

**County of Jefferson**  
**Office of the County Administrator**

**Historic Courthouse**  
195 Arsenal Street, 2<sup>nd</sup> Floor  
Watertown, NY 13601-2567  
Phone: (315) 785-3075 Fax: (315) 785-5070



March 24, 2016

**TO:** Members of Finance & Rules Committee  
**FROM:** Robert F. Hagemann, III, County Administrator   
**SUBJECT:** Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on *Tuesday, March 29, 2016 at 7:00 p.m.* in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

**Finance & Rules Committee Sponsored Resolutions:**

1. Amending the 2016 County Budget in Relation to Centralized and Reimbursed Costs
2. Decreasing County Clerk Petty Cash Fund
3. Authorizing Appointment to the Jefferson-Lewis Workforce Development Board
4. Authorizing Employment Agreement with the Educational Support Professionals Association of Jefferson Community College
5. Resolution Determining That Proposed Actions Are Type II Actions for Purposes of The New York State Environmental Quality Review Act
6. Amended and Restated Bond Resolution of the County of Jefferson, New York, Authorizing the Issuance of \$3,500,000 Serial Bonds to Finance the Cost of Various Projects to be Undertaken by Jefferson Community College
7. Amending the 2016 County Budget and Capital Plan with Regard to Maintenance and Revitalization Projects for Jefferson Community College

8. Resolution Determining That Proposed Actions are Type II Actions for Purposes of The New York State Environmental Quality Review Act
9. Bond Resolution of the County of Jefferson, New York, Authorizing the Issuance of \$2,606,500 Serial Bonds to Finance the Cost of Various Capital Improvements
10. Appointing Jail Physician

**General Services Committee Sponsored Resolutions:**

1. Accepting Donation for the Dog Control Department and Amending the 2016 County Budget in Relation Thereto

**Health & Human Services Committee Sponsored Resolution:**

1. Authorizing Amended Agreement in Relation to Caregiver Support Program and Amending the 2016 County Budget in Relation Thereto
2. Amending the 2016 County Budget Relative to Veterans Peer Support (P2P) Program and Authorizing Agreements in Relation Thereto

**Informational Items:**

1. Monthly Departmental Reports  
County Clerk

If any Committee member has inquiries regarding any agenda items, or would like to add an item(s), please do not hesitate to contact me.

RFH:jdj

|     |                       |                        |                            |
|-----|-----------------------|------------------------|----------------------------|
| cc: | Audit                 | Human Resources        | Purchasing                 |
|     | County Clerk          | Information Technology | Real Property Tax Services |
|     | Board of Elections    | Insurance              | County Treasurer           |
|     | Employment & Training | JCC                    | County Attorney            |

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2016 County Budget in Relation to Centralized and Reimbursed Costs

By Legislator: \_\_\_\_\_

Whereas, County-wide telephone and copier costs are paid from the Information Technology Department's budget in the first instance and then reimbursed from the various departmental budgets, and

Whereas, Court-related postage is paid by the Sheriff's Unified Court sub-department in the first instance and subsequently reimbursed by the courts, and

Whereas, The initial accounts must be increased to reflect the amounts needed to pay these expenses until such time as the reimbursements or transfers are made, and revenues must be increased to offset said expenses.

Now, Therefore, Be It resolved, That the 2016 County Budget is amended as follows:

**Increase:**

Expenditures:

|                |           |          |
|----------------|-----------|----------|
| 01165000 04115 | Telephone | \$25,000 |
| 01165000 04117 | Printing  | 25,000   |
| 01116200 04116 | Postage   | 5,000    |

Revenues:

|                |                      |          |
|----------------|----------------------|----------|
| 01168000 91292 | Internal Charges Due | \$50,000 |
| 01311000 91292 | Internal Charges Due | 5,000    |

Seconded by Legislator: \_\_\_\_\_

---

State of New York    )  
                              ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

---

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Decreasing County Clerk Petty Cash Fund

By Legislator: \_\_\_\_\_

Whereas, As a result of the closure of the Fort Drum Satellite DMV Office the County Clerk's Office would like to decrease the overall total petty cash, including the Watertown DMV Office, by \$475.00.

Now, Therefore, Be It Resolved, Pursuant to Section 371, Subdivisions 1 and 2 of the County Law, the funding level of the County Clerk petty cash fund established by Resolution 88 of 1956 and increased by Resolutions 97 of 1982, 323 of 1990, 281 of 1991, 69 of 1997, 97 of 2010 and 33 of 2015, is hereby decreased from \$1875.00 to \$1400.00.

Seconded by Legislator: \_\_\_\_\_

---

State of New York    )  
                              ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

---

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Appointment to the Jefferson-Lewis Workforce Development Board

By Legislator: \_\_\_\_\_

Whereas, The Workforce Innovation and Opportunity Act of 2014, Public Law 113-128, requires that there be established a local Workforce Development Board (WDB) to oversee local job training services and activities, and

Whereas, Chapter 2, Section 107(a)(b) of the Workforce Innovation and Opportunity Act authorizes the establishment, membership, and composition of the local Workforce Investment Board, and

Whereas, Chapter 2, Section 107(c) of the Workforce Innovation and Opportunity Act authorizes the appointment and certification for local Workforce Investment Board membership, and

Whereas, The Counties of Jefferson and Lewis seek to appoint individuals to the local Workforce Development Board who have interest and experience in the delivery of local workforce development services.

Now, Therefore Be It Resolved, That the Board of Legislators hereby authorizes the Chairman of the Board to appoint the following individuals to serve as members of the Jefferson-Lewis Workforce Development Board for the terms indicated.

George Sullivan, Director of Operations, at Climax Manufacturing Company (replacing Michael Schantz as a Lewis County Representative) to serve for the remainder of Mr. Schantz's unexpired term, said term to expire June 30, 2017.

Michael Schantz, Jain Irrigation, (as a Jefferson County Representative), term to expire June 30, 2018.

Seconded by Legislator: \_\_\_\_\_

---

State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

---

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Employment Agreement with the Educational Support  
Professionals Association of Jefferson Community College

By Legislator: \_\_\_\_\_

Whereas, A tentative employment agreement between the County of Jefferson, the Trustees of Jefferson Community College, and the Educational Support Professionals Association of Jefferson Community College for the period September 1, 2015 through August 31, 2019, has been arrived at through collective negotiations between the Finance & Rules Committee, College Trustees, and the Educational Support Professionals Association.

Now, Therefore, Be It Resolved, That, pursuant to Article XIV of the NYS Civil Service Law, this Board does hereby ratify and approve said tentative agreement and authorizes the Chairman of this Board to execute said agreement on behalf of the County of Jefferson.

Seconded by Legislator: \_\_\_\_\_

---

State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

---

AGREEMENT BETWEEN  
THE JEFFERSON COUNTY BOARD OF LEGISLATORS  
AND THE BOARD OF TRUSTEES  
OF JEFFERSON COMMUNITY COLLEGE  
REPRESENTING THE  
COUNTY OF JEFFERSON  
AND THE  
EDUCATIONAL SUPPORT PROFESSIONALS ASSOCIATION OF  
JEFFERSON COMMUNITY COLLEGE/N.Y.S.U.T

September 1, 2015 - August 31, 2019

## ARTICLE II

### Terms and Conditions of Employment

#### II. Compensation

##### Section 1

###### Change to:

Compensation for employees holding classifications included in Appendix A shall be based on Schedule A for 9-1-2015 to 8-31-2016; Schedule B for 9-1-2016 to 8-31-2017; Schedule C for 9-1-2017 to 8-31-2018; and Schedule D for 9-1-2018 to 8-31-2019.

##### Section 3

###### Change to:

Employees shall receive salary in accordance with the salary schedules effective September 1, 2015; September 1, 2016; September 1, 2017; and September 1, 2018. Employees shall receive a salary increase of 2.25% on September 1, 2015; 2.25% on September 1, 2016; 2.25% on September 1, 2017; and 2.25% on September 1, 2018. In addition, for the life of the Agreement, employees not at the top of the grade shall move to the next step on September 1, 2015; September 1, 2016; September 1, 2017; and September 1, 2018. Employees hired prior to March 1 are eligible for step movement the following September 1, each year for the life of the Agreement through September 1, 2018, provided they are otherwise eligible for step movement.

Retroactive salary payments shall be for current employees only.

##### Section 4

###### Change to:

A shift differential of \$.80 per hour worked shall be paid to employees for duty on night shifts after 3:00p.m. Employees who are working on the third shift shall receive the above differential and an additional \$.25 per hour for hours worked on the third shift.

###### **Add New:**

##### Section 14

Full-time facilities staff, whose job consists of working outdoors, shall be reimbursed for expenses of outdoor winter clothing and work boots not to exceed \$175 annually.

**Add New:**

Section 15

Effective with the date of ratification of this Agreement, employees assigned to on-call status shall be compensated at the rate of \$2.00 per hour from 8:30 a.m. Monday through 4:30 p.m. Friday; employees assigned to on-call status shall be compensated at the rate of \$3.00 per hour from 4:30 p.m. Friday through 8:30 a.m. Monday and holidays.

All facilities staff will be assigned to rotate on-call responsibilities based on the needs of the College. This does not preclude facilities staff from altering the on-call assignment with written approval of the immediate supervisor. There shall be no pyramiding of on-call and call-in hours.

The employer shall provide cell phones to staff while assigned to on-call duties.

ARTICLE VI

Section 1. Sick Leave

**Add New:**

- K. In addition, unit members may charge up to two (2) days of sick leave per year as personal days. Personal days shall not be taken the day immediately before or immediately after a break or holiday. Personal days cannot carry over from year to year.

ARTICLE IX

Hospitalization

Health Benefits

Change to:

The Employer will provide the Jefferson County Government Employees Health Benefits Program in accordance with the plan documents amended in the document "Jefferson County Health Benefits Program Schedule of Benefits January 1, 2016." Group Health Incorporated, The Pomco Group, or Excellus BlueCross BlueShield will act as third party administrator of the County plan for the life of the Agreement.

As of September 1, 2012, the Employer will offer all unit members the choice of either the County Government Health Benefits Program or the Point of Service option under the Jefferson-Lewis School Employees Healthcare Plan.

Effective September 1, 2012, the Employer share will be 82% of the plan cost and the Employee share will be 18% of the plan cost for Jefferson-Lewis School Employees Healthcare Plan. Employee contributions shall be made through payroll deductions.

Effective upon ratification, the Employer share will be 81% of the plan cost and the Employee share will be 19% of the plan cost for the County Government Health Benefits Program. Employee contributions shall be made through payroll deductions.

As of January 1, 2017, the Employer share will be 80% of the plan cost and the Employee share will be 20% of the plan cost for the County Government Health Benefits Program. Employee contributions shall be made through payroll deductions.

The Employer will provide the I.R.S. Section 125 spending account plan for employee contributions. The plan shall be administered in conformance with I.R.S. regulations. The Association shall hold the Employer safe and harmless in the event of changes in the regulations.

Change to the Schedule of Benefits (not included in CBA language) for January 1, 2016 as follows: \*these changes will be implemented by the County Health Plan as soon as possible following ratification.

1. All co-pays listed at \$17.00 change to \$20.00 In Network / \$30 Out of Network.
2. Emergency Room Co-pay from \$50 to \$80.
3. Prescription Drug Benefit co-pays for 2016 and 2017:

|                                  |      |
|----------------------------------|------|
| <u>Generic:</u>                  | \$5  |
| <u>Preferred Brand Name:</u>     | \$15 |
| <u>Non-Preferred Brand Name:</u> | \$30 |
4. Prescription Drug Benefit co-pays beginning 1-1-2018:

|                                  |      |
|----------------------------------|------|
| <u>Generic:</u>                  | \$10 |
| <u>Preferred Brand Name:</u>     | \$20 |
| <u>Non-Preferred Brand Name:</u> | \$40 |
5. Mandatory mail order for 90-day supply of maintenance drugs.
6. Specialty Drug 20% deductible w/waiver. (separate MOU)
7. Major Medical- \$400Ind/\$1000Fam

ARTICLE XIV

Tuition Reimbursement

Change first paragraph to:

The College will provide a tuition waiver, on a space available basis, for bargaining unit members, spouses and children who meet the IRS definition of dependent. The College Administration shall have sole discretion to determine policies and procedures for space available enrollment for employees, spouses and dependents. Employees, spouses and dependents are required to make use of financial assistance where applicable and the waiver shall not replace or duplicate reimbursement of any form of financial assistance.

Two additional housekeeping issues:

ARTICLE VII

Update current IRS rate.

ARTICLE XVII

Change dates.

SCHEDULE A  
9/1/15 - 8/31/16

| GRADE | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 | STEP 7 |
|-------|--------|--------|--------|--------|--------|--------|--------|
| 1     | 12.71  | 13.12  | 13.53  | 13.90  | 14.33  | 14.76  | 15.25  |
| 2     | 13.17  | 13.58  | 13.97  | 14.40  | 14.90  | 15.43  | 15.91  |
| 3     | 14.51  | 14.98  | 15.54  | 16.03  | 16.52  | 17.12  | 17.67  |
| 4     | 14.84  | 15.36  | 15.87  | 16.40  | 17.01  | 17.60  | 18.18  |
| 5     | 15.36  | 15.87  | 16.44  | 17.01  | 17.61  | 18.18  | 18.91  |
| 6     | 15.69  | 16.26  | 16.80  | 17.35  | 18.12  | 18.79  | 19.51  |
| 7     | 16.23  | 16.79  | 17.34  | 18.09  | 18.72  | 19.41  | 20.28  |
| 8     | 17.13  | 17.74  | 18.39  | 19.20  | 19.95  | 20.82  | 21.65  |
| 9     | 18.26  | 19.05  | 19.81  | 20.58  | 21.48  | 22.35  | 23.30  |
| 10    | 19.67  | 20.41  | 21.35  | 22.24  | 23.21  | 24.17  | 25.17  |
| 11    | 21.35  | 22.24  | 23.21  | 24.18  | 25.21  | 26.35  | 27.38  |
| 12    | 25.11  | 26.19  | 27.31  | 28.50  | 29.80  | 31.07  | 32.39  |
| 13    | 28.87  | 30.12  | 31.43  | 32.83  | 34.35  | 35.83  | 37.39  |

SCHEDULE B  
9/1/16 - 8/31/17

| GRADE | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 | STEP 7 |
|-------|--------|--------|--------|--------|--------|--------|--------|
| 1     | 13.00  | 13.42  | 13.83  | 14.21  | 14.65  | 15.09  | 15.59  |
| 2     | 13.47  | 13.89  | 14.28  | 14.72  | 15.24  | 15.78  | 16.27  |
| 3     | 14.84  | 15.32  | 15.89  | 16.39  | 16.89  | 17.51  | 18.07  |
| 4     | 15.17  | 15.71  | 16.23  | 16.77  | 17.39  | 18.00  | 18.59  |
| 5     | 15.71  | 16.23  | 16.81  | 17.39  | 18.01  | 18.59  | 19.34  |
| 6     | 16.04  | 16.63  | 17.18  | 17.74  | 18.53  | 19.21  | 19.95  |
| 7     | 16.60  | 17.17  | 17.73  | 18.50  | 19.14  | 19.85  | 20.74  |
| 8     | 17.52  | 18.14  | 18.80  | 19.63  | 20.40  | 21.29  | 22.14  |
| 9     | 18.67  | 19.48  | 20.26  | 21.04  | 21.96  | 22.85  | 23.82  |
| 10    | 20.11  | 20.87  | 21.83  | 22.74  | 23.73  | 24.71  | 25.74  |
| 11    | 21.83  | 22.74  | 23.73  | 24.72  | 25.78  | 26.94  | 28.00  |
| 12    | 25.67  | 26.78  | 27.92  | 29.14  | 30.47  | 31.77  | 33.12  |
| 13    | 29.52  | 30.80  | 32.14  | 33.57  | 35.12  | 36.64  | 38.23  |

SCHEDULE C  
9/1/17 - 8/31/18

| GRADE | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 | STEP 7 |
|-------|--------|--------|--------|--------|--------|--------|--------|
| 1     | 13.29  | 13.72  | 14.14  | 14.53  | 14.98  | 15.43  | 15.94  |
| 2     | 13.77  | 14.20  | 14.60  | 15.05  | 15.58  | 16.14  | 16.64  |
| 3     | 15.17  | 15.66  | 16.25  | 16.76  | 17.27  | 17.90  | 18.48  |
| 4     | 15.51  | 16.06  | 16.60  | 17.15  | 17.78  | 18.41  | 19.01  |
| 5     | 16.06  | 16.60  | 17.19  | 17.78  | 18.42  | 19.01  | 19.78  |
| 6     | 16.40  | 17.00  | 17.57  | 18.14  | 18.95  | 19.64  | 20.40  |
| 7     | 16.97  | 17.56  | 18.13  | 18.92  | 19.57  | 20.30  | 21.21  |
| 8     | 17.91  | 18.55  | 19.22  | 20.07  | 20.86  | 21.77  | 22.64  |
| 9     | 19.09  | 19.92  | 20.72  | 21.51  | 22.45  | 23.36  | 24.36  |
| 10    | 20.56  | 21.34  | 22.32  | 23.25  | 24.26  | 25.27  | 26.32  |
| 11    | 22.32  | 23.25  | 24.26  | 25.28  | 26.36  | 27.55  | 28.63  |
| 12    | 26.25  | 27.38  | 28.55  | 29.80  | 31.16  | 32.48  | 33.87  |
| 13    | 30.18  | 31.49  | 32.86  | 34.33  | 35.91  | 37.46  | 39.09  |

SCHEDULE D  
9/1/18 - 8/31/19

| GRADE | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 | STEP 7 |
|-------|--------|--------|--------|--------|--------|--------|--------|
| 1     | 13.59  | 14.03  | 14.46  | 14.86  | 15.32  | 15.78  | 16.30  |
| 2     | 14.08  | 14.52  | 14.93  | 15.39  | 15.93  | 16.50  | 17.01  |
| 3     | 15.51  | 16.01  | 16.62  | 17.14  | 17.66  | 18.30  | 18.90  |
| 4     | 15.86  | 16.42  | 16.97  | 17.54  | 18.18  | 18.82  | 19.44  |
| 5     | 16.42  | 16.97  | 17.58  | 18.18  | 18.83  | 19.44  | 20.23  |
| 6     | 16.77  | 17.38  | 17.97  | 18.55  | 19.38  | 20.08  | 20.86  |
| 7     | 17.35  | 17.96  | 18.54  | 19.35  | 20.01  | 20.76  | 21.69  |
| 8     | 18.31  | 18.97  | 19.65  | 20.52  | 21.33  | 22.26  | 23.15  |
| 9     | 19.52  | 20.37  | 21.19  | 21.99  | 22.96  | 23.89  | 24.91  |
| 10    | 21.02  | 21.82  | 22.82  | 23.77  | 24.81  | 25.84  | 26.91  |
| 11    | 22.82  | 23.77  | 24.81  | 25.85  | 26.95  | 28.17  | 29.27  |
| 12    | 26.84  | 28.00  | 29.19  | 30.47  | 31.86  | 33.21  | 34.63  |
| 13    | 30.86  | 32.20  | 33.60  | 35.10  | 36.72  | 38.30  | 39.97  |

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Resolution Determining That Proposed Actions Are Type II Actions for Purposes of  
The New York State Environmental Quality Review Act

By Legislator: \_\_\_\_\_

Whereas, The County Board of Legislators (the "Board of Legislators") of the County of Jefferson, New York (the "County") is considering financing a portion of the cost of undertaking various projects by Jefferson Community College (the "College") consisting of (a) the reconstruction on the College's main campus of Buildings 1, 2, 3, 4, 5, 6, 8, 10, 11 and 12, including grading or improvement of the sites and the acquisition of original furnishings, equipment, machinery or apparatus required for the purposes for which such reconstructed buildings are to be used and (b) the purchase by the College of a loader (collectively, the "Type II Projects"); and

Whereas, Pursuant to Article 8 of the Environmental Conservation Law, as amended (the "SEQR Act"), and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, being 6 NYCRR Part 617, as amended (the "Regulations"), the County desires to comply with the SEQR Act and the Regulations with respect to each of the Type II Projects;

Now, Therefore, Be It Resolved, By the Members of the County Board of Legislators of the County of Jefferson, New York as follows:

1. Each of the Type II Projects constitutes a "Type II Action" under 6 NYCRR 617.5(c)(2) or (25) of the Regulations and no further action under the SEQR Act and the Regulations is required.
2. This Resolution shall take effect immediately.

The foregoing Resolution was thereupon declared duly adopted.

Seconded by Legislator: \_\_\_\_\_

State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amended and Restated Bond Resolution of the County of Jefferson, New York,  
Authorizing the Issuance of \$3,500,000 Serial Bonds to Finance the Cost of Various  
Projects to be Undertaken by Jefferson Community College

By Legislator: \_\_\_\_\_

Whereas, On May 5, 2015, the County Board of Legislators of the County of Jefferson, New York (the "County") adopted a bond resolution (the "Prior Bond Resolution") authorizing the issuance of not to exceed \$1,500,000 serial bonds of the County to finance 50% of the cost of certain projects to be undertaken by Jefferson Community College; and

Whereas, The Board of Legislators wishes (i) to authorize the expenditure and appropriation of additional funds in connection with the Jefferson Community College projects, and (ii) amend and restate the Prior Bond Resolution to finance such additional appropriations;

Be It Resolved, By the County Board of Legislators (the "Board of Legislators") of the County of Jefferson, New York that the Prior Bond Resolution is hereby amended and restated as follows:

Section 1. The County is hereby authorized to pay fifty percent (50%) of the cost of the following projects to be undertaken by Jefferson Community College (the "College"):

(a) the reconstruction on the College's main campus of Buildings 1, 2, 3, 4, 5, 6, 8, 10, 11 and 12, including grading or improvement of the sites and the acquisition of original furnishings, equipment, machinery or apparatus required for the purposes for which such reconstructed buildings are to be used at an aggregate maximum cost of \$3,474,200; and

(b) the purchase by the College of a loader at an aggregate estimated maximum cost of \$25,800.

Section 2. The plan for financing such estimated maximum costs shall be by the issuance of \$3,500,000 in serial bonds (the "Bonds") of the County, which are hereby authorized to be issued pursuant to this resolution and the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific objects or purposes pursuant to Section 11.00(a) of the Local Finance Law are as follows:

| <u>Section 1 Subparagraph</u> | <u>Period of Probable Usefulness (years)</u> | <u>Local Finance Law Section 11.00(a) Paragraph</u> |
|-------------------------------|--|---|
| Building renovations          | 25   | 12(a)(1)  |
| Loader                        | 15   | 28  |

Section 4. Pursuant to Section 107.00(d)(9) of the Local Finance Law, current funds are not required to be provided prior to issuance of the Bonds or any bond anticipation notes issued in anticipation of issuance of the Bonds. If Section 107.00(d)(9) of the Local Finance Law is not in effect and current funds are required to be provided prior to issuance of the Bonds or any bond anticipation notes authorized by this resolution, the appropriate amount of funds required by Section 107.00 of the Local Finance Law shall be provided prior to the issuance of such Bonds or bond anticipation notes.

Section 5. The temporary use of available funds of the County, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution.

Section 6. The Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law and the Bonds, and any bond anticipation notes issued in anticipation of the Bonds shall be general obligations of the County, payable as to both principal and interest by a general tax upon all the real property within the County without legal or constitutional limitation as to rate or amount. The faith and credit of the County are hereby irrevocably pledged to the punctual payment of the principal of and interest on the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, and provision shall be made annually in the budget of the County by appropriation for (a) the amortization and redemption of the Bonds and bond anticipation notes to mature in such year, and (b) the payment of interest to be due and payable in such year.

Section 7. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 63.00, inclusive, of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the Bonds herein authorized, including renewals of such notes, the power to prescribe the terms, form and contents of the Bonds, and any bond anticipation notes, the power to sell and deliver the Bonds and any bond anticipation notes issued in anticipation of the issuance of the Bonds, and the power to issue bonds providing for level or substantially level or declining annual debt service, is hereby delegated to the County Treasurer, the Chief Fiscal Officer of the County.

Section 8. The Bonds and bond anticipation notes authorized to be issued by this resolution are hereby authorized to be consolidated, at the option of the County Treasurer, the Chief Fiscal Officer of the County, with the serial bonds and bond anticipation notes authorized by bond resolutions previously adopted by the Board of Legislators for purposes of sale into one

or more bond or note issues aggregating an amount not to exceed the amount authorized in such resolutions. All matters regarding the sale of the Bonds, including the dated date of the Bonds, the consolidation of the Bonds and bond anticipation notes with other issues of the County and the serial maturities of the Bonds are hereby delegated to the County Treasurer, the Chief Fiscal Officer of the County.

Section 9. The validity of the Bonds or of any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if:

(a) (i) such obligations are authorized for an object or purpose for which the County is not authorized to expend money, or

(ii) the provisions of law which should be complied with at the date of publication of this resolution or a summary thereof are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or

(b) such obligations are authorized in violation of the provisions of the Constitution of New York.

Section 10. The County Treasurer, the Chief Fiscal Officer of the County, is hereby authorized to enter into an undertaking for the benefit of the holders of the Bonds from time to time, and any bond anticipation notes issued in anticipation of the sale of the Bonds, requiring the County to provide secondary market disclosure as required by United States Securities and Exchange Commission Rule 15c2-12.

Section 11. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the County's General Fund. It is intended that the County shall then reimburse such expenditures with the proceeds of the Bonds and bond anticipation notes authorized by this resolution and that the interest payable on the Bonds and any bond anticipation notes issued in anticipation of the Bonds shall be excludable from gross income for federal income tax purposes. This resolution shall constitute the declaration of the County's "official intent" to reimburse the expenditures authorized by this resolution with the proceeds of the Bonds and bond anticipation notes authorized herein, as required by Treasury Department Regulation Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 12. This resolution, or a summary hereof, shall be published in the Watertown Daily Times, the official newspaper of the County, together with a notice of the Clerk of the Board of Legislators, in substantially the form provided in Section 81.00 of the Local Financial Law.

Section 13. This resolution is not subject to a mandatory or permissive referendum.

Section 14. The Board of Legislators hereby determines that the provisions of the State Environmental Quality Review Act and the regulations thereunder have previously been satisfied with respect to the expenditures authorized by this resolution.

Section 15. This resolution shall take effect immediately upon its adoption.

Seconded by Legislator: \_\_\_\_\_

---

State of New York )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

---

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2016 County Budget and Capital Plan with Regard to  
Maintenance and Revitalization Projects for Jefferson Community College

By Legislator: \_\_\_\_\_

Whereas, Pursuant to Resolution 228 of 2014, This Board of Legislators committed to providing up to \$100,000 annually for debt service on a bond of up to \$3,500,000 for the term of 15 years for various maintenance and revitalization projects at Jefferson Community College, and

Whereas, Said bond was to be matched by the State of New York resulting in a total of \$7,000,000 made available to the College for its projects, and

Whereas, Said projects are identified in the 2008 Master Plan and the 2014-2020 Master Plan Update, and

Whereas, The College's Faculty/Student Association and the College Foundation have both committed to contributing to the remaining costs of the debt service for said bond, and

Whereas, By Resolution No. 103 of 2015 the County authorized the issuance of \$1,500,000 in serial bonds, however they were never issued, and by Resolution No. of 2016 the County will amend and restate the authorization to issue \$3,500,000 in serial bonds, and

Whereas, The 2015 County Budget reflected \$3,500,000 in the capital project, and

Whereas, The State's 50% share and the off-setting bond income must be recognized and reflected in the capital account.

Now, Therefore, Be It Resolved, That the 2016 County Budget is amended as follows:

**Increase:**

|                    |                       |             |
|--------------------|-----------------------|-------------|
| Expense            |                       |             |
| 20249000 02056     | Campus Revitalization | \$3,500,000 |
| Revenue            |                       |             |
| 20900600 93097.201 | State Aid College     | 3,500,000   |

and be it further

Resolved, That the six year Capital Plan is hereby amended accordingly.

Seconded by Legislator: \_\_\_\_\_

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Resolution Determining that Proposed Actions Are Type II Actions for Purposes of  
The New York State Environmental Quality Review Act

By Legislator: \_\_\_\_\_

Whereas, The County Board of Legislators of the County of Jefferson, New York (the "County") is considering financing the cost of (a) the reconstruction and resurfacing of various County parking areas, whether or not including sidewalks, curbs, gutters, drainage, landscaping, grading or improving the rights of way, with a pavement which will be more durable construction than pavement of sand and gravel, water-bound macadam or penetration process with single-surface treatment, and (b) the reconstruction of County owned buildings, including the renovation and replacement of windows, grading or improvements of the sites and the acquisition of original furnishings, equipment, machinery or apparatus required for the purposes for which such reconstructed buildings (collectively, the "Type II Projects"); and

Whereas, Pursuant to Article 8 of the Environmental Conservation Law, as amended (the "SEQR Act"), and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, being 6 NYCRR Part 617, as amended (the "Regulations"), the County desires to comply with the SEQR Act and the Regulations with respect to each of the Type II Projects;

Now, Therefore, Be It Resolved By the Members of the County Board of Legislators of the County of Jefferson, New York, as follows:

1. Each of the Type II Projects constitutes a "Type II Action" under 6 NYCRR 617.5(c)(2) of the Regulations and no further action under the SEQR Act and the Regulations is required.
2. This resolution shall take effect immediately.

The foregoing resolution was thereupon declared duly adopted.

Seconded by Legislator: \_\_\_\_\_

State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Bond Resolution of the County of Jefferson, New York, Authorizing the Issuance  
of \$2,606,500 Serial Bonds to Finance the Cost of Various Capital Improvements

By Legislator: \_\_\_\_\_

Be It Resolved by the County Board of Legislators (the "Board of Legislators") of the County of Jefferson, New York (the "County") as follows:

Section 1. The County is hereby authorized to undertake the various capital projects described below (each, a "Project") at an aggregate estimated maximum cost of \$2,606,500, the estimated maximum cost of each Project being as follows:

(a) the reconstruction and resurfacing of various County parking areas, whether or not including sidewalks, curbs, gutters, drainage, landscaping, grading or improving the rights of way, with a pavement which will be more durable construction than pavement of sand and gravel, water-bound macadam or penetration process with single-surface treatment at a maximum estimated cost of \$600,000; and

(b) the reconstruction of County owned buildings, including the renovation and replacement of windows, grading or improvements of the sites and the acquisition of original furnishings, equipment, machinery or apparatus required for the purposes for which such reconstructed buildings are to be used is hereby authorized at a maximum estimated cost of \$2,006,500.

Section 2. It is hereby determined that the aggregate maximum estimated cost of the aforesaid specific objects or purposes to be financed by the County is \$2,606,500, said amount is hereby appropriated therefor, and the plan for the financing thereof shall be the issuance of \$2,606,500 in serial bonds (the "Bonds") of the County which are hereby authorized to be issued pursuant to this resolution and the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific objects or purposes pursuant to paragraph 4 of Section 11.00(a) of the Local Finance Law are as follows:

| <u>Section 1 Subparagraph</u> | <u>Period of Probable Usefulness (Years)</u> | <u>Local Finance Law Section 11.00(a) Paragraph</u> |
|-------------------------------|--|---|
| Resurfacing of parking lots   | 15   | 20(c)   |
| Building reconstruction       | 25   | 12(a)(1)  |

Section 4. Pursuant to Section 107.00(d)(9) of the Local Finance Law, current funds are not required to be provided prior to issuance of the Bonds or any bond anticipation notes

issued in anticipation of issuance of the Bonds. If Section 107.00(d)(9) of the Local Finance Law is not in effect and current funds are required to be provided prior to issuance of the Bonds or any bond anticipation notes authorized by this resolution, the appropriate amount of funds required by Section 107.00 of the Local Finance Law shall be provided prior to the issuance of such Bonds or bond anticipation notes.

Section 5. The temporary use of available funds of the County, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution.

Section 6. The Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law and the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall be general obligations of the County, payable as to both principal and interest by a general tax upon all the real property within the County without legal or constitutional limitation as to rate or amount. The faith and credit of the County are hereby irrevocably pledged to the punctual payment of the principal of and interest on the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, and provision shall be made annually in the budget of the County by appropriation for (a) the amortization and redemption of the Bonds and bond anticipation notes to mature in such year, and (b) the payment of interest to be due and payable in such year.

Section 7. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 63.00, inclusive, of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the Bonds herein authorized, including renewals of such notes, the power to prescribe the terms, form and contents of the Bonds, and any bond anticipation notes, the power to sell and deliver the Bonds and any bond anticipation notes issued in anticipation of the issuance of the Bonds, and the power to issue bonds providing for level or substantially level or declining annual debt service, is hereby delegated to the County Treasurer, the Chief Fiscal Officer of the County.

Section 8. The Bonds and bond anticipation notes authorized to be issued by this resolution are hereby authorized to be consolidated, at the option of the County Treasurer, the Chief Fiscal Officer of the County, with the serial bonds and bond anticipation notes authorized by bond resolutions previously adopted by the Board of Legislators for purposes of sale into one or more bond or note issues aggregating an amount not to exceed the amount authorized in such resolutions. All matters regarding the sale of the Bonds, including the dated date of the Bonds, the consolidation of the Bonds and bond anticipation notes with other issues of the County and the serial maturities of the Bonds, are hereby delegated to the County Treasurer, the Chief Fiscal Officer of the County.

Section 9. The validity of the Bonds or of any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if:

(a) (i) such obligations are authorized for an object or purpose for which the County is not authorized to expend money, or

(ii) the provisions of law which should be complied with at the date of publication of this resolution or a summary thereof are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

(b) such obligations are authorized in violation of the provisions of the Constitution of New York.

Section 10. The County Treasurer, the Chief Fiscal Officer of the County, is hereby authorized to enter into an undertaking for the benefit of the holders of the Bonds from time to time, and any bond anticipation notes issued in anticipation of the sale of the Bonds, requiring the County to provide secondary market disclosure as required by United States Securities and Exchange Commission Rule 15c2-12.

Section 11. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the County's General Fund. It is intended that the County shall then reimburse such expenditures with the proceeds of the Bonds and bond anticipation notes authorized by this resolution and that the interest payable on the Bonds and any bond anticipation notes issued in anticipation of the Bonds shall be excludable from gross income for federal income tax purposes. This resolution shall constitute the declaration of the County's "official intent" to reimburse the expenditures authorized by this resolution with the proceeds of the Bonds and bond anticipation notes authorized herein, as required by Treasury Department Regulation Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 12. This resolution, or a summary hereof, shall be published in the Watertown Daily Times, the official newspaper of the County, together with a notice of the Clerk of the Board of Legislators, in substantially the form provided in Section 81.00 of the Local Financial Law.

Section 13. This resolution is not subject to a mandatory or permissive referendum.

Section 14. The Board of Legislators hereby determines that the provisions of the State Environmental Quality Review Act and the regulations thereunder have previously been satisfied with respect to the expenditures authorized by this resolution.

Section 15. This resolution shall take effect immediately upon its adoption.

By Legislator: \_\_\_\_\_

**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Appointing Jail Physician

By Legislator: \_\_\_\_\_

Whereas, Pursuant to Section 501 of Corrections Law, David F. Rosner, M.D. be and is hereby appointed as Jail Physician for a term to expire December 31, 2017.

Seconded by Legislator: \_\_\_\_\_

---

State of New York )  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

---

## STATEMENT OF COUNTY CLERK FEES RECEIVED

I, Gizelle J. Meeks, County Clerk of Jefferson County, New York, do hereby report the receipts of the Jefferson County Clerk's Office for the Month of **FEBRUARY 1, 2016 THROUGH FEBRUARY 29, 2016** as follows:

### MOTOR VEHICLE FEES

|                    |                     |
|--------------------|---------------------|
| CC06-MV Ret        | \$ 45,136.92        |
| CC05-Sales Tax Ret | \$ 738.50           |
| CC05-FS-6 Fees     | \$ 696.00           |
| <b>Total</b>       | <b>\$ 46,571.42</b> |

### COURT RECORD FEES

|                         |                    |
|-------------------------|--------------------|
| CC08-Index Number Fees  | \$ 3,035.50        |
| CC50-County Court Fines | \$ 75.00           |
| CC08-Miscellaneous      |                    |
| <b>Total</b>            | <b>\$ 3,110.50</b> |

### LAND RECORDS FEES

|                          |              |
|--------------------------|--------------|
| CC07-Recording Fees      | \$ 40,378.50 |
| CC07-Filing Fees         | \$ 1,951.00  |
| CC07-Passport Fees       | \$ 2,625.00  |
| CC07-Passport Photo Fees | \$ 1,100.00  |
| CC07-RETT                | \$ 232.00    |
| CC07-RP5217 ret          | \$ 1,845.00  |
| CC07-Notary ret          | \$ 220.00    |
| CC07-NY Ed ret/Rec Mgt   | \$ 896.00    |
| CC07-UCCs                | \$ 1,160.00  |
| CC07-Misc                | \$ 230.00    |
| CC07-Cover Page Fees     | \$ 3,710.00  |
| CC07-Overages            | \$ 15.21     |
| CC07 - Copy Fees         | \$ 7,202.58  |
| CC07-Interest            | \$ 2.01      |

### MORTGAGE TAX FEES

|               |                     |
|---------------|---------------------|
| CC07-Interest | \$ 0.18             |
| CC07-Expense  | \$ 13,370.00        |
| <b>Total</b>  | <b>\$ 13,370.18</b> |

### FEES COLLECTED FOR OTHER DEPARTMENTS

|                    |                     |
|--------------------|---------------------|
| TR50-Stop DWI      | \$ 11,130.00        |
| TT61-Deposit/Court |                     |
| <b>Total</b>       | <b>\$ 11,130.00</b> |

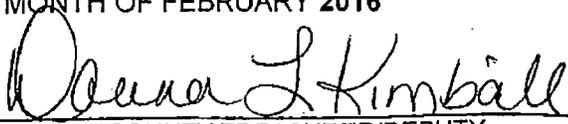
**Total**                      **\$ 61,567.30**

### TOTAL BY ACCOUNTS

|              |                      |   |
|--------------|----------------------|---|
| CC05         | \$ 1,434.50          |   |
| CC06         | \$ 45,136.92         |   |
| CC07         | \$ 74,937.48         | <b>\$ (5,380.65) CREDIT CARD TRANSACTIONS</b> |
| CC08         | \$ 3,035.50          |   |
| CC50         | \$ 75.00             |   |
| TR50         | \$ 11,130.00         |   |
| TT61         | \$ 0.00              |   |
| <b>TOTAL</b> | <b>\$ 135,749.40</b> |   |

RECEIVED FROM GIZELLE J. MEEKS, JEFFERSON COUNTY CLERK THE SUM OF **\$ 130,368.75**  
BEING JEFFERSON COUNTY FEES FOR THE MONTH OF FEBRUARY 2016

DATE 3/1/16

  
JEFFERSON COUNTY TREASURER/DEPUTY