nationwide to collect PFC's of which \$91 billion has been secured to date for improvements and new construction of passenger terminals, runways, taxiways and aprons, and

Whereas, The PFC can be used to fund FAA approved projects that enhance safety, security or capacity, reduce noise, or increase air carrier competition, and

Whereas, In the case of the Watertown International Airport all planning services and administration costs expended to date would be reimbursable under the program, and

Whereas, It is necessary to enter into an agreement with McFarland Johnson, Inc. to provide consultation and planning services for this project in the amount not to exceed \$35,000 to help secure necessary approval from the FAA and airline in order to implement this program.

Now, Therefore, Be It Resolved, That Jefferson County enter into said agreement with McFarland Johnson, Inc. and that the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of the County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing Agreements in Relation to Aviation Fuel and Refueler Truck Lease
at the Watertown International Airport

By Legislator: _____

Whereas, Jefferson County owns and operates the Watertown International Airport Fixed Base Operator which provides aviation services to the public, and

Whereas, A request for proposal (RFP #15-21) was issued by the Jefferson County Purchasing Department for the purchase and delivery of Aviation Fuel Products with Branded Programs and Refueler Truck Lease, and

Whereas, Ascent Aviation Group, Inc., a subsidiary of World Fuel Services, Inc., was selected as the successful bidder and a Notice of Award was issued to said contractor on or about December 4, 2015, and

Whereas, The total monetary amounts to be expended in regard to the aforesaid agreements exceed the authority of the Airport Manager, under Resolution No. 123 of 2014, to enter into agreements on behalf of Jefferson County, thereby requiring such agreements to instead be approved by the Board of Legislators.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with Ascent Aviation Group, Inc. for the purchase and delivery of Aviation Fuel Products with Branded Programs and Refueler Truck Lease in accordance with the specifications, terms and conditions of the above described RFP, for a three (3) year period and with Jefferson County reserving the right to extend said agreements for up to two (2) additional one (1) year periods, and be it further

Resolved, That the Chairman of the Board of Legislators be and hereby is authorized to execute the aforesaid agreements with Ascent Aviation Group, Inc., subject to the review of the County Attorney as to form and content.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreements in Relation to Juvenile Secure Detention
and the Supervision & Treatment Services for Juveniles Program (STSJP)

By Legislator: _____

Whereas, New York State Executive Law was amended to create the Supervision & Treatment Services for Juveniles Program (STSJP) in order to encourage the use of effective alternatives to detention, and

Whereas, Said law requires that a lead agency be designated in each County for administering secure and non-secure detention and STSJP programs, and

Whereas, Jefferson County has designated the Probation Department as its lead agency, and

Whereas, Available funding has been included in the 2016 County Budget and will be used to provide services and programs through the Jefferson County Children's Home and Resolution Center of Jefferson and Lewis Counties, and to provide for GPS monitoring and monitoring equipment for the Probation Department, as well as some overtime, and

Whereas, It is necessary to authorize agreements with the Jefferson County Children's Home (\$133,610 for a term ending 3/31/17) and the Resolution Center of Jefferson County and Lewis Counties (\$15,000 for a term ending 3/31/17), for the provision of STSJP services.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute agreements with the Jefferson County Children's Home (\$133,610 for a term ending 3/31/17) and the Resolution Center of Jefferson County and Lewis Counties (\$15,000 for a term ending 3/31/17), to provide said services, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2016 County Budget in Relation to the Sheriff's Department

By Legislator: _____

Whereas, Pursuant to Resolution 226 of 2014, this Board of Legislators entered into an agreement with POMCO for Inmate Outpatient Claims, and

Whereas, Additional funds will be needed to cover costs through the term of the contract, and funds are available within the Sheriff's budget for transfer.

Now, Therefore, Be It Resolved, That the 2016 County Budget is hereby amended as follows:

Increase:

01315000 04416	Professional Fees	\$ 20,000
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Decrease:

01315000 04413	Medical Fees	\$ 10,000
01315000 04510	Medical Supplies	\$ 10,000

Seconded by Legislator: _____

State of New York)
)
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2016 County Budget to Recognize Insurance Recovery
and Allocating Same in Sheriff's Department Budget

By Legislator: _____

Whereas, The Sheriff's Department has received insurance settlement checks in the amount of \$11,362.05 and \$677.56 for damage to patrol units, and has requested that the settlements be used to supplement the external fleet expense line to pay for needed repairs.

Now, Therefore, Be It Resolved, That the 2016 County Budget is hereby amended as follows:

Increase:

01311000 043102	External Fleet Expense	\$ 12,039.61
01311000 92680	Insurance Recoveries	\$ 12,039.61

Seconded by Legislator: _____

State of New York)
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

County of Jefferson

DEPARTMENT OF CONSUMER AFFAIRS

BUREAU OF WEIGHTS AND MEASURES

James A. Richmire, Director
 Brian M. Mooney, Asst. Director



21915 County Route 190
 Watertown, NY 13601
 Phone (315) 786-1094

Monthly Report - March 2016

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	34	1	149	1	5		1	7
Non-Comm. Estab.								

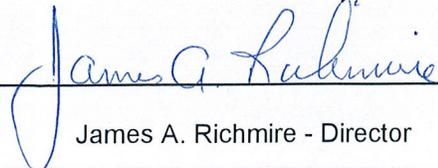
Commodities:	# Inspections	10
	# Lots	94
	# Packages/Lots	3685
	# Packages Measured	1498
	# Lots Failed	

Complaints / Requests:	1
Petroleum Samples:	22
Milk Tanks:	New
	Recalibrations/Rechecks
Vehicle Scales:	1

Scanner	# Inspections	7				
Checks:	Items Correct	648	99.7%	Marked	Scanned	
	Overcharge	2	0.3%	\$3.35	\$3.78	\$0.43
	Undercharge					Loss to Consumers
	Not On File					Loss to Stores
	Total # Scanned	650	100.0%			
	# Inspections Failed		0.00%			

Additional Comments:

All Petroleum Samples Tested MEET Required NYS Tolerances for the month of March.



 James A. Richmire - Director