

County of Jefferson

Office of the Purchasing Department
Historic Court House
195 Arsenal Street
Watertown, New York 13601-2565
315-785-3077
Fax: 315-785-7591

Buyers

Michele Glover
Karin Dorr



Director
Mark Sachetti, CPPB

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Account Clerk/Typists
Avis Gilmore

To: Bidders of Record
From: Jefferson County Purchasing Department
Date: June 30, 2015
Re: Bid #2015B-16 UPS for IT Maintenance and Monitoring

NOTICE OF ADDENDUM #2

Please note the following questions and answers in reference to the above note bid:

- Q1. APC coverage is based on the length of the coverage. I cannot quote you for this year's coverage without a start date. Instead of "Date of Award", I need an actual date in order to properly quote you. I would assume that the start date would be 7/29/15, as the coverage expires on 7/28/15. If it is not renewed by then, the coverage will be expired.
- A1. Start date will be when our current coverage expires on 7/29/15 and run through 8/31/16 to coincide with bid book dates. This adds one month to our normal coverage period, but still only includes one 5 x 8 Preventative Maintenance visit during that time period.
- Q2. The third column entitled "Period Covered 9/01/16-8/31/17" would need to be paid now. We can quote this, but it needs to be paid now because APC has price increases, and the price may increase by that date. We do not know if/what the increase will be. Because we can't predict what the cost will be, we cannot quote you for what it will be then. However, you can purchase two years of coverage now at the current price.
- A2. 9/1/16 thru 8/31/17 cannot be paid in advance as funds are not yet budgeted/allocated for 2016.
- Q3. You did not indicate which Smart-UPS VT that you would like batteries replaced in (the easiest way to identify them is by their serial number like you did for the warranties). Also, you may want to consider replacing batteries in multiple units, as the batteries in 2 of the units are 7 years old according to our records. If this is true, there is a very good chance they will fail if a blackout occurs, causing the UPS to not be able to handle the load, rendering it useless.
- A3. We did not indicate which units because it is irrelevant. All units that we may consider replacing batteries on are the same size and use the same batteries. As the bid states, there is no guarantee we will replace any of them, but we wish to obtain pricing so that we may decide to do so if funds are available.

Please acknowledge receipt of this addendum by returning a signed copy of this notice by fax or mail.

Please contact our office regarding any questions you may have at (315) 785-3077.

Sincerely,

Mark Sachetti
Purchasing Director

MS/mrg

Company Name

Authorized Representative Signature

Date